



## Old Marston Parish Council

Tim Cann PSLCC, Clerk to Old Marston Parish Council  
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Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.

Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The Chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the Minutes and if any actions are required they will be reported on at the next meeting.

You are invited to the MEETING of OLD MARSTON PARISH COUNCIL to be held at **7:00pm** on Monday 3<sup>rd</sup> December 2018 in the MORTIMER HALL, Oxford Road, Old Marston, Oxford OX3 0PH when the following business will be transacted.

Yours faithfully

Tim Cann.  
Parish Clerk

27<sup>th</sup> November 2018

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Councillors are requested to declare any prejudicial interest they have in any of the items.

**Requests from members of the public to speak:** Please note you are required to complete a brief slip and return to the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.

### AGENDA

1. **Request if anyone is intending to record the proceeds of the meeting, if so has any member of the public any objections in being included.**
2. **Apologies for absence and approval by Council**
3. **Web Site, Facebook and other social media**
4. **Public, County & City Councillors & Thames Valley Police participation (if any requests received)**
  - a. Thames Valley Police
  - b. County & City Councillors Report(s)
  - c. Public
5. **Approval of the Minutes of the meeting on the 5<sup>th</sup> November 2018**
6. **Matters arising omitting those for which an agenda heading follows:-**
  - The Central Government Grant was cut by 30% in 2015/16, 33% in 2016/17 and 46.8% in 2017/18 and would stop completely in 2019/20.
  - The Clerk and John Miller met with Christopher Hawkins from Oxford University Estates and walked round the Marston Brook. The Environment Agency have already cleared out the majority of the brook.
7. **Operational Checks:**
  - Confirmation that the weekly operational checks on the defibrillator have been carried out and any faults reported.
  - Confirmation that the weekly Safety checks on play equipment have been carried out and any faults reported.
8. **Roy Garner Pavilion Committee:**  
Minutes of the Pavilion Committee meeting held on the 21<sup>st</sup> November 2018 where the following recommendations were made:-
  - To obtain tenders to house in the electric meter.
9. **Recreation Grounds & Cemetery**  
Minutes of the Recreation & Cemetery Committee meeting held on the 15<sup>th</sup> November 2018 where the following recommendations were made:-
  - To recommend that there is no increase on Cemetery fees.
  - To recommend that in future months inspections on all play equipment.

#### 10. Finance

- a. Bank balance as at 26/11/2018 –

Current Account £28,078.15

Petty Cash £168.45

Business Reserve Account £3,748.05 Newbury Building Society Account £118,166.24

The following accounts to be paid:	£ Incl. VAT
Clerks Pay Including Expenses, Pension, etc. – November	
Greenbarnes Ltd (Noticeboards)	757.25
Oxford Direct Services Ltd (Repair work on ROSPA Report)	2,100.00
BGG Garden & Tree Care Ltd (Grass cutting & Litter picking)	156.00
Castle Water Ltd (Cemetery water usage)	12.63
Tree King Consulting (Tree survey)	510.00
BT (Clerk's Office Telephone)	109.24
<b>TOTAL</b>	<b>£5,058.00</b>
<b>Petty Cash Expenditure:</b>	
Vodafone (Council Mobile)	20.00

Oxford Bus Company (Clerk's Fare to Local Plan meeting)	3.70
Oxford Bus Company (Clerk's Fare to Planning meeting)	3.70
Oxford Bus Company (Clerk's Fare to Parish Forum)	3.70
<b>TOTAL</b>	<b>£30.10</b>
<b>INCOME :-</b>	
Cooperative Funeral (Memorial for Bennett Ashes)	75.00
<b>TOTAL</b>	<b>£75.00</b>

**11. Oxford Local Plan 2036:** Report enclosed.

**12. Planning**

**Applications considered between meetings :- NONE**

**Decisions:**

18/02315/FUL – 9 Gordon Close – REFUSED

18/02412/FUL – 1 Lewell Avenue - REFUSED

**Awaiting Decisions:**

18/00571/FUL – 11 Horseman Close

18/01173/FUL – The Harlow Centre, Raymund Road

18/01549/FUL – 20 Raymund Road

18/02597/FUL – 6 Haynes Road

18/02790/FUL – 21 Haynes Road

18/02825/FUL – 36 Raymund Road

18/02616/FUL – The Corner House, 9 Church Lane

18/02814/FUL – 76 Arlington Drive

**Applications to be decided:-**

**18/02958/FUL – 55 Elms Drive** – Erection of two storey side extension, single storey rear extension. Insertion of 1no. window to rear extension.

**18/02798/FUL & 18/02799/LBC – 13 Mill Lane** – Demolition and rebuild of existing single storey lean-to side extension. Erection of a two storey rear extension. Alternations to 2no. windows on south elevation and 1no. window to north elevation. Insertion of 1no. window to north elevation. Alteration to windows and doors to east elevation. Formation of insulation into existing barn roof and conversion of garage to habitable space. Removal of chimney and alterations to windows and door.

**18/02979/FUL – 34B Oxford Road** – Erection of a single storey rear extension. Insertion of 3no. windows to south elevation. Insertion of 2no. roof lights to east elevation. Insertion of 1no. window to north elevation. Alterations to garage door and window.

**18/03048/FUL – Manor Barn, 15A Mill Lane** – Demolition of existing gazebo. Erection of a glazed entrance porch and erection of a 1 x 1 bed annexe (Use Class C3). Formation of stone boundary wall.

**13. To consider the candidates for co-option to replace Councillor Greenfield.**

**14. Plus anything of an urgent nature which comes to the Clerk's attention since the agenda was set.**

**15. Information sharing (including correspondence)**

Rural Services Network Digest etc,

OALC Newsletter October 2018,

Clerk & Councils Direct,

Electoral Review of Oxford for South East Oxford (Not effecting Marston),

Email from Tony Greenfield regarding planning application for 20 Raymund Road,

Email from Tony Greenfield concerning planning application for 36 Raymund

Road,  
Email from Dr Y. Zhao concerning planning application for 36 Raymund Road  
**16. Date of next meeting** : - Monday 7<sup>th</sup> January 2019 in Mortimer Hall at 7:30pm