





## Old Marston Parish Council

Tim Cann. PSLCC. Clerk & RFO to Old Marston Parish Council  
8 Nicholas Avenue, Old Marston, Oxford. OX3 0RN  
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 [www.facebook.com/pages/Old-Marston-Parish-Council](https://www.facebook.com/pages/Old-Marston-Parish-Council)

### Members of the Public Welcome & Speaking arrangements:

Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.

Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

The protocol for speaking at the meeting is on page two of this document.

To: Members of the Public

You are hereby invited to attend the meeting of OLD MARSTON PARISH COUNCIL to be held **at 7:00pm on Monday 5<sup>th</sup> February 2024** in the Mortimer Hall, Oxford Road, Old Marston, OX3 0PH when the following business will be transacted.

Yours faithfully

Tim Cann.  
Parish Clerk.

30<sup>th</sup> January 2024

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Councillors are requested to declare any prejudicial interest they have in any of the items.

**Requests from members of the public to speak:** Please note you are required to inform the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.



## **Protocol for Parish Council & Committee meetings**

- Members of the public and press are welcome to attend meetings unless precluded by the Parish Council by resolution during the whole or part of the proceedings.
- They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.
- Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.
- No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.
- There is no entitlement for members of the public to speak at any other time during the meeting, unless invited to by the chairman.
- A record of public participation may be included in the Minutes and, if any actions are required, they will be reported on at the next meeting.
- In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- A person, including councillors, shall raise their hand when requesting to speak.
- A person, including councillors, who speaks at a meeting shall direct his comments to the chairman of the meeting.
- Only one person, or councillor, is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.
- A person, or councillor, shall not interrupt or talk over a person speaking.

# AGENDA

(CLICK ON BLUE PAGE NUMBERS FOR LINK)

1. Request if anyone is intending to record the proceeds of the meeting, if so, has any member of the public any objections in being included.
2. Apologies for absence and approval by Council: LM, PH
3. Web Site, Facebook, and other social media.
4. Public, County & City Councillors & Thames Valley Police participation (if any requests received)
  - a. Thames Valley Police
  - b. County & City Councillors Report(s)
  - c. Public
5. Approval of the Minutes of the meeting on the 8<sup>th</sup> January 2024 ([Page 5](#))
6. Matters arising omitting those for which an agenda heading follows:-
  - Right of Way
  - **Water leak in Oxford Road** – There has been various correspondence. The Clerk contacted Oxford Direct Service saying if a costing could be made the parish council would consider contributing. ODS replied that they would not be authorised to work on a Thames Water asset. Thames Water have yet to reply.
  - **Cemetery Rates**: This has now been resolved thanks to Louise Upton's intervention.
7. **Operational Checks:**
  - Weekly operational checks on the defibrillator have been carried out.
  - Weekly operational checks on the play equipment have been carried out.
8. **Planning:**

**Applications considered between meetings:** NONE.

**Decisions:** (Click to see reasons for refusal)

23/02460/ADV – Bus Shelter Outside 4 Elsfield Road - **APPROVED**

**Awaiting Decisions:**

20/02457/DEL – Willow Barn, Oxford Road

21/03294/FUL – 56 Marsh Lane

22/03049/FUL – Land North of Bayswater Brook

23/02294/DEL – 46 Oxford Road

23/02532/FUL – 68 Elms Drive

23/02881/FUL – 78 Oxford Road

23/02818/FUL – 25 Fairfax Avenue

**Applications to be decided:** ([PAGE 9](#))

  - **23/02955/FUL – 2 Mortimer Drive** – Demolition of an existing rear outbuilding. Erection of a single storey rear outbuilding with incorporated outdoor seating area.
  - [23/02955/FUL | Demolition of an existing rear outbuilding. Erection of a single storey rear outbuilding with incorporated outdoor seating area. | 2 Mortimer Drive Oxford Oxfordshire OX3 0RR](#)
  - **24/00079/VAR – Pavilion Court Place Farm Marsh Lane** - Variation of Condition 2 (Develop in accordance with approved plans) of planning permission 23/00607/FUL (Change of use of former sports pavilion changing rooms (Use Class F2(c)) to a mixed-use place of worship (Use Class F1(f)) and a community

centre (Use Class F2 (b)). External changes including repairing masonry, replacing timber cladding with cement wall cladding, alterations to fenestration and insertion of new windows and doors. Provision of car parking, electric vehicle charging point, bin and bicycle storage. Alterations to landscaping. (Amended description).) to allow nonmaterial changes to the approved plans.

- [24/00079/VAR | Variation of Condition 2 \(Develop in accordance with approved plans\) of planning permission 23/00607/FUL \(Change of use of former sports pavilion changing rooms \(Use Class F2\(c\)\) to a mixed use place of worship \(Use Class F1\(f\)\) and a community centre \(Use Class F2 \(b\)\). External changes including repairing masonry, replacing timber cladding with cement wall cladding, alterations to fenestration and insertion of new windows and doors. Provision of car parking, electric vehicle charging point, bin and bicycle storage. Alterations to landscaping. \(Amended description\).\) to allow alterations to the fenestration, cladding, landscaping, internal layout and bicycle storage, and for the replacement of the roof \(amended description\). | Pavilion Court Place Farm Marsh Lane Oxford Oxfordshire](#)
- **24/00165/FUL – 139A Oxford Road –** Change of use of dwellinghouse (Use Class C3) to a House in Multiple Occupation (Use Class C4). Provision of bin and bike stores.
- [24/00165/FUL | Change of use of dwellinghouse \(Use Class C3\) to a House in Multiple Occupation \(Use Class C4\). Provision of bin and bike stores. | 139A Oxford Road Old Marston Oxford Oxfordshire OX3 0RB](#)
- **Elsfield Road Bus Stop Noticeboard:** The consultation period has now lapsed with no objections. Council needs to decide what type of noticeboard to be installed. (Wooden or metal)

#### **9. Update on Transport.**

#### **10. Finance:**

- a. Accounts Balance Report. [\(Page 20\)](#)
- b. Payments awaiting approval. [\(Page 20\)](#)

#### **11. Clerk's Report [\(Page 25\)](#)**

- **Boults Lane Barrier Padlock** – There have been issues recently. The clerk is looking at possible getting a new combination lock to avoid cost of keys.

