



Old Marston Parish Council

Tim Cann PSLCC, Clerk to Old Marston Parish Council
8 Nicholas Avenue, Old Marston, Oxford. OX3 0RN
Tel: 01865 203139 email: clerk@oldmarston-pc.gov.uk
Website: www.oldmarston-pc.gov.uk twitter.com/oldmarstonpc
www.facebook.com/pages/Old-Marston-Parish-Council

Members of the Public Welcome & Speaking arrangements:

Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.

Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The Chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the Minutes and, if any actions are required, they will be reported on at the next meeting.

Important Reminder: Please ensure you adhere to the COVID advice of safe distancing and hand washing/sanitising before, during and after the meeting.

You are hereby invited to attend the meeting of OLD MARSTON PARISH COUNCIL to be held **at 7:00pm on Monday 4th October 2021** in the Mortimer Hall.

Yours faithfully

Tim Cann.
Parish Clerk.

28th September 2021

Councillors are requested to declare any prejudicial interest they have in any of the items.

Requests from members of the public to speak: Please note you are required to inform the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.

AGENDA

1. Request if anyone is intending to record the proceeds of the meeting, if so, has any member of the public any objections in being included.
2. Apologies for absence and approval by Council
3. Web Site, Facebook, and other social media.
4. Public, County & City Councillors & Thames Valley Police participation (if any requests received)
 - a. [Thames Valley Police](#)
 - b. County & City Councillors Report(s)
 - c. Public:
5. Approval of the Minutes of the meeting on the [6th September 2021](#)
6. Matters arising omitting those for which an agenda heading follows:-
7. Operational Checks:
 - Weekly operational checks on the defibrillator have been carried out.
 - Weekly operational checks on the play equipment have been carried out.
8. **Queens Platinum Jubilee:** Local (parish and town) councils have been asked to play a part in the Queen's Platinum Jubilee by lighting beacons on 2nd June 2022. Council needs to start thinking if it is going to participate with lighting beacon(s). If so, how many? Where? the procedure etc.
9. **Neighbourhood Plan:** Martin Lipson, Chair of the ONPA (Oxford Neighbourhood Plan Alliance) has offered to come to a Council meeting. See [enclosed document](#).
10. **Planning:**

Applications considered between meetings: NONE.

Decisions: NONE

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road

20/03034/FUL – Hill View Farm

21/01217/FUL – Land West of Mill Lane.

21/02192/FUL – 20 Raymund Road

21/02296/FUL – 66 Oxford Road

21/02103/FUL – 38 Beechey Avenue

Applications to be decided:

- [21/02401/FUL – 69 Arlington Drive](#) – Erection of single storey front extension and first floor extension to north elevation. Formation of dormer to south in association with loft conversion.
- [21/02580/FUL – St Nicholas Caravan Park, Butts Lane](#) – Full planning permission for residents (Class C3), access arrangements and public open space, landscaping, associated infrastructure and works including pedestrian and cycle routes.
- **Update on former Jack Russell site:** Work ongoing
- [Back Lane:](#) Response from County Council to Petition.
- [Wider Traffic Issues:](#)
- [HMO's:](#) There was some discussion at the last Council meeting about Houses of Multiple Occupancy. I recently had an incident in [my street](#) about an HMO where residents were concerned, I was asked to attend as the Clerk which I did, the report is in the meeting pack. However, it also led me to a listing on the City Council website of HMO's which is also included.

11. Finance:

Bank balance as at 03/09/2021 –

Current Account £52,529.41

Newbury Building Society A/c £86,475.82

Petty Cash £179.74

Unit Trust Account £12,741.60

Business Reserve A/c £3,760.40

Skipton Building Society A/c £5,036.09

CiL Money £38,920.76

The following accounts to be paid:	£ Incl. VAT
Clerks Pay Including Expenses, Pension, etc. – September 2021	
Total Pest Control (Quarterly Charge)	390.00
Playsafety Ltd (Annual ROSPA Report)	198.00
Mr D. Hook (Install Seat in paddock Cemetery)	500.00
Mr I. Ward (Install Seat in BL Play area)	480.00
Moore (External Auditor Fee)	480.00
TOTAL	£3,751.70
Petty Cash Expenditure:	(No expenditure)
INCOME:	(No Income)

- **Grant Request:** Skye has asked 'I ask the parish council for a grant (£500) towards the Autumn Fun Day on the 23rd October. A [draft poster](#) is attached, and I can add a note about being sponsored by the parish council if agreed. It would be great to have a grant to buy pumpkins, to hire a face painter, to buy electric tealights (decorating candles) and to hire some games and even buy some prizes for fancy dress competition - perhaps someone from the PC could help judge?'

12. Pavilion, Recreation Grounds & Cemetery:

To review the minutes of the meeting held on the [16th September 2021](#) where the following resolutions were made:

- **Cemetery Extension:** The company [tendering](#) for the surveys stated best case cost, just the two surveys, would cost £17,760.00 plus VAT. However, if further surveys were needed, such as a Bat Survey, the total fee could be £33,060.00 plus VAT. Full Council to decide.
- **Remembrance Day:** To use existing wreaths and make a donate to the Royal British Legion of approximately £150.00.
- **Cycle Racks:** The Clerk to purchase bike racks for Mortimer Hall & Boults Lane Recreation ground and get quotes to be install by local builder.
- **Request to give up a burial plot and receive a refund.** Someone purchased a burial plot in August and their circumstances have changed in that they no longer require the plot.

Table Tennis table: Apparently this is no longer available with a blue playing surface, only grey. There is also whether it should it be secured permanently in one place? Anchoring kit costs an additional £199 and needs holes pre-dug for delivery. The problem with a permanent site is that the playing area at each end of the table will become bare of grass and eroded. I have spoken

13. **Environment Committee:** To review the minutes of the meeting held on the 30th September 2021. As the agenda needs to be sent out before the 30th the minutes will be circulated as soon possible after the meeting.

14. Elsfield Road Lighting

15. **Orchard Triangle:** Request from Marston Community Garden Group to plant three more fruit trees.

16. Open meeting on Climate Change for end of November? To tie in with UK hosting COP26

17. Governance & Administration.

- All the criteria are now in place to apply for the Foundation level of the Local Council Awards Scheme. Council needs to resolve to accept and go for award.
- Parish Council Logo, banner and or flag.

18. Plus, anything of an urgent nature which comes to the Clerk's attention since the agenda was set.

19. Information sharing (including correspondence)

Rural Services Network Digest etc,

- OALC Newsletter
- [Correspondence](#)

20. Date of next meeting: -

Monday 1st November 2021 at 7pm in the Mortimer Hall.

Items Pending

- **Noticeboards around the Parish** – with the architect
- **Cemetery Extension** – On Agenda.
- **Cemetery Seat** – Installation.
- **Boult's Lane Electric Meter** – starting shortly.
- **Boult's Lane Resurfacing** – Completed.
- **Boult's Lane Play Area Seat** – Installation.
- **Table Tennis Table** – Due to high demand there is an approximate 10 – 12 weeks delivery time.
- **Subway painting** – Awaiting cost of surface preparation from City Council.