



Old Marston Parish Council

Tim Cann PSLCC, Clerk to Old Marston Parish Council
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Members of the Public Welcome & Speaking arrangements:

Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.

Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The Chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the Minutes and, if any actions are required, they will be reported on at the next meeting.

You are hereby invited to attend the meeting of OLD MARSTON PARISH COUNCIL to be held at **7:00pm on Monday 4th July 2022** in Mortimer Hall.

Yours faithfully

Tim Cann.
Parish Clerk.

28th June 2022

Councillors are requested to declare any prejudicial interest they have in any of the items.



Requests from members of the public to speak: Please note members of the public are required to inform the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.

AGENDA

1. Request if anyone is intending to record the proceedings of the meeting, if so, has any member of the public any objections in being included.
2. Apologies for absence and approval by Council
3. Web Site, Facebook, and other social media.
4. Public, County & City Councillors & Thames Valley Police participation (if any requests received)
 - a. Thames Valley Police
 - b. County & City Councillors Report(s)
 - c. Public:
5. Approval of the Minutes of the meeting held on the **6th June 2022**
6. Matters arising omitting those for which an agenda heading follows:-
 - Yellow Lines in Boults Lane: Awaiting advise from Highways at County Planning.
 - Bench in Cemetery: Sander and protector purchased.
7. Operational Checks:
 - Weekly operational checks on the defibrillator have been carried out.
 - Weekly operational checks on the play equipment have been carried out.

8. Planning

Applications considered between meetings: NONE.

Decisions:

22/00434/FUL – 4 Southcroft - **APPROVED**

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road

21/02580/FUL – St Nicholas Caravan Park/Marston Paddock

21/03294/FUL – 56 Marsh Lane

21/03100/FUL – Land to rear of 1 Cromwell Close

22/00627/FUL – 86 Arlington Drive

22/00404/FUL – 36 Cavendish Drive

22/01168/FUL – 76 Cherwell Drive

Applications to be decided:

- **22/01403/FUL – 21A Oxford Road** – Formation of 1 rear dormer in association with a loft conversion and insertion of 2 rooflights to front elevation.
- **Land North of Bayswater Brook**
- **Update on Land West of Mill Lane** – No further information received.
- **Update on Marston Paddock** –

9. Finance:

Bank balance as at 28/06/2022 –

Unity Trust Bank Account £49,411.15

Newbury Building Society A/c £86,950.84 Skipton Building Society A/c £5,036.09

Petty Cash £152.24 CiL Money £31,755.56

The following accounts to be paid:	£ (Incl. VAT)
Clerks Pay Including Expenses, Pension, etc. – June 2022	
Curry's (5x Laptops, Cases & Mice)	1,104.90
Total Pest Control (Quarterly Charge)	390.00
BGG (Litter Picking & Grass Cutting for May)	660.00
Castle Water (Cemetery Use)	29.24
Richard James (EOY Audit)	300.00
Acacia Landscaping (Tree work in Boults Lane)	720.00

CommunityFirst (Annual Membership)	85.00
TOTAL	£5,145.70
Petty Cash Expenditure:	(No Expenditure)
INCOME:	(No Income)

a. Approval of payments.

10. Underpass Project

11. Recreation Grounds, Pavilion & Cemetery Committee:

To review the draft minutes of the committee meeting held on the 23rd June where the following recommendations were made:

- Clerk to contact Mr. Ward to see if able to do play equipment repairs.
- It was recommended that all cemetery fees are increased by 5%
- It was recommended to purchase a blue waste bin for the cemetery
- It was recommended that headstones only, no surrounds, be allowed in the newer part of the cemetery.
- It was recommended not to continue with installing a sandpit in the Mortimer Hall play area
- There will be future discussions as to what the store can be used in the paddock at the rear of the cemetery.

12. Upgrade of the MUGA in the Mortimer Hall Recreation Ground

13. Old Marston Library:

14. Governance & Standards:

- Electronic Payment Policy
- Financial Control & Internal Audit Policy.
- Review of 2021/22 Action Plan
- Setting of 2022/23 Action Plan

15. Local Council Award Scheme: The following policies/documents are needed before applying for the Quality Level:

- Health & Safety Policy
- Community engagement policy involving two-way communication between council and community,
- Evidence of helping the community plan for its future,

16. Review of Cycle Safety in Parish – Revised.

17. Council Logo

18. Tendering/Procurement Criteria: Living Wage Council

19. Public Transport through the parish

- **Plus, anything of an urgent nature which comes to the Clerk's attention since the agenda was set.**

20. Information sharing (including correspondence)

Rural Services Network Digest etc,

- OALC Newsletter
- Correspondence

21. Date of next meeting: -

Monday 5th September 2022 at 7pm in the Mortimer Hall.