#### **12. Reports from Members:** Update from councillors representing the council on external bodies should the respective organisation have met.

#### **13. Plus, anything of an urgent nature which has come to the Clerk's attention since the agenda was set.**

#### **14. Closed Session** – To resolve, under Section 1, Paragraph 2 of the Public Bodies (Admissions to Meetings Act), that the public and media be excluded from the meeting for the following items of business by reason of the confidential nature of the business to be transacted. [\(Page 21\)](#)

#### **15. Staff Appraisal:** Council to review the recommendations in the draft minutes of the Staffing & Standards Committee meeting held on the 29<sup>th</sup> January 2024.

#### **16. Information sharing (including correspondence)**

Rural Services Network Digest etc,

- OALC Newsletter
- Correspondence
  - [Marston Paddock, Butts Lane](#)
  - [Oxford Road Water Leak](#)

**Date of next meeting:** - Monday 3<sup>rd</sup> March 2024 7pm in the Mortimer Hall.

**Minutes of the Old Marston Parish Council Meeting held on the 8<sup>th</sup>  
January 2024 at the Mortimer Hall from 7:00pm.  
UNCONFIRMED**

**Present:**

**Parish Council:**

Duncan Hatfield (DH) – Chairman  
Skye Denno (SD)  
Mary James (MJ)  
Peter Williams (PW)  
Alistair Morris (AM)

Charlotte Vinnicombe (CV)  
Pat Hall (PH)  
Louise Upton (LU)  
Mick Bates (MB)  
Martin Smith (MS)

**In attendance:**

Tim Cann (Clerk)

Members of the Public: 6

**24/01/01 Intention to record the proceedings of the meeting:** NONE.

**24/01/02 Apologies for absence:** Parish Councillors Louise Milford – unwell, Charlie Haynes – unwell, Oxfordshire County Councillor Mark Lygo & Oxford City Councillor Mary Clarkson – clash of meetings.

**24/01/03 Website and social media:** DH advised the council that news items are posted regularly and followers continue to increase.

**24/01/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)**

**a. Thames Valley Police:** No Report received.

**b. County & City Councillor Reports:**

- **Report from City Councillor Alistair Morris:** reported that the flooding along the cycle track through the parks is receding. A tree which fell along the Marston Ferry Road has been cleared.

**c. Public:**

- A resident spoke about the construction work going on at Marston Paddock in Butts Lane. It had been two months since the work had started and there was still mud on the roads, damage to road surfacing and people being held up for construction vehicles. It was understood that lorries should be no more than 3 tonnes, however this is not being kept to.
- Another resident spoke about the development at Marston Paddock in Butts Lane was being raised making the already flooding issues worse. Construction vehicles park all day on double yellow lines making the area congested and dangerous. Still concerned with insufficient parking when development finished, two five bed dwelling will be on the site.
- Another resident spoke about the road closure. They had contacted the county council who advised that a TTO was needed. The email from the County Council is being forwarded to the Clerk.
- Another resident spoke about the bins in the play area in Mill Lane and Boults Lane being full.

The Clerk advised that he had emailed the city council regarding the issues raised at the December parish council meeting. He had recently received an email from Lila Haracz, Senior Housing Development Officer at the Oxford City Council, saying that she was now overseeing the project. The clerk will email her with all these issues. The clerk also informed the meeting that there had been ongoing issues with the contractor regarding emptying of the bins. A new contractor was being installed for this year so things will hopefully improve.

24/01/05 Minutes of the Parish Council Meeting held on 4<sup>th</sup> December 2023.

It was **RESOLVED** these are a true record.

24/01/06 Matters Arising (omitting those for which an Agenda heading follows):

- Rights of Way: The clerk advised that he had heard nothing from Charlotte Richie who was leading this project.
- Policy for outgoing parish councillors: The clerk advised that he had contacted the OALC who recommended not adopting a policy. It was acceptable for the council to acknowledge an individual's past service but anything more than this should be avoided.

24/01/07 Operational Checks:

- The clerk reported that the weekly checks on the defibrillator had been carried out. All working correctly.
- The clerk reported that the weekly checks on the play equipment had been carried out. All working correctly.

24/01/08 Planning:

**Applications considered between meetings: NONE.**

**Decisions:**

23/02017/FUL – 21 Haynes Road – APPROVED  
23/01414/VAR – Marston Paddock – APPROVED  
23/02480/FUL – 32B Oxford Road – APPROVED  
23/02518/FUL – 28 Cavendish Drive – REFUSED.

**Awaiting Decisions:**

20/02457/DEL – Willow Barn, Oxford Road  
21/03294/FUL – 56 Marsh Lane  
22/03049/FUL – Land North of Bayswater Brook  
23/02294/DEL – 46 Oxford Road  
23/02532/FUL – 68 Elms Drive  
23/02460/ADV – Bus Shelter Outside 4 Elsfield Road.

**Applications to be decided:**

- **23/02881/FUL – 78 Oxford Road** – Demolition of existing front porch. Erection of a front porch. – **NO OBJECTIONS.**
- **23/02818/FUL – 25 Fairfax Avenue** – Erection of a single, part two storey rear extension. Alteration to 1no. window to front elevation. Relocation of bike storage. – **NO OBJECTIONS.**

**24/01/09 Feedback from Transport Meeting between Oxfordshire County Council, Oxford City Council and Old Marston Parish Council:**

- CV informed the council that the overriding message is to do nothing until the traffic gates are installed. However, it will be looking into signage prioritising cyclists.
- PW stated he felt it was a useful broad discussion on village traffic and safety. One main point for concern is outside the Mortimer Hall where there is dropping off/picking up parking as well as through traffic making it an accident waiting to happen. Peter stated that there needed to be somewhere to report instances, to give weight to any future discussions. It had been suggested contacting the monitoring team which would cost approximately £200.
- PH pointed out that the traffic issues were not just restricted to the Oxford Road through the village but a wider issue. The Oxford Road on the other side of the Marston Ferry Road was also dangerous with dropping off/picking up congestion as well as Raymund Road.



