



Old Marston Parish Council

Tim Cann PSLCC, Clerk to Old Marston Parish Council
8 Nicholas Avenue, Old Marston, Oxford. OX3 0RN
Tel: 01865 203139 email: clerk@oldmarston-pc.gov.uk
Website: www.oldmarston-pc.gov.uk twitter.com/oldmarstonpc
www.facebook.com/pages/Old-Marston-Parish-Council

Members of the Public Welcome & Speaking arrangements:

Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.

Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The Chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the Minutes and, if any actions are required, they will be reported on at the next meeting.

You are hereby invited to attend the ANNUAL meeting of OLD MARSTON PARISH COUNCIL to be held **at 7:00pm on Wednesday 5th May 2021** when the following business will be transacted.

Join Zoom Meeting

<https://zoom.us/j/93364061578?pwd=TFYyd1hhVGZTTU9kN0JNcUY0c1c0dz09>

Meeting ID: 933 6406 1578

Passcode: 955500

Yours faithfully

Tim Cann.
Parish Clerk.

28th April 2021

Councillors are requested to declare any prejudicial interest they have in any of the items.

Requests from members of the public to speak: Please note you are required to inform the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.

AGENDA

1. **Election of Chairman & Declaration of Office.**
2. **Election of Vice-Chair & Declaration of Office.**
3. **Acceptance of Office from Councillors by signing Declaration.**
4. **Request if anyone is intending to record the proceeds of the meeting, if so, has any member of the public any objections in being included.**
5. **Apologies for absence and approval by Council**
6. **Web Site, Facebook, and other social media.**
7. **Public, County & City Councillors & Thames Valley Police participation (if any requests received)**
 - a. Thames Valley Police
 - b. County & City Councillors Report(s)
 - c. Public
 - Update on Swan School by Tony Harris of GalifordTry
8. **Approval of the Minutes of the meeting on the [7th April 2021](#)**
9. **Matters arising omitting those for which an agenda heading follows:-**
 -
10. **Operational Checks:**
 - Weekly operational checks on the defibrillator have been carried out.
 - Weekly operational checks on the play equipment have been carried out.
11. **Planning:**

Applications considered between meetings: NONE.

Decisions:

 - 20/03275/FUL – 33 Elms Drive - APPROVED
 - 20/03257/FUL – 4 Cannons Field - WITHDRAWN
 - 21/00006/FUL – Thurston, 3 Boults Close - REFUSED
 - 21/00252/CEU – 29 Lodge Close - APPROVED

Awaiting Decisions:

 - 20/02457/DEL – Willow Barn, Oxford Road
 - 20/03034/FUL – Hill View Farm
 - 21/00606/CEU – 8 Cotswold Crescent
 - 21/00611/FUL – 56 Mortimer Drive
 - 21/00595/FUL – Ibstock, 1 Pond Lane
 - 21/00563/FUL – 139 Oxford Road
 - 21/00661/FUL – 39 Marsh Lane
 - 21/00752/FUL – 2 Lewell Avenue

Applications to be decided:

 - [21/00884/FUL – 30 Arlington Drive](#) – Erection of a single storey rear extension.
 - [21/00824/FUL – 38 Raymund Road](#) – Demolition of single storey rear extension and garage. Erection of single storey rear and side extension. Erection of single storey garage to rear garden.

21/00987/FUL – 3 Cavendish Drive – Demolition of existing garage. Erection of a two storey side extension.

- **Update on Hill View Farm:** Charlotte Vinnicombe has asked if the Parish Council would support her in exploring extending the ‘cycle street’ proposed for Mill Lane all the way down Oxford Road. This would not make the road cycle-only but would give clear priority to cyclists.
- **Back Lane**
- **Update on former Jack Russell Development:** Work is progressing.

