





Old Marston Parish Council

Tim Cann. PSLCC. Clerk & RFO to Old Marston Parish Council
8 Nicholas Avenue, Old Marston, Oxford. OX3 0RN
Tel: 01865 203139 email: clerk@oldmarston-pc.gov.uk
Website: www.oldmarston-pc.gov.uk  twitter.com/oldmarston
 www.facebook.com/pages/Old-Marston-Parish-Council

Members of the Public Welcome & Speaking arrangements:

Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation. Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The Chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the Minutes and, if any actions are required, they will be reported on at the next meeting.

You are hereby invited to attend the meeting of OLD MARSTON PARISH COUNCIL to be held **at 7:00pm on Monday 3rd July 2023** in the Mortimer Hall, Oxford Road, Old Marston, OX3 0PH when the following business will be transacted.

Yours faithfully

Tim Cann.
Parish Clerk.

27th June 2023

Councillors are requested to declare any prejudicial interest they have in any of the items.



Requests from members of the public to speak: Please note you are required to inform the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.

AGENDA

1. Request if anyone is intending to record the proceeds of the meeting, if so, has any member of the public any objections in being included.
2. Apologies for absence and approval by Council: MC
3. Web Site, Facebook, and other social media.
4. Public, County & City Councillors & Thames Valley Police participation (if any requests received)
 - a. Thames Valley Police
 - b. County & City Councillors Report(s)
 - c. Public
5. Approval of the Minutes of the meeting on the [5th June 2023](#)
6. Matters arising omitting those for which an agenda heading follows:-
 - [Post Box on the Oxford Road \(Click on blue Item\)](#)
 - [Mortimer Hall Recreation Ground flooding \(Click on Blue Item\)](#)
7. Operational Checks:
 - Weekly operational checks on the defibrillator have been carried out.
 - Weekly operational checks on the play equipment have been carried out.
8. Planning:

Applications considered between meetings: NONE.

[Decisions: \(Click on Blue Item\)](#)

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road

21/03294/FUL – 56 Marsh Lane

22/00960/FUL – 21 Haynes Road

22/01801/FUL – 10 Nicholas Avenue

22/03049/FUL – Land North of Bayswater Brook

23/00607/FUL – Court Place Farm Pavilion, Marsh Lane

23/00956/FUL – 45 Arlington Drive

23/01076 – 71 Cherwell Drive

Applications to be decided: [\(Click on Blue Item\)](#)

 - [23/01179/FUL – 9 Gordon Close](#) - Formation of hip to gable loft conversion, including rear dormer, 3no front facing rooflights and 1no side facing window. Increased roof height to single storey side aspect including insertion of 1no. rooflights to front elevation, 2no. rooflights to side elevation and 1no. rooflight to rear elevation. Provision of bin storage. (Amended Description)
 - [23/01216/FUL – 1 Harlow Way](#) - Insertion of 1no. window and 1no. ventilation extract pipe to side elevation. Alterations to 1no. window and 1no. door to create bi-fold doors to rear elevation.
 - [23/01218/FUL – 3 Rimmer Close](#) - Demolition of existing rear conservatory. Conversion of existing garage to habitable space and insertion of 1no. door to front elevation and 1no. window to side elevation. Erection of a new single storey side extension. Insertion of 2no. rooflights to front roof slope and 4no. rooflights to rear roof slope in association with a loft conversion. Insertion of 1no. window to side elevation. Installation of solar panels to side roof slope. Alterations to fenestration.

- **Update on Land West of Mill Lane** – No further information. Still awaiting judicial review findings.

9. Finance:

Bank balance as at 30/06/2023 –

Unity Trust Account £29,386.63 (incl. CIL Money) £27,272.56 Petty Cash £73.79

Newbury Building Society A/c £82,636.07,

Skipton Building Society A/c £10,585.37.

The following accounts to be paid:	£ Incl. VAT
Clerks Pay Including Expenses, Pension, etc. – June 2023	
JDP SOLUTIONS (Survey Printing)	384.00
Mr R. James (Internal Auditors EOY Report)	300.00
BGG (Grass Cutting for May)	594.00
Unity Trust Bank (Transfer of Funds to Skipton BS)	20,000.00
Harlequin Playgrounds Ltd (Zip Wire Repair Deposit)	762.15
TOTAL	£23,898.26
Petty Cash Expenditure:	NONE
INCOME:	
Dr C.A & Mrs L.A. Milford (Burial Plot Purchase)	1,454.00

a. Acceptance of accounts

b. [Review of Internal Auditor and appoint for next 3 year.](#) (Click on Blue Item)

10. Pavilion, Recreation Grounds & Cemetery:

a. [Zip Wire Repair.](#)

b. New seat in Cemetery

11. Clerk's Report

12. [Park Farm Rights of Way Notification.](#)

- [Statement Map](#)

- [Oxfordshire County Council Rights of Way map](#)

- [Response from County Council](#) (Click on Blue Item)

13. **Report from Members:** Update from councilor's representing the council on external bodies should the respective organisation have met.

a. **Mortimer Hall Management Committee meeting:**

- Hall Committee has agreed to meet with the parish council and asked for an agenda, agreeable to both sides.

14. [Environment Committee Meeting](#) held on the 26th June where the following recommendations were made:

- The Environment Committee looks at maps with the view of recommending potential new tree locations.
- Accessibility Survey: That the Clerk looks at expanding the safer cycling report to include pedestrians.

15. Bradlands:

a. Possible talk by Peter Williams.

16. **Plus, anything of an urgent nature which has come to the Clerk's attention since the agenda was set.**

17. Information sharing (including correspondence)

Rural Services Network Digest etc,

- OALC Newsletter
- Correspondence
- **23/01306/CAT – 3 Oxford Road** - Works to 1no. Crab Apple Tree as specified by Jane Lubbock in the Marston Conservation Area.

- **23/01253/CAT – 5 Rimmer Close** - Reduce group of Laurel trees by 50% as specified by The Oxford Tree Co in the Marston Conservation Area.

Date of next meeting: - Monday 4th September 2023 7pm in the Mortimer Hall.

Minutes of the Old Marston Parish Council Meeting held on the 5th June 2023 at the Mortimer Hall from 7:00pm.

UNCONFIRMED

Present:

Parish Council:

Duncan Hatfield (DH) – Chairman
Charlotte Vinnicombe (CV)
Peter Williams (PW)
Skye Denno (SD)
Peter Cox (PC)
Tim Cann (Clerk)

Pat Hall (Vice-Chair)
Mary James (MJ)
Louise Milford (LM)
Alistair Morris (AM)
Charlie Haynes (CH)

Members of Public: 8

23/06/01 Intention to record the proceedings of the meeting: NONE.

23/06/02 Apologies for Absence: Parish Councillor Louise Upton – Work commitment.

23/06/03 Website and social media: DH advised that followers of the council on Facebook and Twitter had increased. There was a temporary technical error on the website with downloading the current agenda but it was still available from another link which is working.

23/06/04 *Public, County & City Councillors & Thames Valley Police participation*
(if any requests received)

Thames Valley Police: No Report received.

County & City Councillor Reports:

AM advised that the city council are keen to plant more trees on the Queen's Jubilee Avenue. AM to inform the Clerk details.

MC advised that she had received several complaints about the grass verges not being cut. It was confirmed that grass cutting would be done in August.

Public:

A member of the public asked about:

drainage for the Mortimer Hall Recreation Ground as at times it gets very boggy. It was **RESOLVED** the Clerk would contact Highways.

Mural: on the back of the garage of the adjacent property. PC agreed to speak to his relative who owns the property.

Boundary with Red Lion: In need of maintaining, barbed wire removing. Although this boundary was not the parish council's responsibility the Clerk advised that he had removed some of the wire. It was **RESOLVED** the Clerk contact Green King. It was also **RESOLVED** the Clerk gets a quote for a new fence inside the current boundary and to get advice on cost of maintaining hedge.

Another member of the public asked about the future of the Mortimer Hall being on the parish council agenda. After some discussion it was reminded that this appeared later in the agenda under Marston Community Centre.

23/06/05 Minutes of the Parish Council Meeting held on 15th May 2023.

It was **RESOLVED** these are a true record.

23/06/06 Matters Arising (omitting those for which an Agenda heading follows):

Love Marston, Love Life Stand : SD informed the council that the stall went well; several people talked to those on the stand.

Acceptance of Office Reminder: The Clerk reminded all present that by signing of the acceptance of office meant they were all agreeing to abide by the Code of Conduct and that they are supporting the Civility & Respect Pledge.

Mailbox on the Oxford Road: The Clerk informed the council that Royal Mail had replied to his email asking when it was going to be fixed. The response was that if a repair was not possible in the next few weeks, then a replacement would be needed which can take up to 25 weeks. It was RESOLVED the Clerk contact Royal Mail again, stating that a 25-week delay was not acceptable.

23/06/07 Operational Checks:

The Clerk reported that the weekly checks on the defibrillator had been carried out. All working correctly.

The Clerk reported that the weekly checks on the play equipment had been carried out. The newly installed 'NO DOGS' sign in the Mortimer Hall Recreation Ground had been ripped down and the gate mechanism on one of the self-closing gates had been completely removed. Also, the zip wire had broken.

23/06/08 Planning:

Applications considered between meetings: NONE.

Decisions:

23/00701 – 6 Harlow Way – APPROVED

23/00144 – 73 Cherwell Drive - APPROVED

23/00087 – 86 Arlington Drive - APPROVED

22/03014 – 3 Ewin Close - APPROVED

22/02984 – 142 Oxford Road - APPROVED

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road

21/03294/FUL – 56 Marsh Lane

22/00960/FUL – 21 Haynes Road

22/01801/FUL – 10 Nicholas Avenue

22/02983/FUL – 4 Haynes Road

22/03049/FUL – Land North of Bayswater Brook

23/00549/FUL – 60 Cherwell Drive

23/00607/FUL – Court Place Farm Pavilion, Marsh Lane

23/00795/FUL – 31 Beechey Avenue

23/00956/FUL – 45 Arlington Drive

Applications to be decided:

Land North of Bayswater Brook: It was RESOLVED to send PW draft response in Appendix A.