- MS stated that it had always been an issue, however never this bad.
- It was **RESOLVED** the clerk will contact the Monitoring Team and invite the headteachers of St Nicholas Primary School and the Swan School to a parish council meeting.

#### 24/01/10 Oxfordshire Charter Survey:

- The Clerk made the council aware of the survey being done to share councillors' views on the draft charter in another survey which will run from 3 January 2024 until 11 February. The charter is looking to bring a partnership between Oxfordshire County Council, the district councils (Oxford City Council) and parish councils so each level of authority can support and work together.

#### 24/01/11 Finance: Bank balance as at 02/01/2024 –

Unity Trust A/c. £36,933.15 (incl. CIL Money) £27,272.56      Petty Cash £51.74  
Newbury Building Society A/c £85,339.05, Skipton Building Society A/c £22,333.50.

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – December 2023	
The Red Lion (Chairman's Christmas Buffet)	330.90
Mr D. Hook (Installation of Cemetery Bench)	200.00
Royal British Legion (Wreath Donation)	200.00
<b>TOTAL</b>	<b>£3,711.28</b>
<b>Petty Cash Expenditure:</b>	
Oxford Bus Company (Clerk's Ticket to County Hall)	4.00
<b>INCOME:</b>	
Newbury Building Society (Annual Interest)	2,702.98

- It was **RESOLVED** to accept these payments.
- Oxford City Council Business Rates for Elsfield Road Cemetery:**  
The Clerk advised the council that the city council had sent a court summons for unpaid rates despite not sending any demand or reminders. It was **RESOLVED** LU will take this up with the city council.
- Tree Survey:** It was **RESOLVED** to accept the tender of £1,030.00 including VAT.
- Reserves:** The clerk informed the council that at the last meeting it had agreed to transfer £50,000 from the Newbury Building Society to the Skipton Building Society. On investigation service charges are applicable on balances up to £50,000 at the Newbury BS. It was therefore **RESOLVED** to retract this earlier resolution and to transfer £30,000 to the Skipton Building Society.
- Grants:** The council **RESOLVED** the following:
 

▪ Marston Community Garden –	£500.00
▪ Mortimer Hall -	£500.00
▪ Mortimer Hall Pre-school -	£500.00
▪ FOSNS -	£300.00
▪ Court Place Farm Allotments Community Shed -	£500.00
▪ 43 <sup>rd</sup> Scout Group -	£500.00
▪ St Nicholas Church Junior Choir -	£350.00
▪ St Nicholas Society of Bell Ringers -	£500.00
▪ Marston Times -	£350.00
▪ Mortimer Hall Book Club -	£312.00
▪ Marston Community Forest Group -	£300.00

- TOTAL £4,612.00

The council deferred deciding, asked for further information, on the following applications:

- Court Place Farm Allotments Association,
- Swan School PTA
- OXSRAD.

#### 24/01/12 Clerk's Report:

- **The council asked the clerk to chase up:**
  - The Rights of Way officer and The Footpath Association regarding the stile leading from Elsfield Road to Court Place Farm Allotments.

#### 24/01/13 Report from members:

- Mortimer Hall Management Committee meeting: CV informed the council that the committee were looking at a five-year plan for future capacity. She confirmed that the hall committee are willing to engage with the parish council.
- Public Transport Meeting: MJ reported that most of the meeting was not relevant to Old Marston; however, there is planned improvement to the number 700 bus service at weekends.

#### 24/01/14 Plus anything of an urgent nature which has come to the clerk's attention since the agenda was set:

- It was **RESOLVED** to accept the tender to repairs needed on the play equipment in the Mortimer Hall Recreation Ground for £1,998.71 plus VAT.
- Water leak in Oxford Road: CV advised that this has been leaking for a very long time without being resolved. ODS state it is Thames Water responsibility and Thames Water state it is not their responsibility but with developers. It was **RESOLVED** that the clerk will contact OFWAT to try and move this forward. The council also **RESOLVED** that, depending on cost, it would consider contributing to wards the repair.

#### 24/01/15 Information Sharing:

- OALC Newsletter.
- Rural Network Digest etc.
- Correspondence

#### 24/01/16 Date of next meeting:

- Monday 5<sup>th</sup> February 2024 at 7pm in the Mortimer Hall.

#### 24/01/17 Closed Session:

To resolve, under Section 1, Paragraph 2 of the Public Bodies (Admissions to Meetings Act), that the public and media be excluded from the meeting for the following items of business by reason of the confidential nature of the business to be transacted.

#### 24/01/18 Finance Committee draft minutes held on 18<sup>th</sup> December 2023:

- It was **RESOLVED** to adopt the draft budget for 2024/25.

#### 24/01/19 2024/25 Precept:

- It was **RESOLVED** to increase the 2024/25 precept by 2.5%. However, due to the increase in the tax base, number of dwellings paying council tax in the parish, this will appear as a 0.19% increase on residents' tax bills.