12. Finance:

Bank balance as at 01/04/2021 –

Current Account £32,444.41	Business Reserve A/c £3,760.25
Newbury Building Society A/c £85,718.40	Skipton Building Society A/c £5,036.09
Petty Cash £179.74	CiL Money £27,272.56
Unit Trust Account £8,988.85	

The following accounts to be paid:	£ Incl. VAT
Clerks Pay Including Expenses, Pension, etc. – April 2021	
Oxford Green Belt Network (Membership)	15.00
Total Pest Control (Quarterly Charge)	177.60
SLCC (Code of Conduct Training)	36.00
MPB (Mortimer Hall Footpath)	1,550.00
ICCM (2021/22 Membership)	95.00
Clarks of Derby (Repair to MH Clock)	501.60
MPB (Repair to Pavilion Boiler)	1,300.00
DCC Williams (Architect for Cemetery Extension)	385.00
DM Payroll Services Ltd (Payroll Annual Fee)	120.00
TOTAL	£5,883.90
Petty Cash Expenditure:	(No expenditure)
INCOME:	
Oxford City Council (First Half Year Precept)	35,484.50
Co-operative Funeral (Posey Memorial)	150.00
TOTAL	35,634.50

13. Appointment of members onto existing Committees:

- Planning Committee & Chairman** (Currently Mick Cadd, Pat Hall, Mary James, Mick Bates, Peter Williams)
- Recreation Grounds, Pavilion & Cemetery Committee.** (Currently Mick Bates, Peter Cox, Pat Hall, Alistair Morris, Mick Cadd, Alan Spence)
- Staffing & Standards Committee** (Currently Peter Williams, Duncan Hatfield, Peter Cox, Pat Hall)
- Finance Committee & Chairman** (Currently Pat Hall, Mick Cadd, Mary James, Louise Milford, Peter Cox)
- Environment Committee:** (Currently Peter Williams, Mary James, Louise Milford, Charlotte Vinnicombe, Alistair Morris)

14. Review of representation on or work with external bodies and arrangements for reporting back:

- Mortimer Hall** (Currently Duncan Hatfield)
- OXS RAD** (Currently Mick Cadd)
- Public Transport** (Currently Vacant)
- Green Belt** (Currently Peter Williams)

- e. **Parish Forum** (Currently Alistair Morris)
 - f. **Community Forum** (Currently Alistair Morris)
 - g. **Bioabundance** (Currently Peter Williams)
- 15. Appointment of any new committees**
- 16. [Review of delegation arrangements to committees and staff.](#)**
- 17. Review of the terms of reference for committees**
- 18. Review of the council's and/or staff subscriptions to other bodies:**
Currently –
Oxfordshire Association of Local Councils (OALC),
Society of Local Council Clerks (SLCC),
Oxfordshire Green Belt Network,
Institute of Cemetery & Crematorium Management (ICCM),
CommunityFirst Oxfordshire,
Bioabundance
- 19. Calendar of Meetings**
- 20. Review of Action Plan**
- [Review plan for 2020/21](#)
 - Set Plan for 2021/22
- 21. Pavilion, Recreation Grounds & Cemetery:**
- Memorial Request for Mrs. Posey
 - The Grandi burial plot has Mr. Grandi's ashes and Mrs. Grandi is buried there. They have asked if they can have a tablet on the grave for Mr. Grandi
- 22. Environment Committee:** To review the minutes of the meeting of the Environment Committee held on the [30th March 2021](#) where the following recommendations were made:
- Boundary hedge between Court Place Farm Allotments & Boults Lane Recreation ground. Seems this is the Parish Council's hedge.
 - To investigate creating a map of footpaths around the Parish, including Right of Way, Bridleways, and points of interest.
- 23. Plus, anything of an urgent nature which comes to the Clerk's attention since the agenda was set.**
- 24. Information sharing (including correspondence)**
Rural Services Network Digest etc,
- OALC Newsletter
 - Mortimer Hall Clock has been fixed,
 - A group of youths tried to create a cycle track in the [Orchard Triangle](#). Alistair managed to speak to one of them and the soil was replaced. He then put on social media thanking the group and suggesting people contact the City and Parish Councils if they felt a bike track was needed in Marston. I have received two responses agreeing a cycle track would be good.
 - [Correspondence](#)
- 25. Date of next meeting: - TBA**

Items Pending

- Noticeboards around the Parish – with the architect
- Cemetery Extension – planning application out to consultation.
- Cemetery Bench installation – one quote, one offer of quote once lockdown lifts.
- Electric Meter in Boults Lane – with the electrician.

- Trees in Boult's Lane – with Oxford City Council Planning.
- Mortimer Hall Play Area footpath has been installed however it was damaged by child/children unknown walking on it while the concert was still wet.