23/01076/FUL – 71 Cherwell Drive - Demolition of existing garage. Formation of part single, part two storey side and rear extension and front porch. Alterations to rear extension roof and insertion of 2no. rooflights. Removal of 1no. door, 1no. window and insertion of 1no. window to rear elevation. Alteration to fenestration – NO OBJECTIONS.

Update on Land West of Mill Lane and Hill View Farm: No further information received.

23/06/09 Finance: Bank balance as at 30/05/2023 –

Unity Trust Account £31,469.46 (incl. CIL Money) £27,272.56 Petty Cash £73.79

Newbury Building Society A/c £82,636.07,

Skipton Building Society A/c £10,585.37.

The following accounts to be paid:

£ Incl. VAT

Clerk's Pay Including Expenses, Pension, etc. – May 2023

BGG (March & April Grass Cutting & Litter Picking)

468.00

Clerk & Councils Direct (Annual Subscription)	14.00
Castle Water (Cemetery Water Use)	28.66
Mr D. Ward (Mortimer Hall Parking Area Cycle Racks)	2,815.00
Wild Oxfordshire (Annual Membership)	35.00
Mr Wiggins (Burial Plot Refund)	125.00
Ms Savage (Burial Plot Refund)	500.00
BT (Clerk's Office Phone)	161.26
TOTAL	£6,220.49

Petty Cash Expenditure:

Amazon (Sweets for Love Marston, Love Life Stand) 27.96

INCOME: None.

It was RESOLVED to accept these accounts.

It was RESOLVED that, as the account is instant access, to transfer £20,000 into the Skipton Building Society to capitalise on interest.

It was RESOLVED for the Chairman, Clerk & Responsible Financial Officer to sign the AGAR ready for submission to the external audit.

[23/06/10 Pavilion, Recreation Grounds & Cemetery:](#)

It was RESOLVED that the Pavilion, Recreation Grounds, Allotments & Cemetery Committee look at additional picnic tables in the Mortimer Hall Recreation Ground at its meeting on the 26th June.

[23/06/11 Street lighting around Bradlands, Mill Lane:](#) It was RESOLVED that the Pavilion, Recreation Grounds, Allotments & Cemetery Committee look at the need for more streetlights at its meeting on the 26th June.

[23/06/12 Clerk's Report:](#)

The Clerk asked if there were any questions on the report which was sent out with the agenda. Items in red are completed, in blue are new items.

After some discussion it was RESOLVED:

DH would chase up Salford Road resident who was willing to have noticeboard on wall,
The Clerk would investigate planning permission for noticeboard on railings by the Orchard Triangle,

Email the Oxfordshire County Council and City Council giving them notice the parish council intended to install noticeboards in the bus shelter on the Elsfeld Road.

All would be same design as those already on the outside of the Mortimer Hall.

[23/06/13 Report from Members:](#) Nothing to report as no organisations had a meeting since the last council meeting.

[23/06/14 43rd Scout Group:](#) Lease Renewal.

[23/06/15 Group of people survey on a Community Centre:](#)

[23/06/16 Items from the Parishioners Annual Meeting:](#)

Cemetery/Paddock Mowing Regime: It was RESOLVED this would be discussed at the June Pavilion, Recreation Grounds, Allotments & Cemetery Committee meeting.

Reactive Speed sign(s) along Oxford Road, through the village, to encourage drivers to slow down: It was RESOLVED the Clerk would contact Oxfordshire County Council regarding this.

CCTV to properly manage speeding traffic through the village:

Parking on Elsfeld Road: could double yellow lines be extended the length of the Elsfeld Road: It was RESOLVED the Clerk would contact the Oxfordshire County Council regarding this.

Club Car Parking Space: Can the parish council provide a club car parking space.

Nearest is John Garne Way: MC advised that club car spaces tended to be on road rather than in parking areas. It was RESOLVED that anyone interested in this should contact MC direct.

Can the sign leading into the village from Elsfield Road be changed to saying 'OLD MARSTON ONLY': It was RESOLVED the Clerk contact the Oxfordshire County Council.

Hold regular parish council surgery in the Mortimer Hall: DH is personally organising a 'farmers market' type event at the Mortimer Hall. This will not be until later in the year so will be on the agenda nearer the time.

23/06/17 Plus anything of an urgent nature which has come to the Clerk's attention since the agenda was set:

Double Yellow Lines at the end of Boults Lane: After some discussion it was RESOLVED to defer any decision to the July meeting.

23/06/18 Information Sharing:

OALC Newsletter: Already sent.

[Correspondence](#).

Rural Services Network Digest.

DH advised that the county council will soon be putting the protective surfacing on the subway mural.

23/06/19 Date of next meeting:

Monday 3rd July 2023 at 7pm in the Mortimer Hall.

MEETING CLOSED: 9:20pm

Signed: Chairman

Date:

Please note: Minutes become CONFIRMED following resolution at the following Full Council Meeting.

APPENDIX A

Re Planning Application P22/S4618/O – Land North of Bayswater Brook

Dear Sir/Madam,

Although the development in question lies outside the Parish boundary, it impacts heavily on Old Marston, particularly on Marsh Lane and the unofficial through-route via Old Marston village, which has itself been subject to three major planning applications for new housing in the last three years.

The main three objections to the development north of the Ring Road, which are themselves inter-connected, are as follows:

The impact on traffic into the City from Marston Flyover has been underestimated.

The density of housing and lack of adequate infrastructure exacerbates the problem.

The loss of Green Belt, at a time when we should be paying urgent attention to Climate Change, needs further examination.

The Parish Council has, on numerous occasions, drawn the attention of planners to the build-up of traffic from the Ring Road and over Marston Flyover at certain times. So dense is it on weekday mornings that there is often a tail back on to the Ring Road itself creating a danger for existing traffic on the Ring Road travelling in an easterly direction. The build-up of cars between 7 and 9am along Marsh Lane encourages many drivers to cut through the village which should be 'Access only'. Vehicles are regularly seen mounting the narrow pavements along Oxford Road endangering pedestrians, particularly those making their way to the local schools, of which there are many. Now, with the expectation of more cars from new housing developments along Mill Lane and Marston Paddock, the parish is facing a serious congestion problem which can only be made worse by further traffic from the development north of the Ring Road. Elms Drive can be affected too, by rat running. The suggestion that traffic lights close to the flyover would be helpful in managing the flow of traffic seems fanciful when you consider the volume of traffic.

While the Parish Council appreciates the need for more affordable homes, this should not be at the price of the safety and nuisance caused to the residents in Old Marston, many of whom already complain about the traffic at peak times, the damage to their cars parked along Oxford Road, and the pollution vehicles cause. The transport assessment, in our view, does not adequately take into account these congestion and safety issues, not only along Oxford Road but also at school drop-off on Raymund Road, and ignores the existing impact of additional housing in the parish. The assessment points to a "challenging" set of circumstances and accepts that there is a rat-run through the village, despite it being 'Access Only', but offers no solutions. As a Parish Council we have lobbied our own City Councillors (unsuccessfully) to meet with representatives from the County who are responsible for highways to discuss our concerns but have met with resistance and complacency over what is already a serious problem in Marston.

While the proposals do address the need for improving bicycle access to the city, the assumption made that the majority of householders will either not possess a car or find other means to travel, for example to the schools nearby, must be questioned. Even if the number of cars, vans and lorries is reduced, *any* increase will add to a pre-existing problem which is not going to go away over the next ten years. The density of housing alone will inevitably make the issue worse and while cycle lanes within the development may be adequate, they are conspicuously absent within the village with its narrow roads and narrower pavements.

Finally, while acknowledging the need for additional housing, surely space needs to be sought on brown field sites rather than green field sites. A modest incursion into

green fields may be necessary, but not the wholesale destruction of green field sites beyond the Ring Road.

It is the wish of the residents of Old Marston, represented by their Parish Council, that these plans be re-examined in the areas found wanting, notably in terms of traffic and congestion and the impact beyond land north of the brook be looked at in more detail.
Yours sincerely

[RETURN TO AGENDA](#)

ROYAL MAIL POST BOX ON OXFORD ROAD

Dear Tim

I'm sorry to learn that you're dissatisfied with our previous response. When dealing with customer complaints, our priority is to try to identify why problems have occurred and address the specific concerns relating to that complaint; however, we must also ensure that we treat everyone in a fair and equitable manner, as per the agreed guidelines and policies. With this in mind, I'm afraid there's nothing further I can add to what my colleague has already advised you.

I appreciate this is not the outcome you were looking for and I hope my explanation has set out why this decision has been taken. However, if you are unhappy with my response, you can contact the Escalated Customer Resolution team. They can be reached by completing an online form at www.royalmail.com/escalation.

Regards

Vicky Wilson
Royal Mail

[RETURN TO AGENDA](#)

Mortimer Hall Recreation Ground Flooding

Dear Tim

We have had a number of subway issues at the end of last year, and the subway drains had fallen by the wayside, since the drainage team was split into the areas.

In the meantime, we have put a plan to clean all the drains in every subway twice a year June & December, this is new and we're planning the first clean from the 26th to 30th June, December date will be confirmed nearer the time. The nature of subways mean that the drains can only be small, and no amount of cleaning will prevent a heavy rainfall from backing up a little, a full sink takes longer to empty than half a sink through the same drain/plughole, so no engineering will solve that issue.

We don't know how successful this will be, and to have feedback from parishes would be a great help.

Regards

[Ewan Siret](#). Senior Bridge Technician. Oxfordshire County Council

Dear Ewan,
I hope you are well.

At a recent parish council meeting the drainage of the Mortimer Hall Recreation ground came up.

In bad weather areas of the recreation ground flood and become unusable.

This has been like this since the Marston Ferry Road was installed.

I know in the past it was said nothing can be done as the wall of the underpass was acting like a dam.

Not too sure how anything has changed since then but at the meeting I was asked to contact the county council to see if anything can be done.