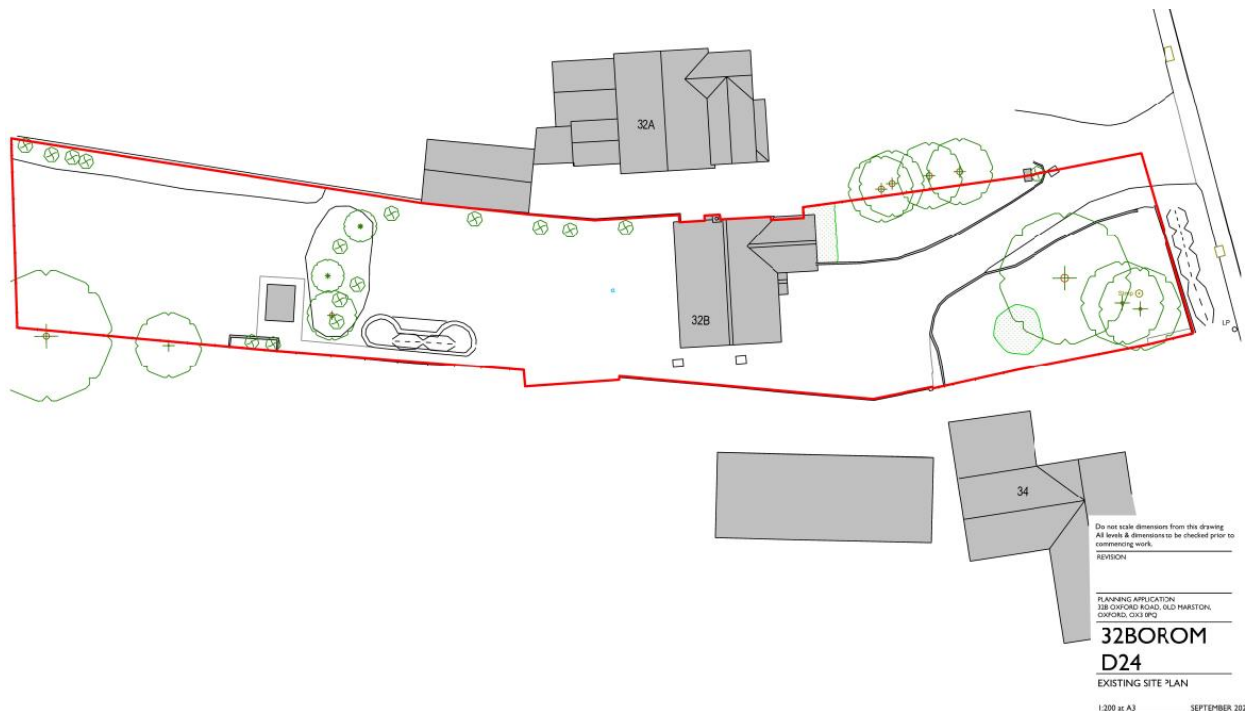
**MEETING CLOSED: 8:55pm**

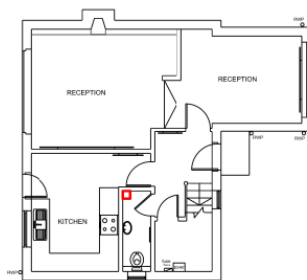
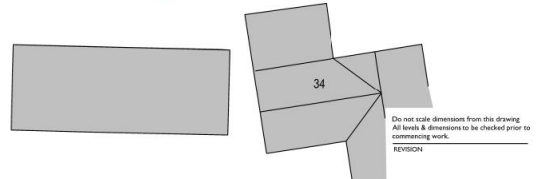
[RETURN TO AGENDA](#)



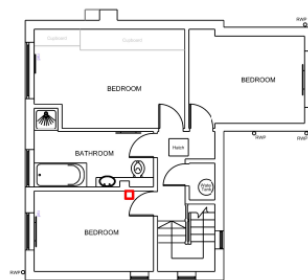
# PLANNING

32B Oxford Road - 23/02480/FUL - Erection of a single storey rear extension. Removal of existing front porch canopy and formation of a front porch. Alterations to fenestration and rainwater goods. (Amended description and plans).

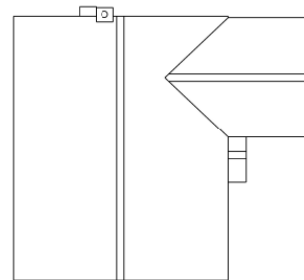




GROUND FLOOR PLAN



FIRST FLOOR PLAN



ROOF PLAN

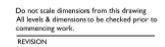
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REVISION

PLANNING APPLICATION  
128 OXFORD ROAD, OLD MARSTON,  
OXFORD, OX3 0PQ

**32BOROM**  
**D22**  
EXISTING HOUSE PLANS

1:100 at A3 OCTOBER 2023

32BOROM  
D25

1:100 at A3 OCTOBER 2021

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32BOROM  
D23

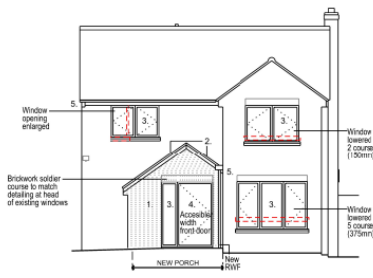
I-100 at A3 OCTOBER 2021

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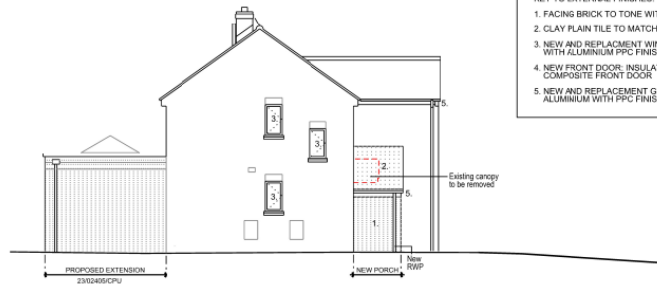
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**NOTES**  
Do not scale dimensions from this drawing  
All levels & dimensions to be checked prior to commencing work.

- KEY TO EXTERNAL FINISHES:**
1. FACING BRICK TO TONE WITH EXISTING
  2. CLAY PLAIN TILE TO MATCH EXISTING
  3. NEW AND REPLACEMENT WINDOWS & GLAZED DOORS: WITH ALUMINIUM PPG FINISH - MID STONE GREY
  4. NEW FRONT DOOR: INSULATED / ACCESSIBLE WIDTH COMPOSITE FRONT DOOR
  5. NEW AND REPLACEMENT GUTTERS & DOWNPIPES: ALUMINIUM WITH PPG FINISH - DARK GREY



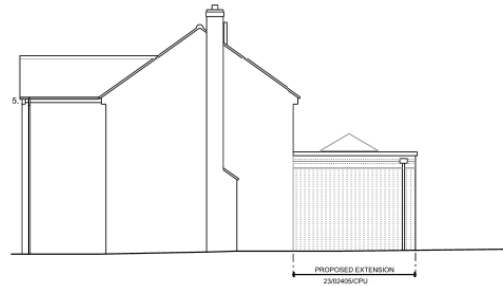
FRONT ELEVATION



SOUTH SIDE ELEVATION



REAR ELEVATION



NORTH SIDE ELEVATION

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PLANNING APPLICATION  
318 OXFORD ROAD, OLD MARSTON,  
OXFORD, OX3 9PC

**32BOROM**  
**D26**  
PROPOSED HOUSE ELEVATIONS

1:100 at A3 OCTOBER 2023

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**DISCLAIMER**

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23/02518/FUL - **28 Cavendish Drive** –Enlargement of front porch. Removal of front boundary wall to allow for car parking access. Provision of cycle store (Part Retrospective).

