



Old Marston Parish Council

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Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.

Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The Chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the Minutes and if any actions are required they will be reported on at the next meeting.

To: All members of Old Marston Parish Council

You are summoned to the MEETING of OLD MARSTON PARISH COUNCIL to be held at **7:30pm** on Monday 4th February 2019 in the MORTIMER HALL, Oxford Road, Old Marston, Oxford OX3 0PH when the following business will be transacted.

Yours faithfully

Tim Cann.
Parish Clerk

29th January 2019

Councillors are requested to declare any prejudicial interest they have in any of the items.

Requests from members of the public to speak: Please note you are required to complete a brief slip and return to the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.

AGENDA

1. **Request if anyone is intending to record the proceeds of the meeting, if so has any member of the public any objections in being included.**
2. **Apologies for absence and approval by Council**
3. **Web Site, Facebook and other social media**
4. **Public, County & City Councillors & Thames Valley Police participation (if any requests received)**
 - a. Thames Valley Police
 - b. County & City Councillors Report(s)
 - c. Public
5. **Approval of the Minutes of the meeting on the 6th January 2019**
6. **Matters arising omitting those for which an agenda heading follows:-**
 - The County Council have advised that the road sign at the junction of Cherwell Drive, Marston Ferry Road and Oxford Road can state 'St Nicholas C of E, Red Lion and Victoria Arms at no cost to the Parish Council.
 - Mortimer Hall Pre-School/Marston Community Gardens help with Nature Garden
7. **Election of a Vice-Chairman**
8. **Operational Checks:**
 - Confirmation that the weekly operational checks on the defibrillator have been carried out and any faults reported.
 - Confirmation that the monthly Safety checks on play equipment have been carried out and any faults reported.
9. **Recreation Grounds & Cemetery:**
 - a. **Review tenders for tree work around the Parish:-**
 - i. £3,745.00 plus VAT
 - ii. £4,965.00 plus VAT
 - iii. £6,880.00 No VAT
 - b. Annual verti-draining of Boults Lane Recreation Ground
 - i. £2381.00 plus VAT
 - c. **Headington Road Runners annual H5 run:** They have set a date of Sunday 25th August and have asked to use the Boults lane recreation ground as a start venue.

10. Finance

- a. Bank balance as at 29/01/2019 –

Current Account £15,390.43

Petty Cash £168.45

Business Reserve Account £3,749.31 Newbury Building Society Account £118,166.24

The following accounts to be paid:	£ Incl. VAT
Clerks Pay Including Expenses, Pension, etc. – January 2019	
FOSNS (s.137 Grant)	300.00
43 rd Scout Group (s.137 Grant)	300.00
Village Hall (Mortimer Hall) Hire charge for Council Meeting	264.00
Mr D. Ward (Repair to Pavilion slabs)	1950.00
Webroot (Security for computer system)	65.21
Maltby's Bookbinders (Deposit to Bind 2009 – 2016 minutes)	90.00

BGG (Litter Picking December 2018)	66.00
Castle Water (Cemetery Water Bill)	10.71
Total Pest Control (Quarterly Charge)	177.60
Get-On-Line Ltd (Domain Renewal)	132.00
Get-On-Line Ltd (Web Hosting & Emails)	294.00
NALC (Local Councils Award Scheme Registration Fee)	60.00
TOTAL	£5,122.60
Petty Cash Expenditure:	£00.00
INCOME :-	
Village Hall (Mortimer Hall) 2019 Rent	£00.05
TOTAL	£00.05

b. Budget v Expenditure & Income

11. Roy Garner Pavilion Committee:

Minutes of the Pavilion Committee meeting held on the 23rd January 2019

12. Old Marston Fun Day at the Victoria Arms – Saturday 22nd June 2019 -

Council needs to decide what involvement they wish to have & funding?

13. Proposed Calendar of meetings for 2019/2020 (Enclosed)

14. Tablets

Option 1 Lenovo E10 10.1" 16Gb £109.99 x 12 with cases	£1559.88
Option 2 Huawei 10.1" 16Gb £139.99 x 12 with Cases	£1852.68
Option 3 Huawei 10" 16Gb x 12 (Externally configured)	£2596.80

15. Local Council Award Scheme

a. The Council have been registered as 'working towards Foundation level' the fee invoice is being paid and the OALC informed.

16. Local Environment:

- a. Environment Policy/Statement (Report Enclosed)
- b. Suggestions from Parish Councillor Alistair Morris (Report Enclosed)

17. Planning

Applications considered between meetings: - NONE

Decisions:

- 18/02979/FUL – 34B Oxford Road – APPROVED
- 18/03118/FUL – 7 Nicholas Avenue - APPROVED

Awaiting Decisions:

- 18/01549/FUL – 20 Raymund Road
- 18/02799/LBC & 2798/FUL – 13 Mill Lane
- 18/03048/FUL – Manor Farm, 15A Mill Lane
- 18/03123/FUL – 62 Arlington Drive
- 18/03300/FUL – 21 Rippington Drive

Applications to be decided:-

18/03385/FUL – Cumberledge House, Cumberledge Close – Erection of 9no. residential dwellings (Use Class C3) comprising 2 x 2-bed, 4 x 3-bed and 3 x 4-bed dwellings Provision of new access, car parking and landscaping.

SODC Local Plan 2036 – Lower Elsfield (Report Enclosed)

18. Plus anything of an urgent nature which comes to the Clerk's attention since the agenda was set.

19. Information sharing (including correspondence)

Rural Services Network Digest etc,
OALC Newsletter November & December 2018,

- Email from resident regarding an accident at the junction of Cherwell Drive shops,
- Email from Parish Councillor Mick Bates about drug related items under the subway by St Nicholas Primary School. Clerk reported this to the City Council taskforce to be removed urgently,
- School Lane street lighting awaiting report from County Council,
- OXCLEAN Saturday 2nd March 2019 at Mortimer Hall 10am
- Clerks & Councils Direct January 2019 edition

20. CONFIDENTIAL ITEM

To review the Staffing & Standards Committees recommendations of their meeting held on the

21. Date of next meeting : -

Monday 4th March 2019 in Mortimer Hall at 7:30pm

CONFIDENTIAL ITEMS

Due to the sensitive nature of the following items it is proposed Council transact them in confidence, with all members of the public removed from the room.

- The Staffing & Standards Committee recommend to Council that the Clerk's working hours remain the same at 22 hours per week, however, that he is moved to LC2 SP24 salary grade as from 1st April 2019.