Thanks

Best wishes

Tim Cann. PSLCC

[RETURN TO AGENDA](#)

DECISIONS

22/02983/FUL – 4 Haynes Road – **APPROVED**

23/00795/FUL – 31 Beechey Avenue – **APPROVED**

23/00549/FUL – 60 Cherwell Drive – **REFUSED** –

REASONS :

1 Because of its height, width across the site, excessive depth and various disparate elements, the proposed development would have an inappropriate and unbalanced visual relationship with the existing house and pair of semis, fail to reflect the established pattern and grain of development that is characteristic of the area, appearing rather as an overly intensive, contrived and visually jarring form of development that would be out of place and incongruous in its setting, to the harm of visual amenity and the character of the surrounding area, contrary to the aims of Policy DH1 of the Oxford Local Plan 2036.

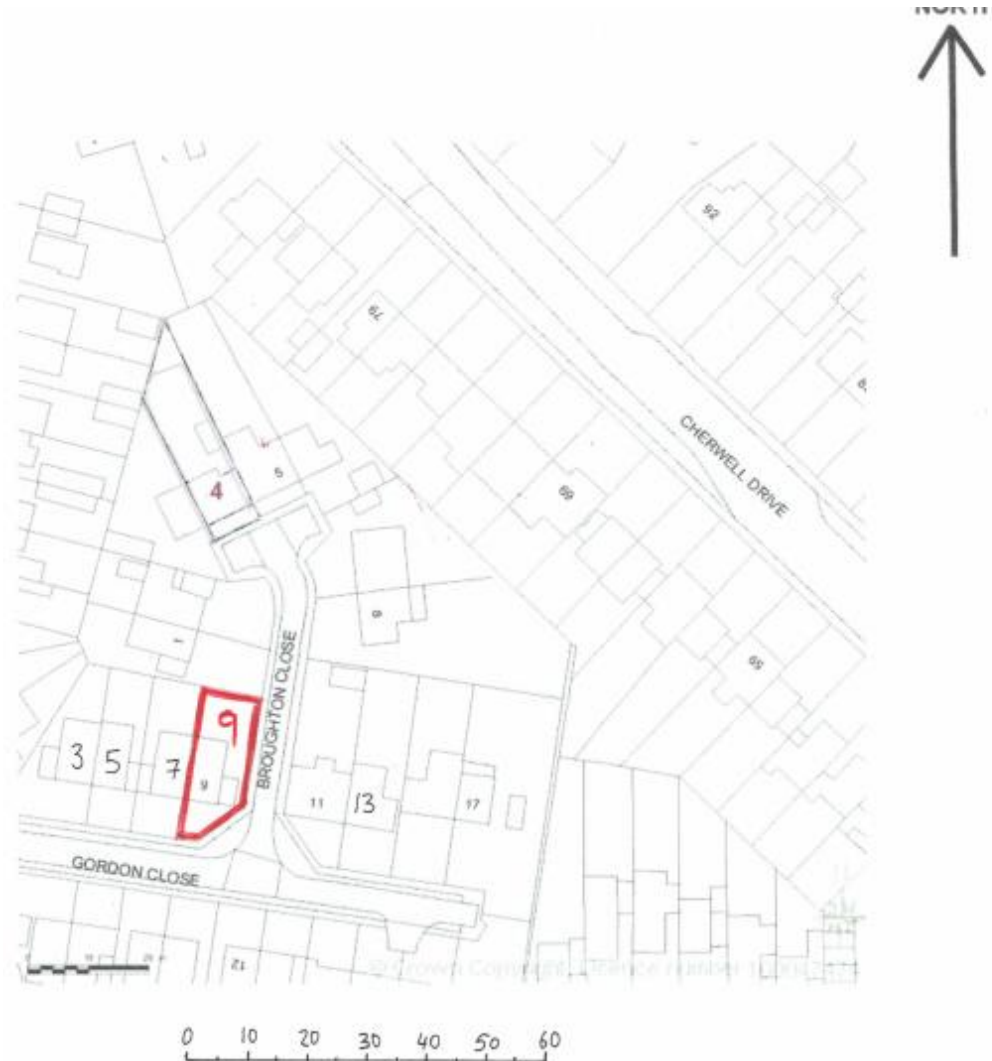
2 The application fails to identify a large oak tree to the east of the site or to demonstrate why the proposed development would not result in harm to or loss of this tree that would be harmful to public amenity, contrary to Policy G7 of the Oxford Local Plan.

3 Because of their height, width, depth, overall bulk and mass and prominent position within the street scene, the proposed bin and cycle stores would constitute an unduly prominent and incongruous addition to the street scape to the detriment of visual amenity contrary to Policy DH1 of the Oxford Local Plan 2036.

[RETURN TO AGENDA](#)

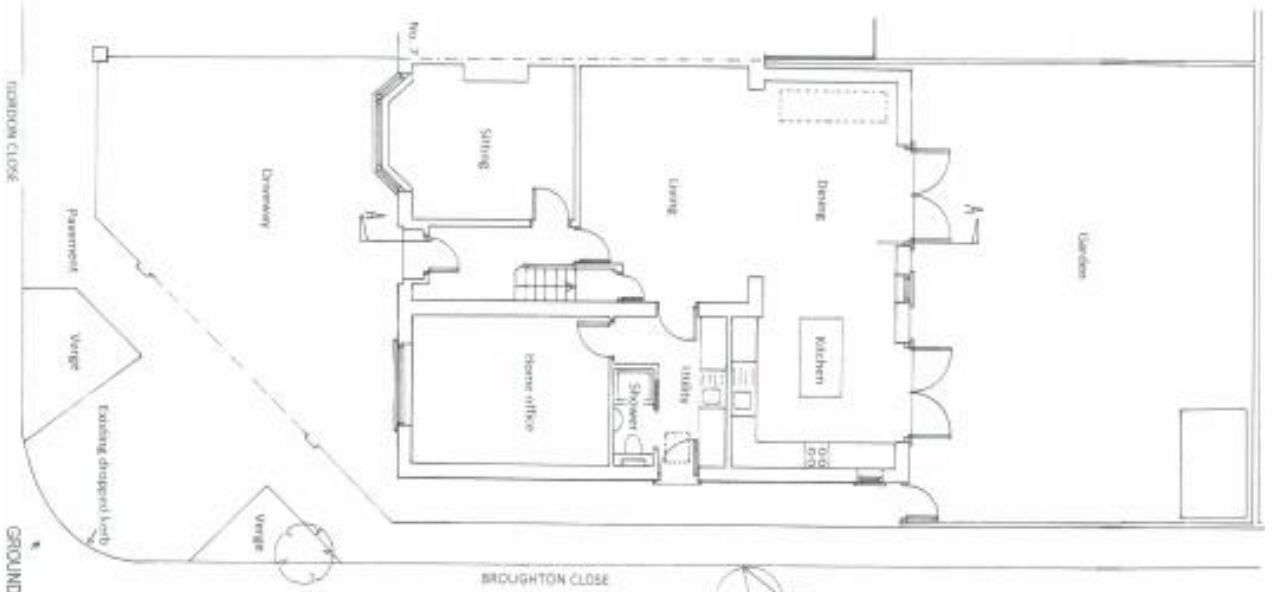
9 Gordon Close 23/001179/FUL

Formation of hip to gable loft conversion, including rear dormer, 3no front facing rooflights and 1no side facing window. Increased roof height to single storey side aspect including insertion of 1no. rooflights to front elevation, 2no. rooflights to side elevation and 1no. rooflight to rear elevation. Provision of bin storage. (Amended Description)



**SITE LOCATION PLAN FOR
9 GORDON CLOSE, OLD
MARSTON**

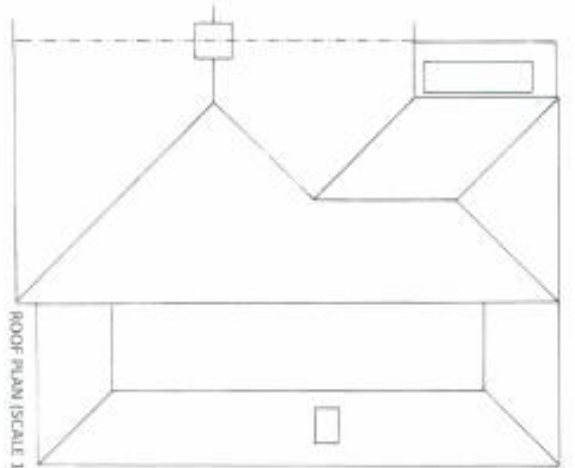
SCALE 1:1250 at A4



GROUND FLOOR SITE PLAN (SCALE 1:100)



FIRST FLOOR PLAN (SCALE 1:100)



ROOF PLAN (SCALE 1:100)