## 28 Cavendish Drive, Marston, Oxford, OX3 0SD



DWG. No. 1

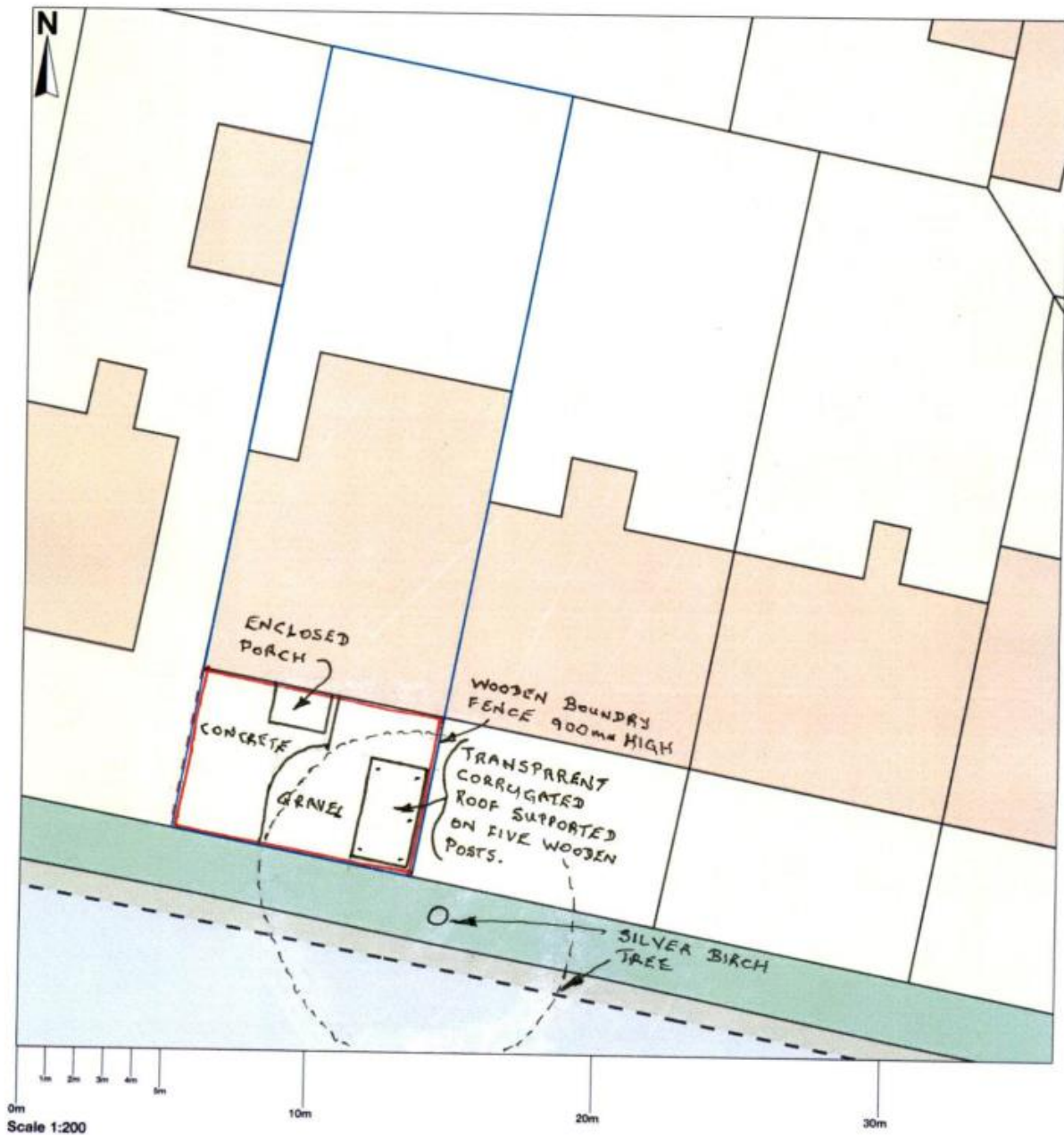
SITE LOCATION PLAN

# 28 Cavendish Drive, Marston, Oxford, OX3 0SD





## 28 Cavendish Drive, Marston, Oxford, OX3 0SD



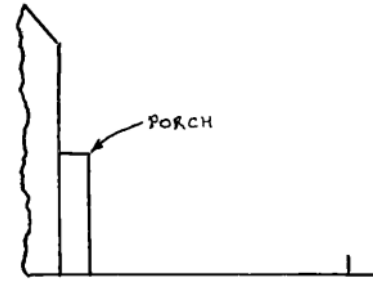
28 CAVENDISH DRIVE  
 OXFORD, OX3 0SD  
 (FRONT OF HOUSE AND  
 FRONT GARDEN)  
 (BEFORE DEVELOPMENT)

DWG No. 4

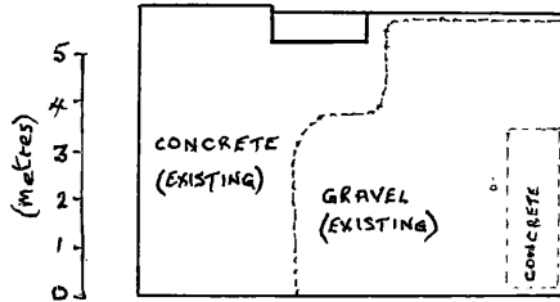
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FRONT ELEVATION



