





Old Marston Parish Council

Tim Cann. PSLCC. Clerk & RFO to Old Marston Parish Council
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Members of the Public Welcome & Speaking arrangements:

Members of the public and press are welcome to attend the following meeting unless precluded by the parish council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.

Anyone wishing to speak must give prior notice with name and address to the clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the minutes and, if any actions are required, they will be reported on at the next meeting.

To: All members of public

You are warmly invited to attend the meeting of OLD MARSTON PARISH COUNCIL to be held **at 7:00pm on Monday 3rd October 2022** in the Mortimer Hall.

Yours faithfully

Tim Cann.
Parish Clerk.

27th September 2022

Councillors are requested to declare any prejudicial interest they have in any of the items.



Requests from members of the public to speak: Please note members of the public are required to inform the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.

AGENDA

- 1. Request if anyone is intending to record the proceedings of the meeting, if so, has any member of the public any objections in being included.**
- 2. Apologies for absence and approval by Council**
- 3. Web Site, Facebook, and other social media.**
- 4. Public, County & City Councillors & Thames Valley Police participation (if any requests received)**
 - a. Thames Valley Police
 - b. County & City Councillors Report(s)
 - c. Public:
- 5. Approval of the Minutes of the meeting held on the 5th September 2022**
- 6. Matters arising omitting those for which an agenda heading follows:-**
- 7. Operational Checks:**
 - Weekly operational checks on the defibrillator have been carried out.
 - Weekly operational checks on the play equipment have been carried out.

8. Planning

Applications considered between meetings: NONE.

Decisions:

21/02580/FUL – St Nicholas Mobile Home Park/Marston Paddock –**APPROVED**

22/00404/FUL – 36 Cavendish Drive – **APPROVED**

22/01403/FUL – 21A Oxford Road – **APPROVED.**

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road

21/03294/FUL – 56 Marsh Lane

21/03100/FUL – Land to rear of 1 Cromwell Close

22/00627/FUL – 86 Arlington Drive

22/01168/FUL – 76 Cherwell Drive

22/00960/FUL – 21 Haynes Road

22/01801/FUL – 10 Nicholas Avenue

22/01718/FUL – 19 Arlington Drive

22/01607/FUL – The Red Lion, 40-42 Oxford Road

22/01812/FUL- 33 Church Lane

Applications to be decided:

- **22/02220/FUL – 78 Oxford Road** – Demolition of single storey rear extension and garage. Erection of part single, part two storey rear extension. Erection of rear outbuilding to create workshop/store. Insertion of 2no. rooflights to rear roof slope.
- **22/01867/CEU – 26 Cavendish Drive** – Application to certify that the existing formation of 1no. rear dormer in association with a loft conversion, enlargement of existing rear extension and insertion of 3no. rooflights to front elevation and 1no. rooflight to rear elevation is lawful development.

- **22/01969/FUL – Land to the Rear of 1 Cromwell Close** - Demolition of existing garages. Erection of a single storey building to provide 1 x 2 bed dwellinghouse (Use Class C3). Provision of private amenity space, bin and cycle storage.
- **Land North of Bayswater Brook**
- **Update on Land West of Mill Lane** – No further information received.
- **Oxfordshire County Council Traffic Calming Consultation:**
 - Parish Council & Mark Lygo Drop In Session at OXSRAD: 62 people attended, 4 Parish Councillors and 3 county councillors. Parish Council needs to decide its position and any possible alternative recommendations.