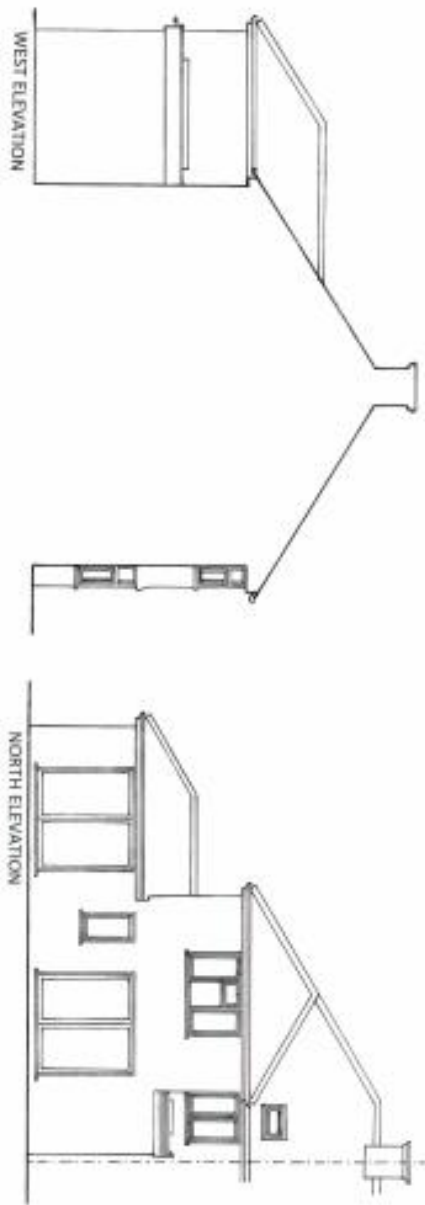
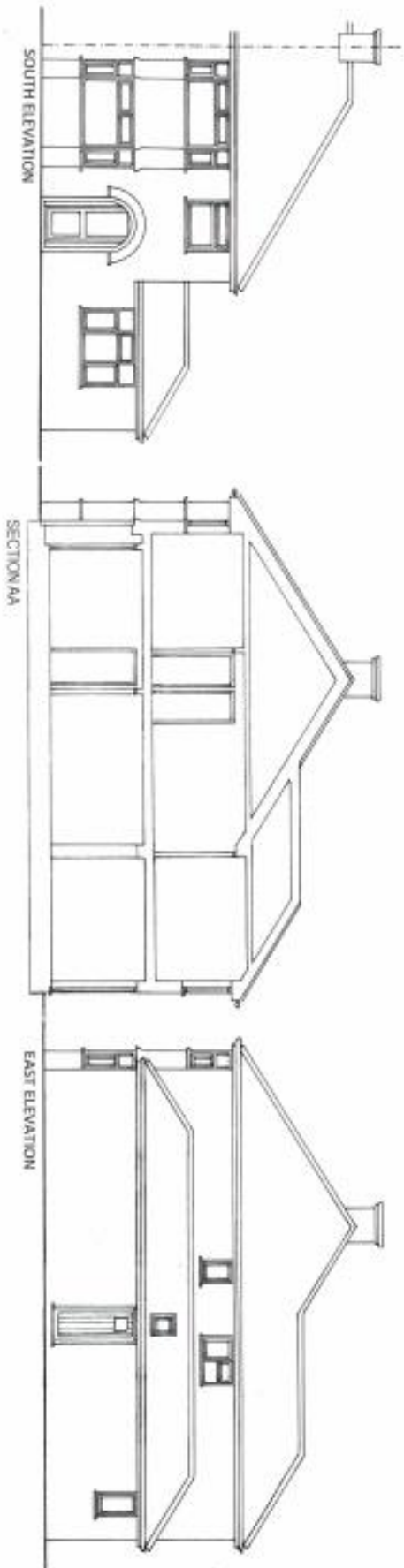
BLOCK PLAN (SCALE 1:200)



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 ADDRESS: 2 Broughton Close, Broughton, Cheshire, CH3 1JH
 TEL: 01456 778610 / 01456 778611
 EMAIL: info@origoarchitecture.co.uk

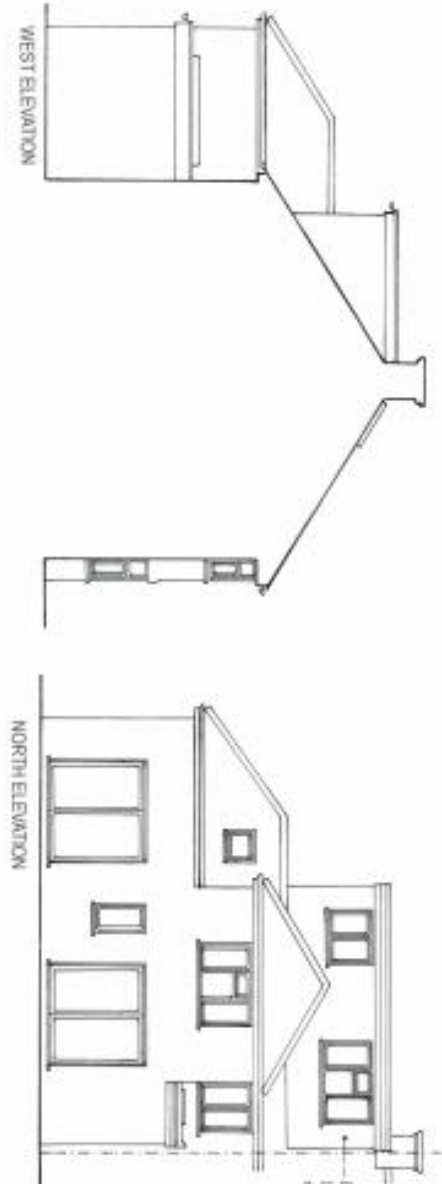
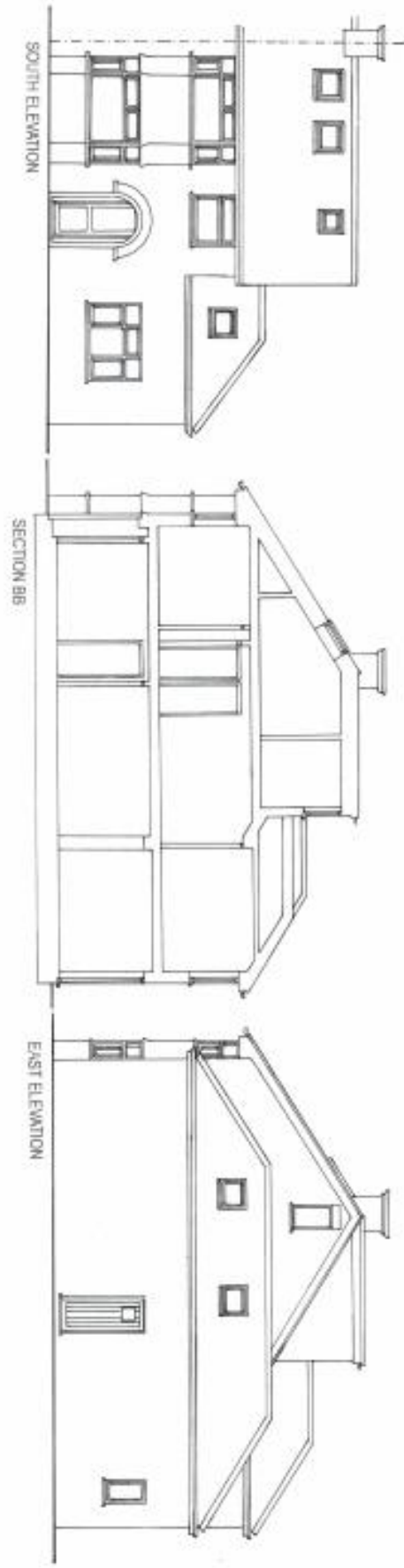
CLIENT	MRS. JHEHWAH KACI
PROJECT	2 GORDON CLOSE, OLD MASTON, DROGHDA
DATE	MAY 2023
SCALE	1:100 @ A3 (1:200 BLOCK PLAN)

DRAWING NO. 90004500



www.donovanarchitectural.co.uk REGISTERED & Chartered Civil, Marine, Coastal & Dredge SURVEYORS, CIVIL ENGINEERS, ARCHITECTS EMAIL: info@donovanarchitectural.co.uk	
CLIENT:	MRS. JENNIFER KNOX
PROJECT:	9 GERRARD CLOSE, OLD MARSHTON, OXFORD
DRAWING:	EXISTING ELEVATIONS AND SECTION
DATE:	MAY 2023
SCALE:	1:100 @ A3

DRAWING NO: 900CM SL31 1/20



Corner wall and cheeks in the hanging
 Lot conversion permit and fig to gate transformation as per
 recently granted certificate of lawfulness application



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 100 High Street, Oxford, Oxfordshire, Oxford, OX1 1DB
 TEL: 01865 719111 FAX: 01865 719112
 EMAIL: info@oxfordarchitect.co.uk

Client	Mrs. Mervyn Hall
Project	9 Gordon Close, Old Mansford, Oxford
Drawings	PROPOSED ELEVATIONS & SECTION
Date	MAY 2023

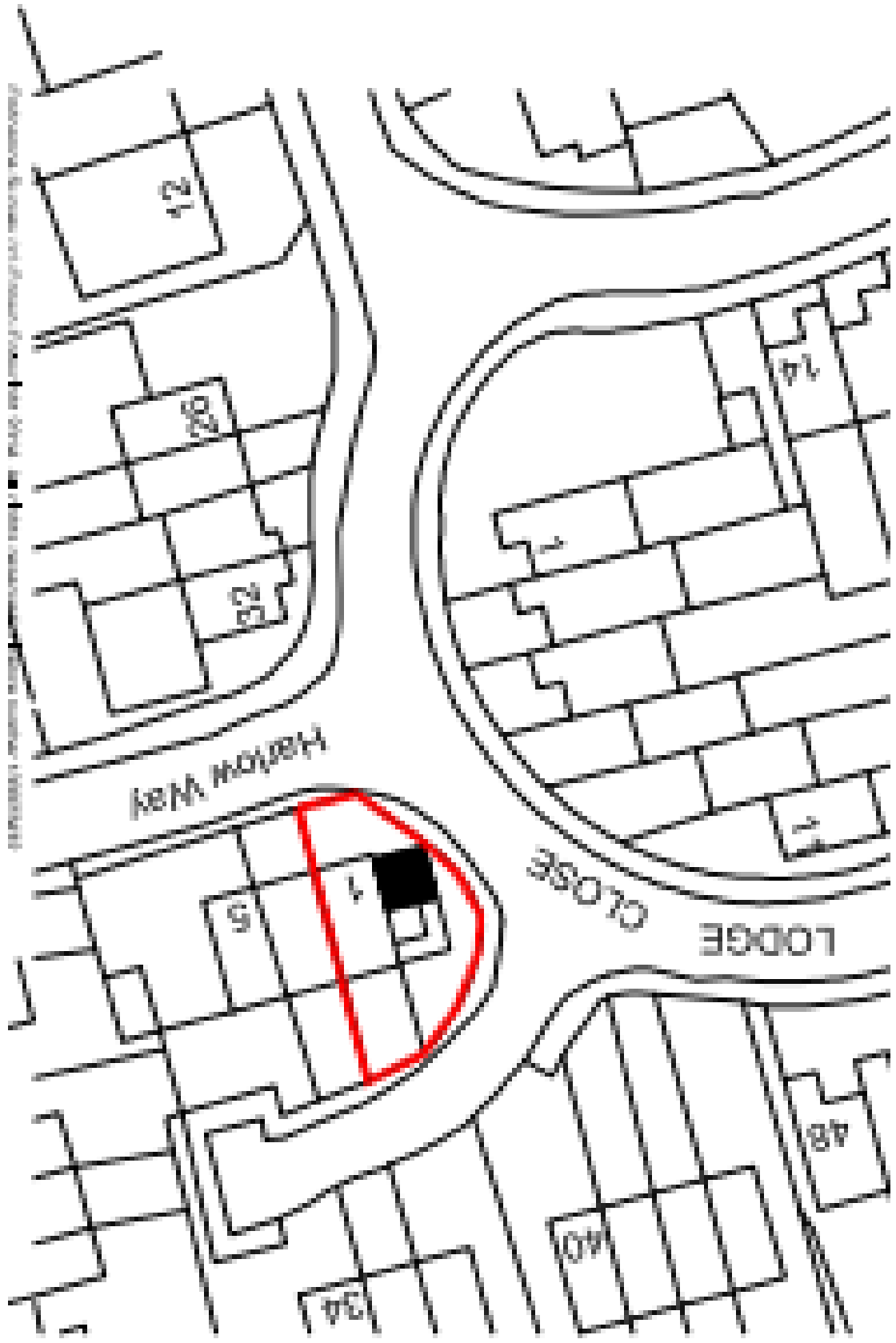
[RETURN TO AGENDA](#)