SIDE ELEVATION



PLAN

0 1 2 3 4 5 (metres)

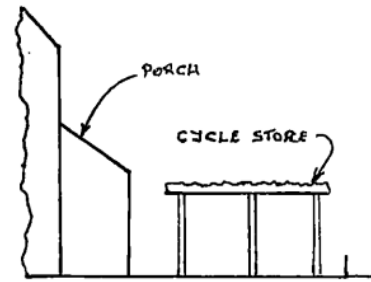
28 CAVENDISH DRIVE  
 OXFORD, OX3 0SD  
 (FRONT OF HOUSE AND  
 FRONT GARDEN)  
 (PROPOSED DEVELOPMENT)

DWG. No. 5

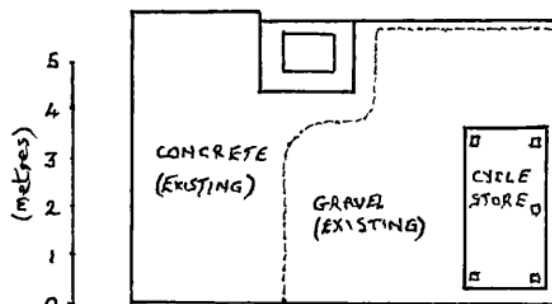
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FRONT ELEVATION



SIDE ELEVATION



PLAN

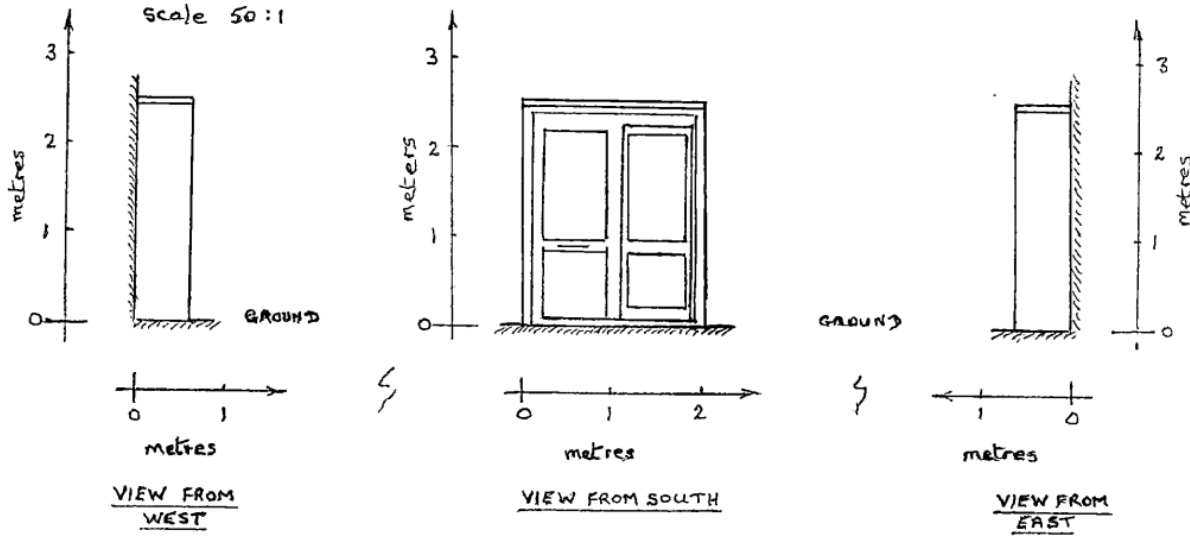
0 1 2 3 4 5 (metres)

28 CAVENDISH DRIVE, OXFORD OX3 0SD  
APPLICATION NO.

PORCH DETAIL — BEFORE UPGRADING

DWG. No. 6

Scale 50:1

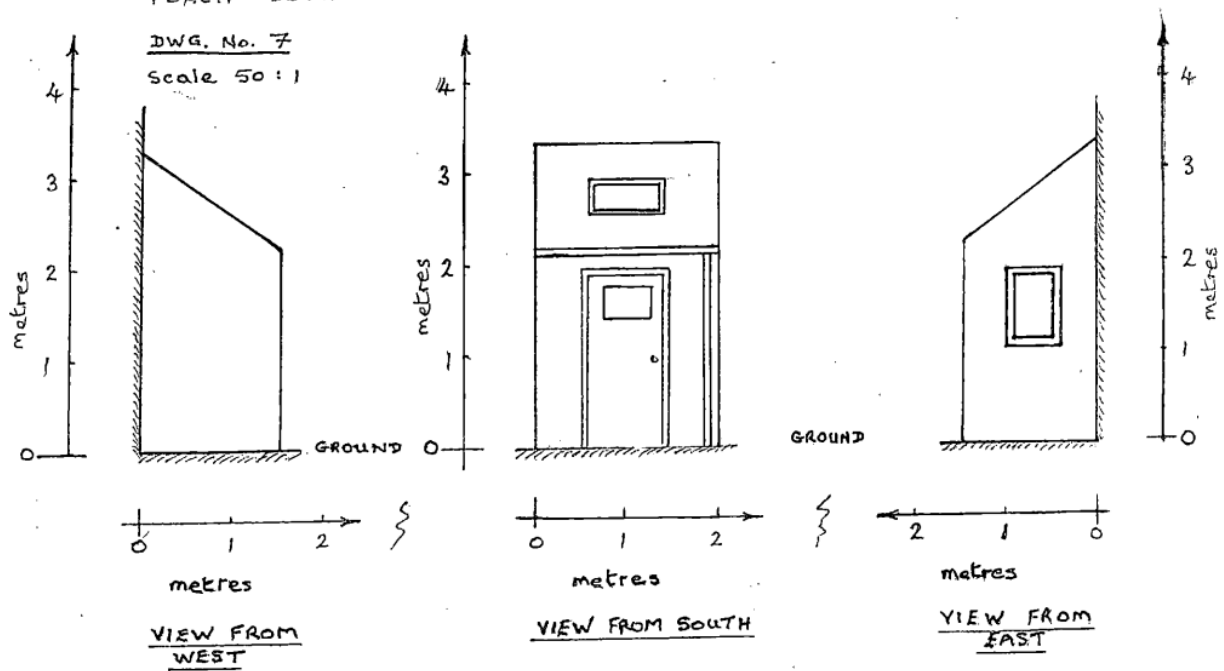


28 CAVENDISH DRIVE, OXFORD OX3 0SD  
APPLICATION NO.

PORCH DETAIL — AFTER UPGRADING

DWG. No. 7

Scale 50:1

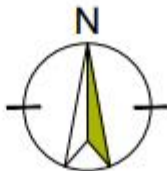


23/02532/FUL - **68 Elms Drive** – Demolition of garage. Erection of part single part two storey side extension. Alterations to rear fenestration. Provision of bin stores to front.

