



## Old Marston Parish Council

Tim Cann PSLCC, Clerk to Old Marston Parish Council  
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### Members of the Public Welcome & Speaking arrangements:

Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.

Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The Chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the Minutes and, if any actions are required, they will be reported on at the next meeting.

You are hereby invited to attend a meeting of OLD MARSTON PARISH COUNCIL to be held **at 7:00pm on Wednesday 4<sup>th</sup> November 2020** via the link below when the following business will be transacted.

**You may also join the meeting via Zoom from the following link:**

Join Zoom Meeting

<https://zoom.us/j/97501403635?pwd=Z2FQL3RaVnNDK1cxYW1DUkJWTS9CUT09>

Meeting ID: 975 0140 3635

Passcode: 012803

Yours faithfully

Tim Cann.  
Parish Clerk.

29<sup>th</sup> October 2020

Councillors are requested to declare any prejudicial interest they have in any of the items.

**Requests from members of the public to speak:** Please note you are required to inform the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.

## AGENDA

1. **Request if anyone is intending to record the proceeds of the meeting, if so, has any member of the public any objections in being included.**
2. **Apologies for absence and approval by Council**
3. **Web Site, Facebook and other social media.**
4. **Public, County & City Councillors & Thames Valley Police participation (if any requests received)**
  - a. Thames Valley Police
  - b. County & City Councillors Report(s)
  - c. Public
    - Update on Swan School by Tony Harris of GalifordTry
5. **Approval of the Minutes of the meeting on the [7<sup>th</sup> October 2020](#)**
6. **Matters arising omitting those for which an agenda heading follows:-**
  - **Remembrance Wreath:** Council to decide on procedure for laying of the wreaths.
7. **Operational Checks:**
  - Weekly operational checks on the defibrillator have been carried out. There is a fault with the system which has been reported. New pads have been purchased and now waiting for company to confirm if battery operational. It has been reported and temporarily removed from the Emergency Services database until resolved.
  - Weekly operational checks on the play equipment have been carried out and discussed at the recent Pavilion, Recreation Grounds & Cemetery Committee meeting.
8. **Governance & Administration.**
  - Council needs to decide whether draft minutes should be posted on the Council website.
9. **Planning:**
  - [Land West of Mill Lane](#)

**Applications considered between meetings: - NONE**

### **Decisions:**

20/02068/FUL – 46 Raymund Road - APPROVED

20/02097/FUL – 38 Cherwell Drive - APPROVED

20/02109/VAR – 8 Haynes Road – APPROVED.

### **Awaiting Decisions:**

18/01549/FUL – 20 Raymund Road

20/01717/FUL – 9 Cotswold Crescent

20/02186/FUL – 16 Jessops Close

20/02285/FUL – 17 Cavendish Drive

20/02286/FUL – 17A Cavendish Drive

20/02235/T56 – Land at Marsh Lane

### **Applications to be decided:**

[20/02186/FUL – 16 Jessops Close](#) – Erection of a single storey outbuilding to house chickens (Retrospective)

[20/02457/DEL – Willow Barn, Oxford Road](#), Variation of condition 3 (materials) of planning permission 14/02354/FUL (Erection of 1 x 4 bed dwelling house (Use Class C3).) to allow a mixture of cladding and planting.

[20/02529/FUL – 86 Oxford Road](#) - Erection of a first-floor rear extension. Alteration to 1no. window rear elevation

[20/02580/FUL – St Nicholas Primary School](#) – Erection of a single storey front extension with associated landscaping.

- Update on Previous Jack Russell site: No further movement to date.

## 10. Finance:

Bank balance as at 05/10/2020 –

Current Account £14,744.14

Newbury Building Society A/c £85,718.40

Petty Cash £179.74

Unit Trust Account £0.00

Business Reserve A/c £3,760.07

Skipton Building Society A/c £5,000.00

CiL Money £38,234.56

The following accounts to be paid:	£ Incl. VAT
Clerks Pay Including Expenses, Pension, etc. – October 2020	
Staples (Stationery)	198.51
BGG (Litter Picking& Grass cutting September)	441.00
Zoom (Virtual Software Access September 2020)	14.39
Oxford City Council (Cemetery Garden Waste Contract)	108.00
Unity Trust Bank (Transfer of Funds)	15,000.00
Total Pest Control (Wasp Nest Call Out)	75.00
SLCC (Planning White Paper Webinar)	36.00
Royal British Legion (3x Remembrance Wreaths)	156.75
SLCC (2021 Membership)	235.00
Passion First Aid (2x Pads for Defibrillator)	103.14
Castle Water (Cemetery Usage)	17.56
ICO (Annual Registration)	40.00
<b>TOTAL</b>	<b>£18,265.34</b>
<b>Petty Cash Expenditure:</b>	<b>(No expenditure)</b>
<b>INCOME:</b>	
<b>Oxford City Council (CiL Money)</b>	<b>10,166.31</b>

**11. Pavilion, Recreation Grounds & Cemetery Committee:** To review the minutes of the meeting of the Pavilion, Recreation Grounds & Cemetery Committee held on the 28<sup>th</sup> October 2020 where the following recommendations were made:

- To remove the bent rail outside the Mortimer Hall Recreation ground.
- To accept the tender of £13,500 to resurface the car park in Boults Lane.
- To accept the tender for £2,488 + VAT to repair the pavilion roof.
- To proceed with the extension to the Cemetery in getting planning permission then moving the fencing.
- Not to increase the cemetery fees.
- That AM will make enquiries with Oxford Direct Services with regard to obtaining a seat for the cemetery paddock.

## 12. Environment/Climate change leaflet

**13. Christmas Buffet:** Council to consider whether to have a Christmas buffet this year and if so a venue.

- 14. Plus, anything of an urgent nature which comes to the Clerk's attention since the agenda was set.**
- 15. Information sharing (including correspondence)**  
Rural Services Network Digest etc,
  - OALC Newsletter
  - [Correspondence](#)
- 16. Date of next meeting:** - Wednesday 2<sup>nd</sup> December 2020 at 7:00pm