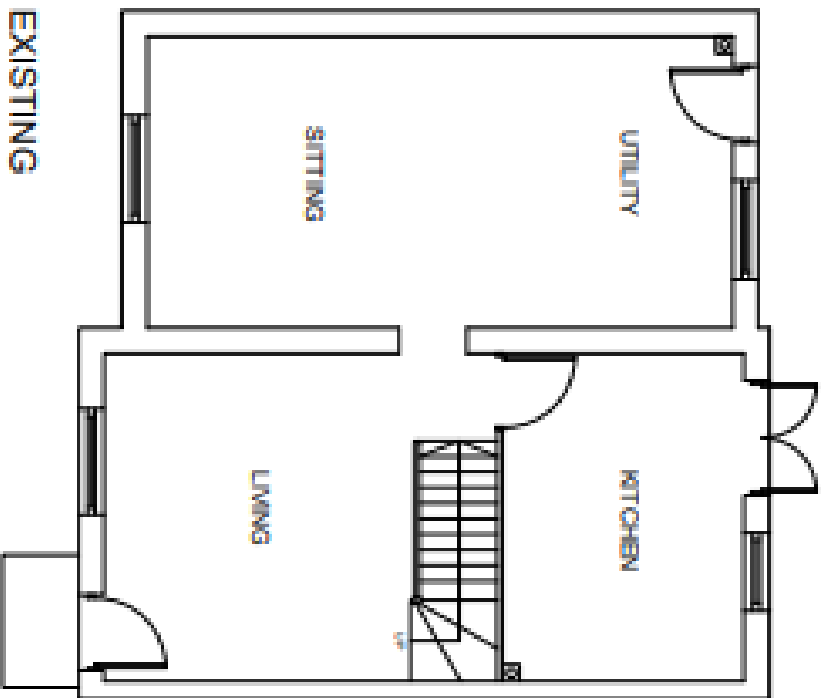
1 Harlow Way 23/01216/FUL

Insertion of 1no. window and 1no. ventilation extract pipe to side elevation.
Alterations to 1no. window and 1no. door to create bi-fold doors to rear elevation.

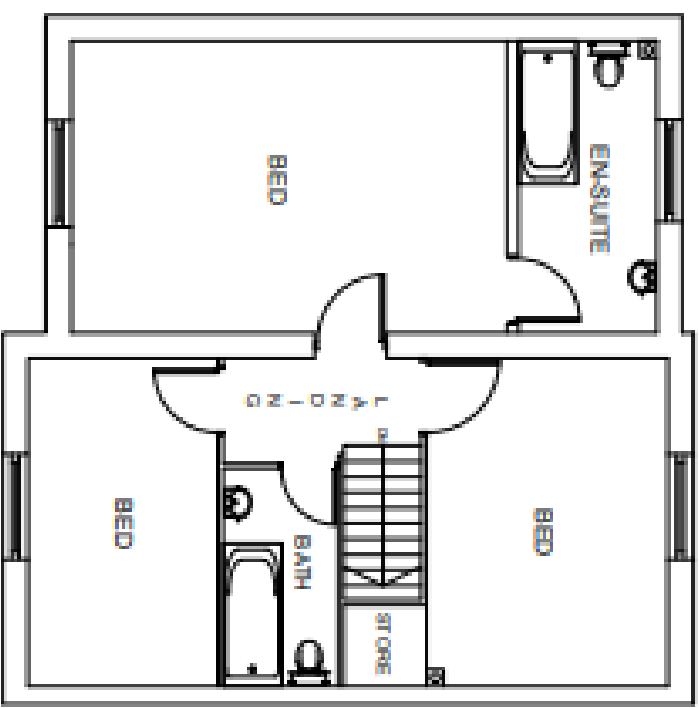


Reference to any of these items does not constitute an offer or a recommendation to buy or sell any security.





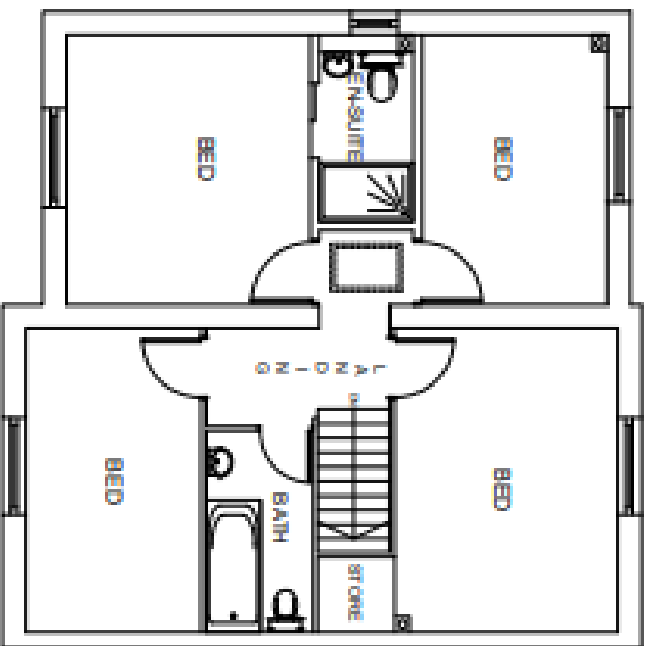
EXISTING
GROUND FLOOR PLAN



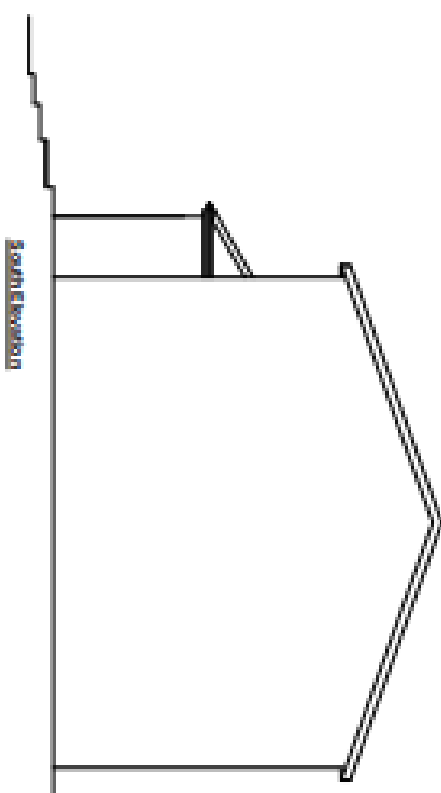
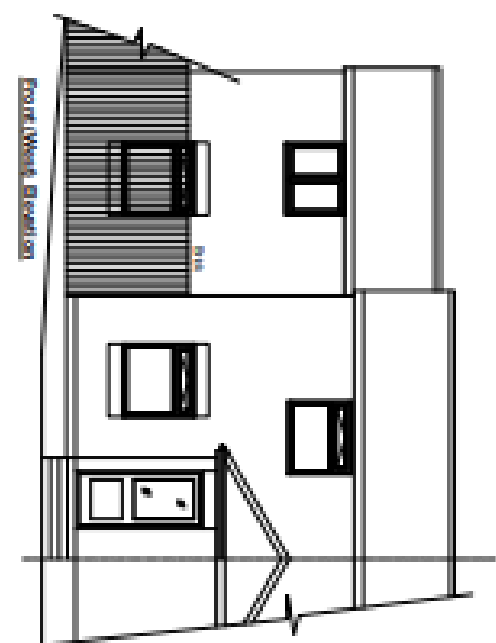
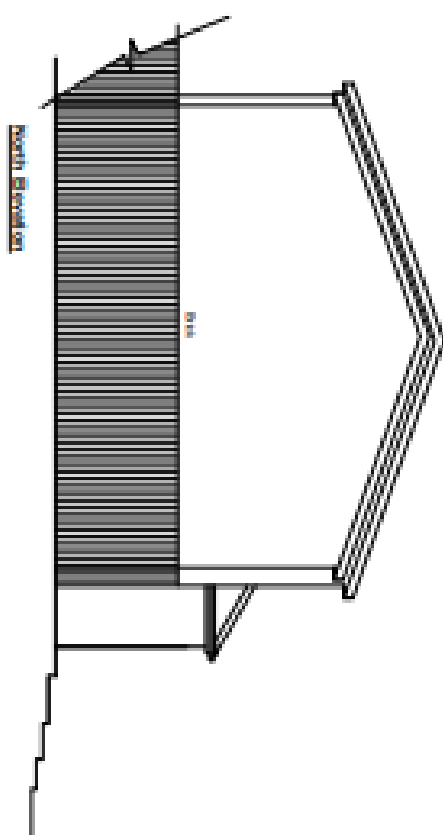
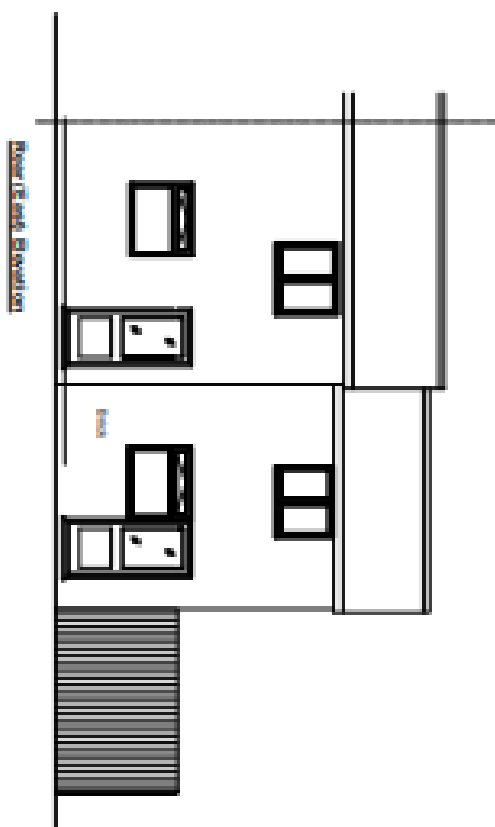
EXISTING
FIRST FLOOR PLAN