9. Finance:

Bank balance as at 24/08/2022 –

Unity Trust Bank Account £31,566.93

Newbury Building Society A/c £86,950.84 Skipton Building Society A/c £5,036.09

Petty Cash £100.70 CiL Money £25,354.60

The following accounts to be paid:	£ (Incl. VAT)
Clerks Pay Including Expenses, Pension, etc. – September 2022	
WKH Development Services Ltd (further interim payment)	18,000.00
Total Pest Control (Quarterly Charge)	390.00
BGG (Litter Picking & Grass Cutting for May)	660.00
CommunityFirst (Annual Membership)	85.00
JDP Solutions (printing of photos for Library event & ASB)	210.00
BHIB (Annual Insurance Cover)	2,062.69
Oxford City Council (Cemetery Garden Waste Increase)	120.00
Mr M. Turner (Prize for Logo Competition)	50.00
Moore (External Auditors Fee)	300.00
TOTAL	£23,035.93
Petty Cash Expenditure:	
Mrs J. Crane (Refreshments for MH/Library Event)	32.55
INCOME:	(No Income)

a. Approval of payments.

b. Review of Interest Rates (as at 13/9):

- Newbury BS (balances over £50K) 1.45%
- Skipton BS 1.4%

c. **External Auditor:** The 2021/22 accounts have been signed off by Moore the external auditor with no irregularities.

d. **Funding for Autumn Community Fund Day (22nd October)** The Parish Council gave £500 for Pumpkins last year – A request has been received for funding this year.

e. Warm Spaces at Church Hall.

10. Update on the Underpass Project: The parish council has already allocated £1,000 towards the project.

11. Pavilion, Recreation Grounds & Cemetery Committee meeting:

To review the draft minutes of the committee meeting held on the 22nd September where the following recommendations were made:

- Old Marston Mill Lane Allotment Association Lease:

- Item 2i. states 'Erect no building or structure without agreement with the Council.' It was felt this not necessary. Changing to 'Erect no building or structure without agreement with OMMLAA Committee.'
 - Item 3i. states 'Prepare an annual report and statement of accounts for each year ending 30 September.' Changing, so as to tie in with item 2m. saying 'Prepare an annual report and statement of accounts for each year by 15December.'
 - Renewing the agreement between OMMLAA and Old Marston Parish Council for a further 25 years, taking it through to 2053.
 - Reviewing the boundaries with a view of making them more secure.
 - Organising a site visit. The Clerk to contact Chris to sort out a date.
 - Boundary with Court Place Farm Allotments: Having shuttering at the edge of the carpark with post and rail fence and a hedge on the boundary
 - Roy Garner Pavilion Work:
 - The work recently completed was viewed and agreed of a good standard. It was recommended that all parish councillors needed to view the work as the job will need signing off and contractor final payment.
 - It was noted that Marston Saints FC would completing the extended patio.
 - The Clerk to contact the contractor with a view of getting fixed.
 - The Clerk to get tenders to fix the cellar ceiling.
 - To have a separate meeting to review the Energy Saving Recommendations Report.
 - Cemetery:
 - Garage: Very few ideas. It was recommended the Clerk advertises the availability to rent.
 - Memorial Safety Check: It was recommended getting the survey done.
 - **Burial Request:** A request for a burial plot, the father is already interned, and the mother has a plot reserved. The daughter has passed away and they would like her to be buried in the same cemetery.
- 12. Firework Display:** Before covid the council had an annual firework display. The council used to buy £1,500 (include VAT) of fireworks and the red lion pub would host the event. There is still £1,716 in the events budget. The Red Lion pub has offered to host. Council needs to decide a) does it wish to reinstate holding the event and if so b) Where it will be held.
- 13. Governance & Administration:**
- Training Opportunities
 - Risk Assessment:
- 14. Environment**
- **OXCLEAN:** Proposed schedule for the 4th March 2023. Council needs to approve.
 - **BEE WILD MARSTON:** Previously agreed as Bee Squared but funding difficult to find. Council need to agree if it wishes to pursue.
- 15. Community Engagement**
- **Youth Work:** feedback from meeting and ideas to engage with local youth
- 16. Plus, anything of an urgent nature which comes to the Clerk's attention since the agenda was set.**
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17. Information sharing (including correspondence)

Rural Services Network Digest etc,

- OALC Newsletter
- Correspondence

18. Date of next meeting: -

Monday 7th November 2022 at 7pm in the Mortimer Hall.