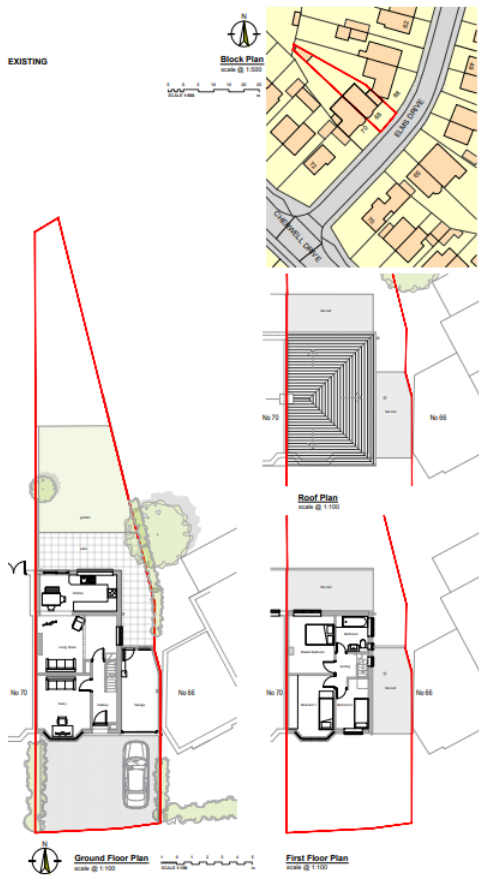


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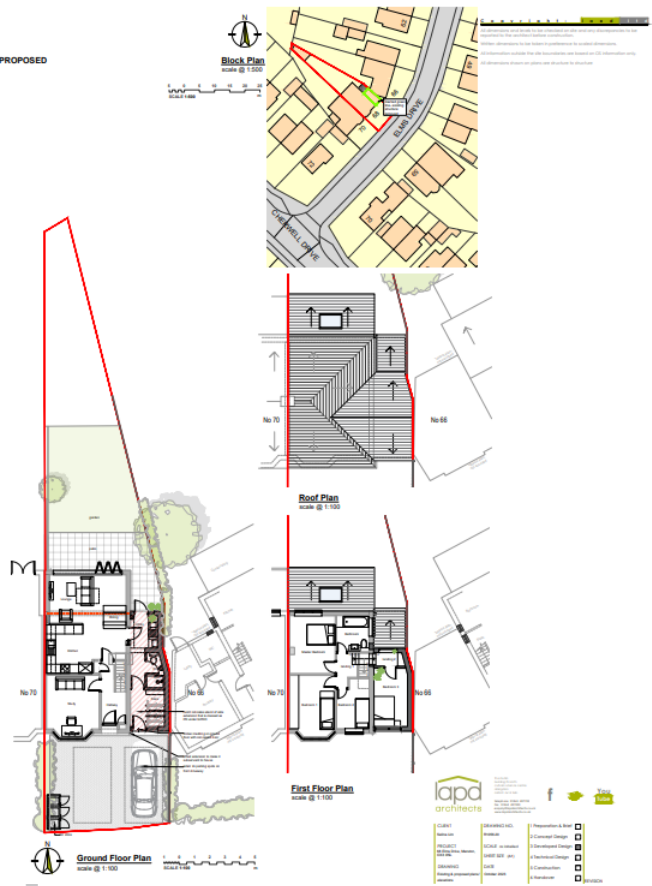
**Location Plan**  
scale @ 1:1250



EXISTING



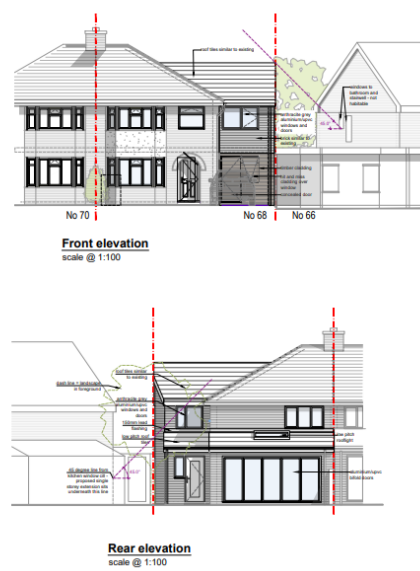
PROPOSED



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PROPOSED



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**BALANCES REPORT**  
**As at the 30<sup>th</sup> January 2024**

Unity Trust Current Account	23,425.32
Newbury Building Society	85,339.05
Skipton Building Society	22,333.50
Petty Cash	51.74
<b>TOTAL</b>	<b>£131,149.61</b>
CiL Money (included in above figures)	£27.272.56