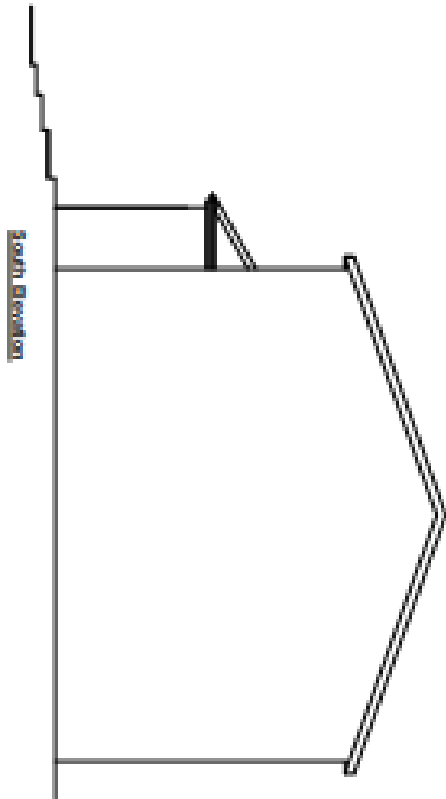
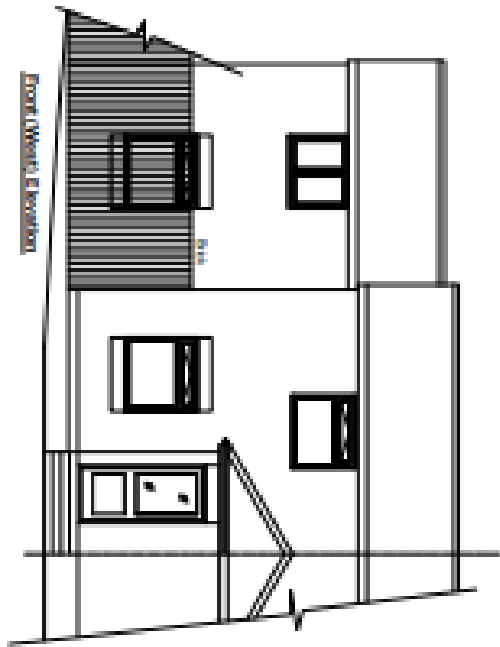
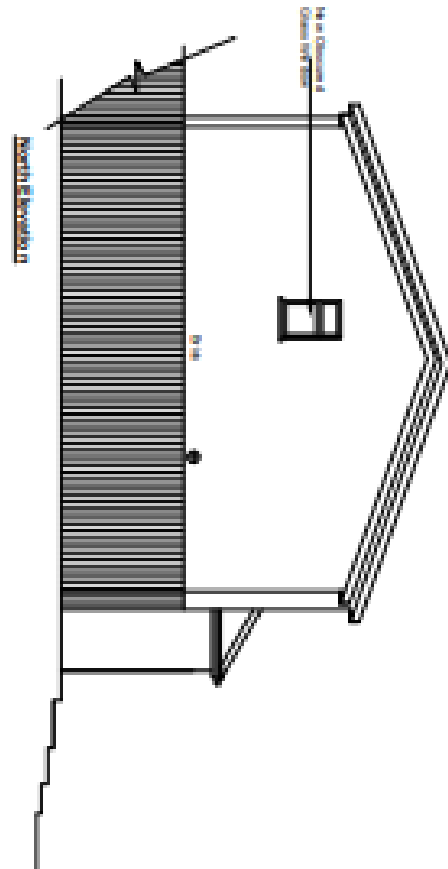
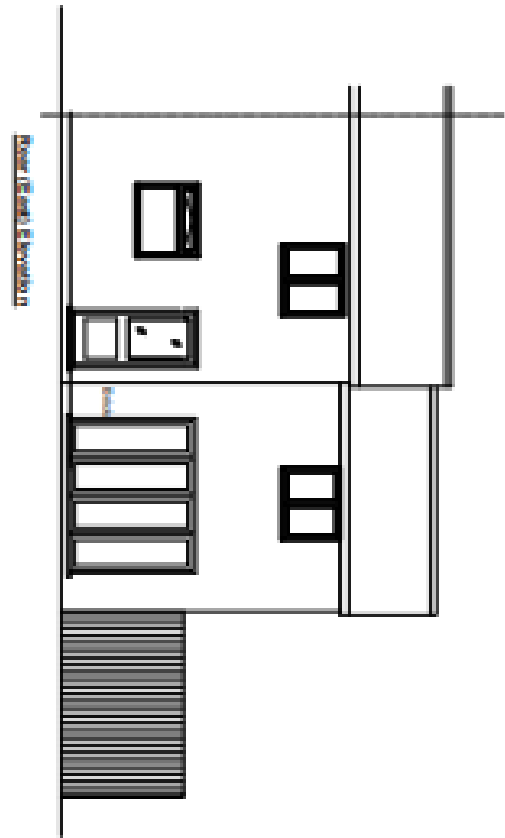


PROPOSED
GROUND FLOOR PLAN



PROPOSED
FIRST FLOOR PLAN

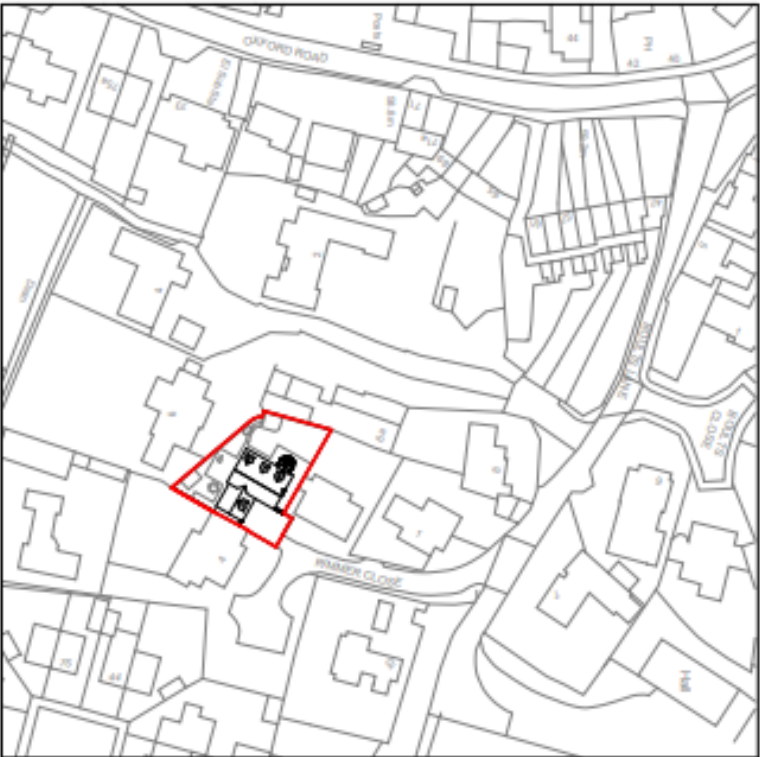




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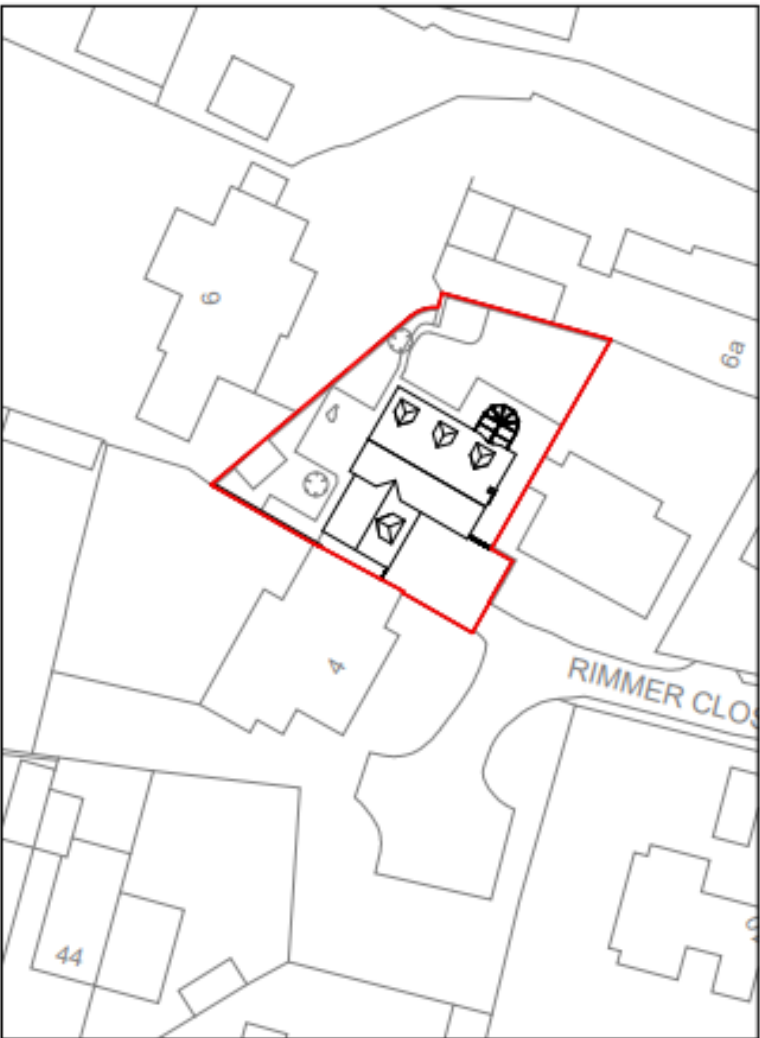
3 Rimmer Close 23/01218/FUL

Demolition of existing rear conservatory. Conversion of existing garage to habitable space and insertion of 1no. door to front elevation and 1no. window to side elevation. Erection of a new single storey side extension. Insertion of 2no. rooflights to front roof slope and 4no. rooflights to rear roof slope in association with a loft conversion. Insertion of 1no. window to side elevation. Installation of solar panels to side roof slope. Alterations to fenestration.

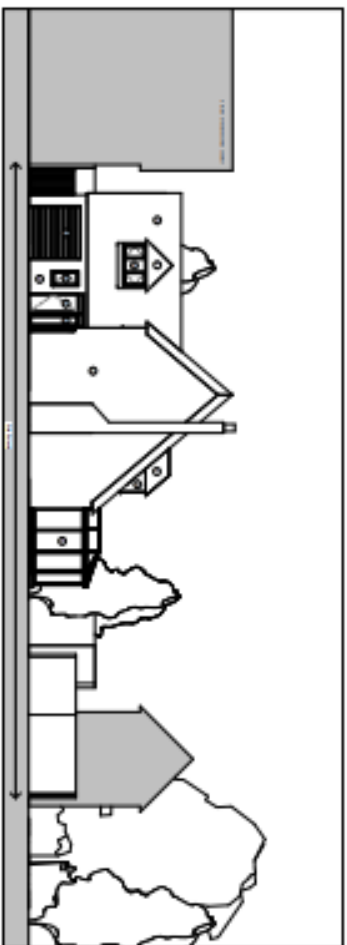


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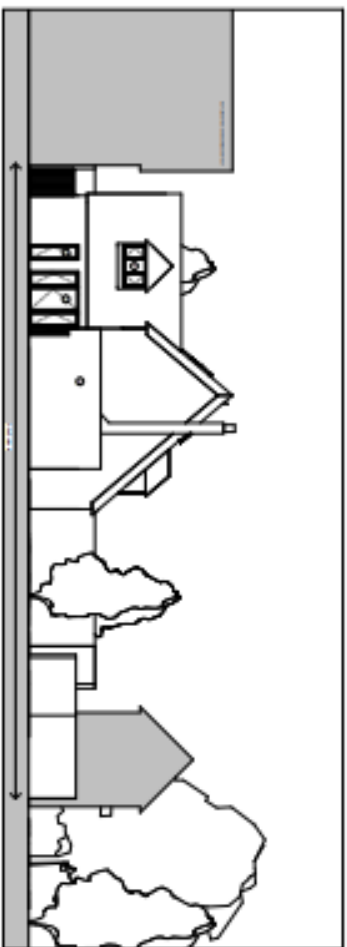
Location Plan
1 : 1250



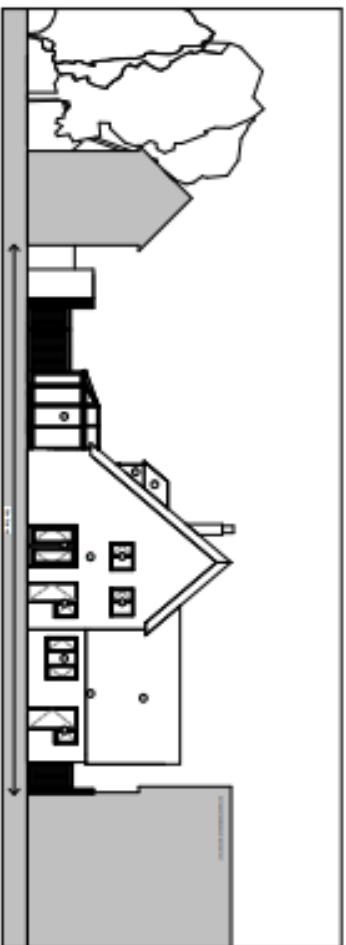
Site Plan
1 : 500



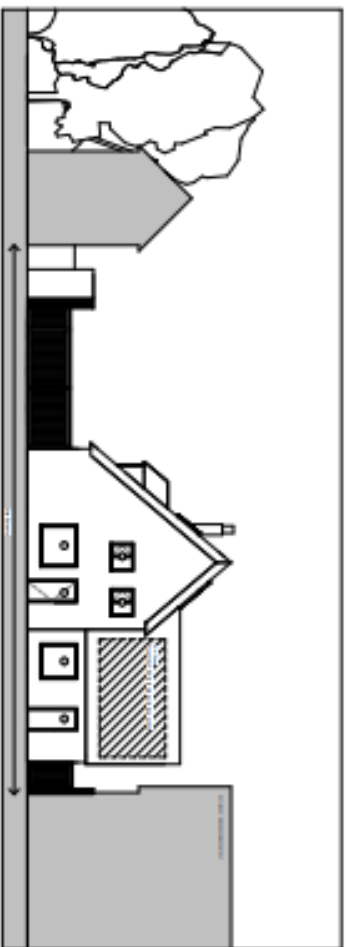
1 North Elevation - Existing
1" = 100'



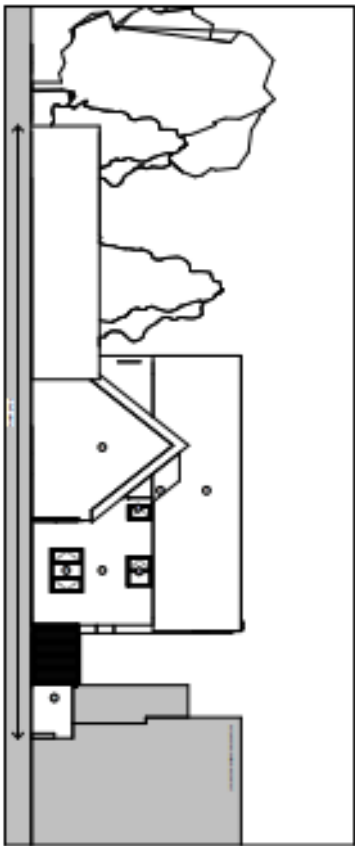
2 North Elevation - Proposed
1" = 100'



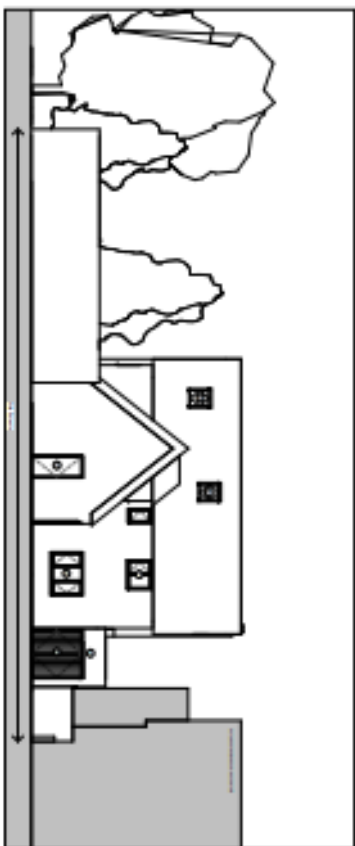
3 South Elevation - Existing
1" = 100'



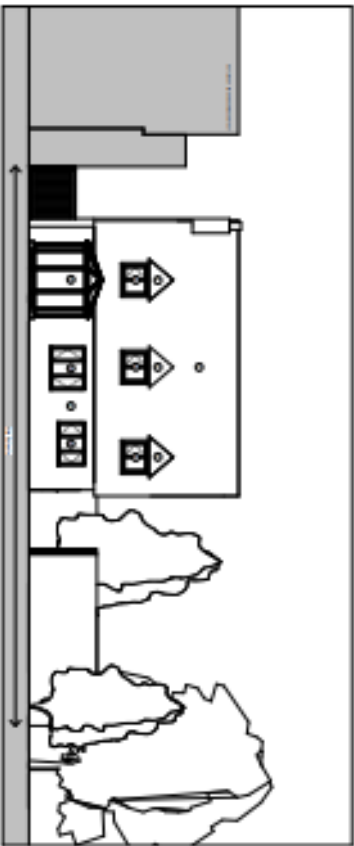
4 South Elevation - Proposed
1" = 100'



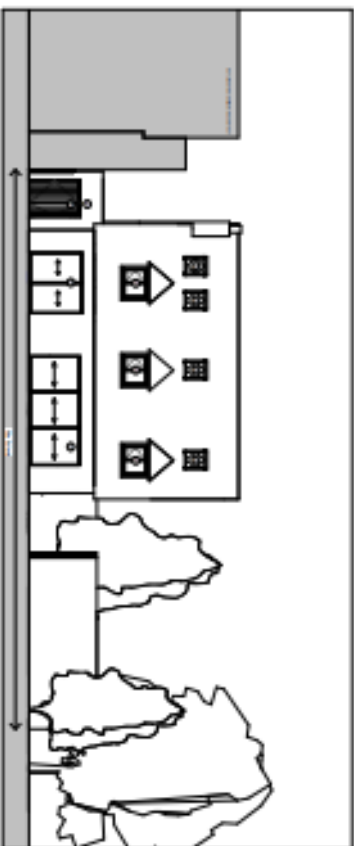
1 East Elevation - Existing
1" = 100'