**PAYMENTS AWAITING APPROVAL**

The following accounts to be paid:	£ Incl. VAT
Clerks Pay Including Expenses, Pension, etc. – January 2024	
Marston Community Gardens (s.137 Annual Grant)	500.00
Mortimer Hall (s.137 Grant)	500.00
Mortimer Hall Pre-School (s.137 Grant)	500.00
FOSNS (s.137 Grant)	300.00
Court Place Farm Allotments Community Shed (s.137 Grant)	500.00
43 <sup>rd</sup> Scout Group (s.137 Grant)	500.00
St Nicholas Junior Choir (s.137 Grant)	350.00
St Nicholas Society of Bell Ringers (s.137 Grant)	500.00
Marston Times (s.137 Grant)	350.00
Mortimer Hall Library Book Club (s.137 Grant)	312.00
Marston Community Forest Group (s.137 Grant)	300.00
Harlequin Playgrounds Ltd (Deposit for repair to MH equipment)	1,199.23
Total Pest Control (Quarterly Charge)	177.80
Mortimer Hall (Annual Hire of Hall)	286.00
Oxford City Council (2 <sup>nd</sup> half cemetery rates)	105.00
<b>TOTAL</b>	<b>£8,671.99</b>
<b>Petty Cash Expenditure:</b>	
<b>INCOME:</b>	
Mr D. Ward (Mill Lane Paddock Rent)	500.00
Mortimer Hall (Annual Rent)	0.05



<b>RESERVES</b>	
Total Balances	£131,149.61
General Reserves	£31,216.00
Fixed Asset Reserves	£10,000.00
Emergency Reserve	£10,000.00
Total	£79,933.61

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## Parish Clerk Report February 2024

KEY : Black – Ongoing    Blue – Actioned    RED – Completed    Green – New for this month.

Reference	Decision	Action	Done
23/01	1 Elsfield Road Bus Stop Noticeboard 2 Salford Road Noticeboard 3 School Lane Noticeboard	1. Application approved. 2. Property owner agreed. 3. Planning permission not needed however advertisement permission is.	
23/03	Biodiversity Survey	Emailed Wild Oxfordshire who suggested finding a school who run a Forest School.	
23/04	Tree Stock Identification	The local Cub group have identified the trees in Boults Lane Recreation Ground. Waiting for local scouts to do the Mortimer Hall Recreation Ground.	
23/05	Tender for Table Tennis Surround	This was going to be rubber matting however tenders are now being sort for a surround.	
23/06	Enclosed Waste Bins/ Recycling Bins	Costings and options are being collated for covered bins for the Mortimer Hall Recreation Ground and Boults Lane Recreation Ground. The contractor has also been contacted with regards to the implications to having recycling bins.	
23/07	Tender for Boults Lane Fence (on allotment boundary behind old pavilion site) & Shuttering.	Tenders being sort for wooden post & rail fence and hedge.	
23/08	Tender for work on Boults Lane Car Park	Tender recently received. Looking for further tenders.	
23/09	Pavilion – Tender for Door Bar	Awaiting tender	
23/10	Pavilion -Tender for Barrier Wheel	Looking for replacement wheel for barrier as current one worn out.	
23/11	Pavilion – Tender for officials changing room floor	Completed.	Y
23/12	Pavilion – Tender for Roof	Awaiting dry weather.	
23/13	Pavilion – Tender for Outside Tap	Awaiting tender	
23/14	Community Survey	Completed	Y

23/20	Communications Boards	18 April - Emailed Thomley Hall. Awaiting reply. Tel 12 June no answer.	
23/26	Kissing Gate on Right of Way through to CPF Allotments	As it stands: <ul style="list-style-type: none"> <li>Despite several email and telephone calls to the contractor no further forward.</li> </ul>	
23/27	Additional Tables in MH Recreation Ground		
23/28	Additional Street lights in Mill Lane		
23/29	43 <sup>rd</sup> Scout Group Lease	Awaiting confirmation from Scout Association agreement.	
23/30	Reactive Speed sign(s) along Oxford Road, through the village, to encourage drivers to slow down	Emailed Vicki Neville & Christian Mauz County	
23/31	CCTV to properly manage speeding traffic through the village:	Emailed Vicki Neville & Christian Mauz County	
23/32	Parking on Elsfield Road: could double yellow lines be extended the length of the Elsfield Road	County Council have advised that any alterations to the CPZ would be subject to additional funding being found.	
23/33	Can the sign leading into the village from Elsfield Road be changed to saying 'OLD MARSTON ONLY	Emailed Vicki Neville & Christian Mauz County.	
23/35	Flooding on MH Recreation Ground	Clerk to contact Highways. Emailed Ewan Siret 12.6	
23/36	Boundary hedge with Red Lion	Clerk seeking quote.	
23/37	NO DOGS sign in MH Play area	One has been ripped off, so replacement ordered. 4 x Metal received.	Y
23/38	Wildflower area in BL Rec	Initial work should be done.	
23/39	Right of Way on Park Farm	Charlotte Richie leading this.	
23/40	Elsfield Road Bus Stop Window	Perspex needs replacing.	
23/41	BL CCTV	Advice is there would be a safeguarding issue with CCTV overlooking a play area/recreation ground.	Y

23/42	BL Play Area (RoSPA Report)	Weeds growing through play area surface. Weed killed 29 August	Y
23/43	Newsletter		
23/44	Dead tree in MH Rec	Permission has been granted. Getting cost for felling.	
24/001	Boults Lane Barrier Lock	There have been recent issues with the lock. I am looking at possible getting a new combination lock so as to avoid the cost of keys.	

Black – Ongoing Blue – Actioned

RED – Completed

Green – New for this month.

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## Old Marston Parish Council – Calendar of Meetings 2023/24

Date	Meeting	Time	Venue
5 <sup>h</sup> February	Full Council	7pm	Mortimer Hall
26 <sup>th</sup> February	Environment Committee	6pm	Mortimer Hall
26 <sup>th</sup> February	P, RG, A, C Committee*	7pm	Mortimer Hall
4 <sup>th</sup> March	Full Council	7pm	Mortimer Hall
25 <sup>th</sup> March	Staffing & Standards	6pm	Mortimer Hall
8 <sup>th</sup> April	Full Council	7pm	Mortimer Hall
29 <sup>th</sup> April	Finance Committee	6pm	Mortimer Hall

\*P, RG, A & C Pavilion, Recreation grounds, Allotments & Cemetery Committee

The above are the standard meeting dates schedules for 2023-24.

Although additional meetings may be convened with the appropriate notice period and will be posted on the website and noticeboard.