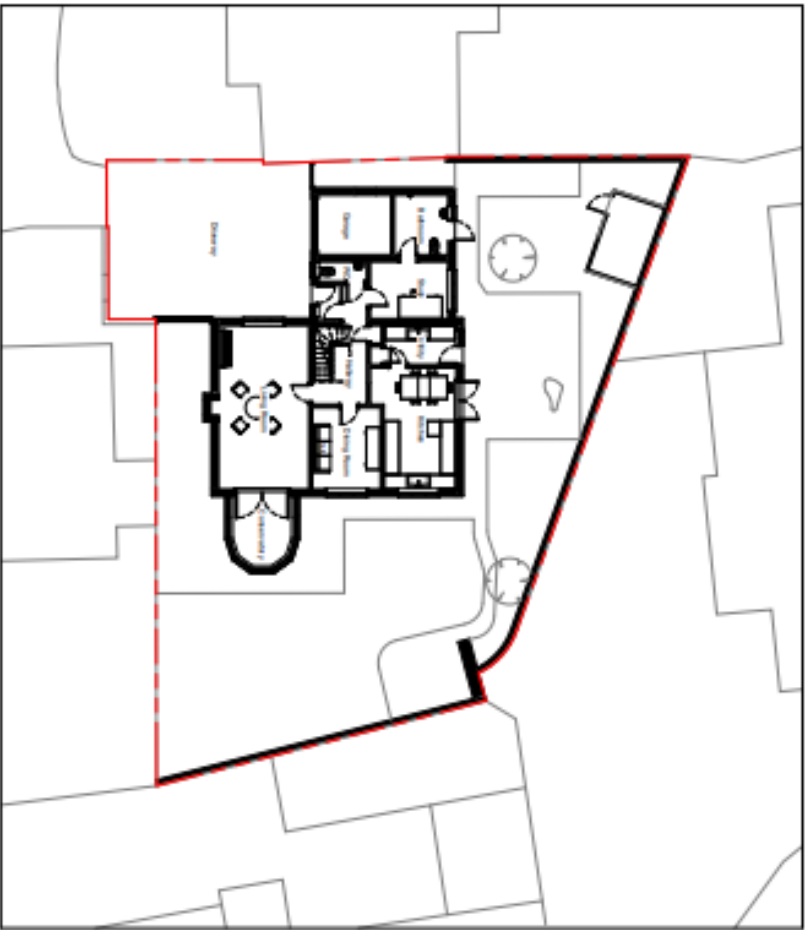
2 East Elevation - Proposed
1" = 100'



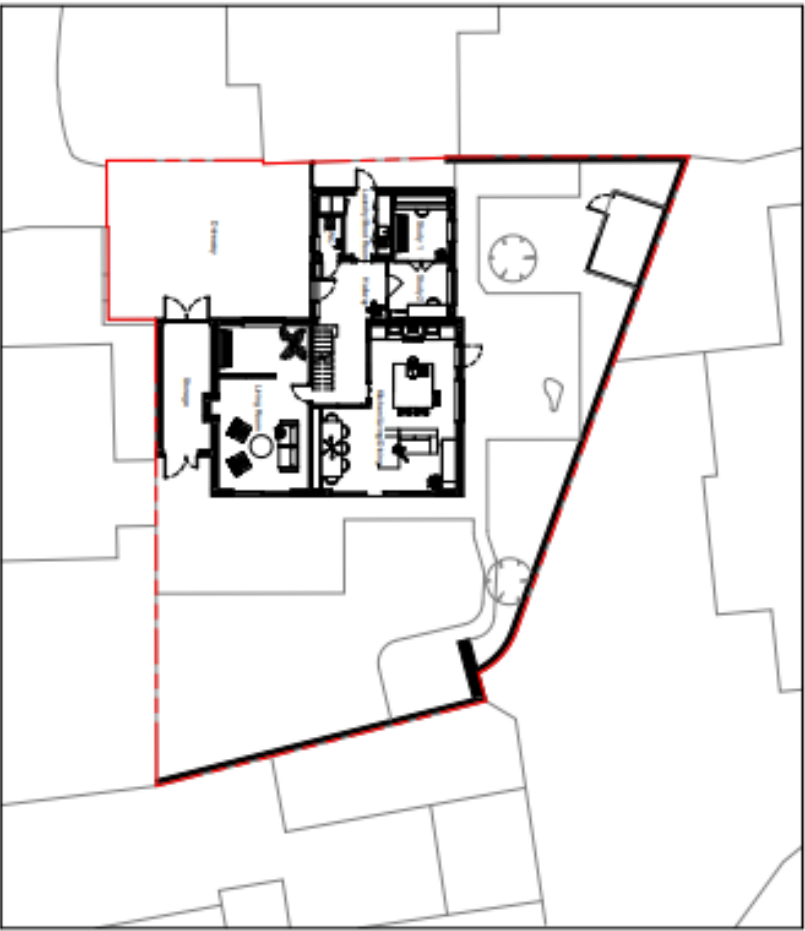
3 West Elevation - Existing
1" = 100'



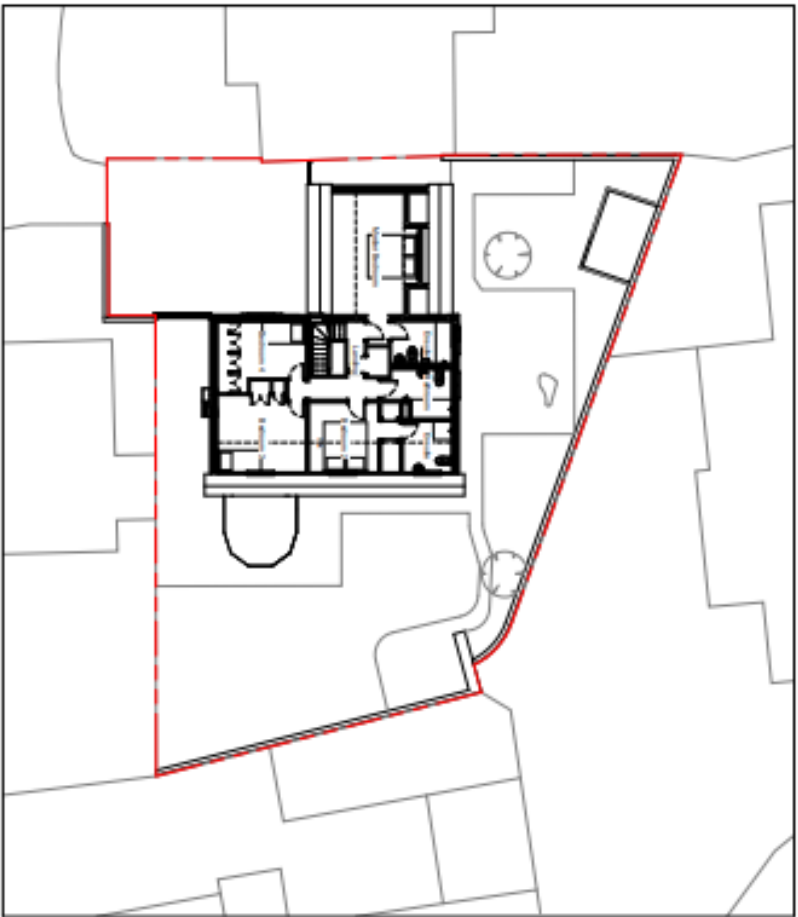
4 West Elevation - Proposed
1" = 100'



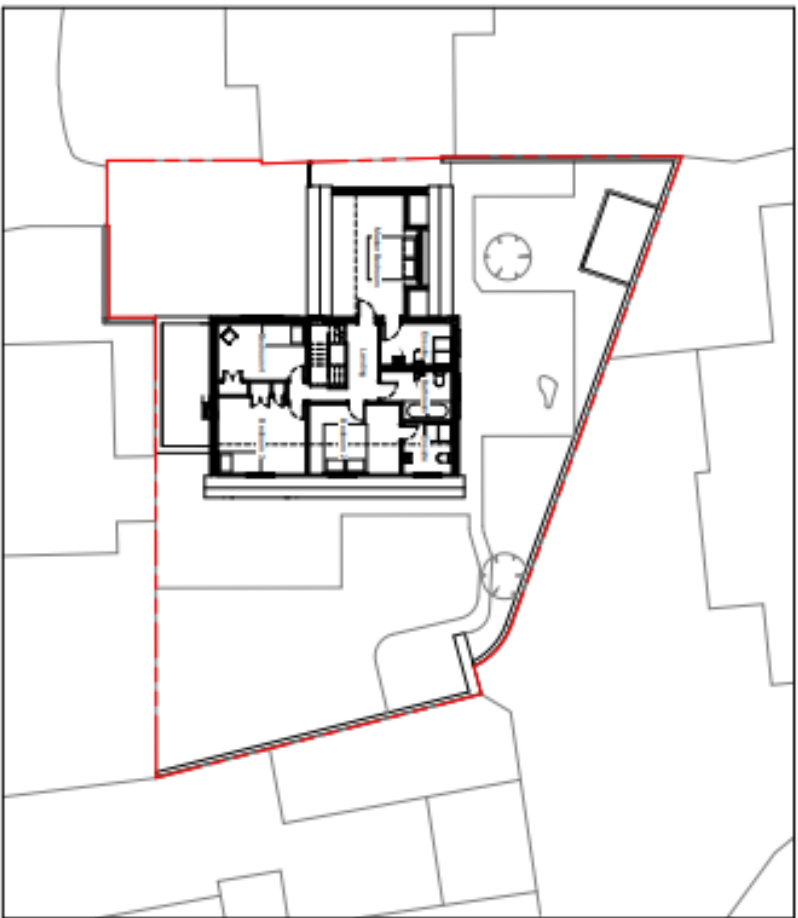
1 Level 0 - Existing GA Plan
1:100



2 Level 0 - Proposed GA Plan
1:100

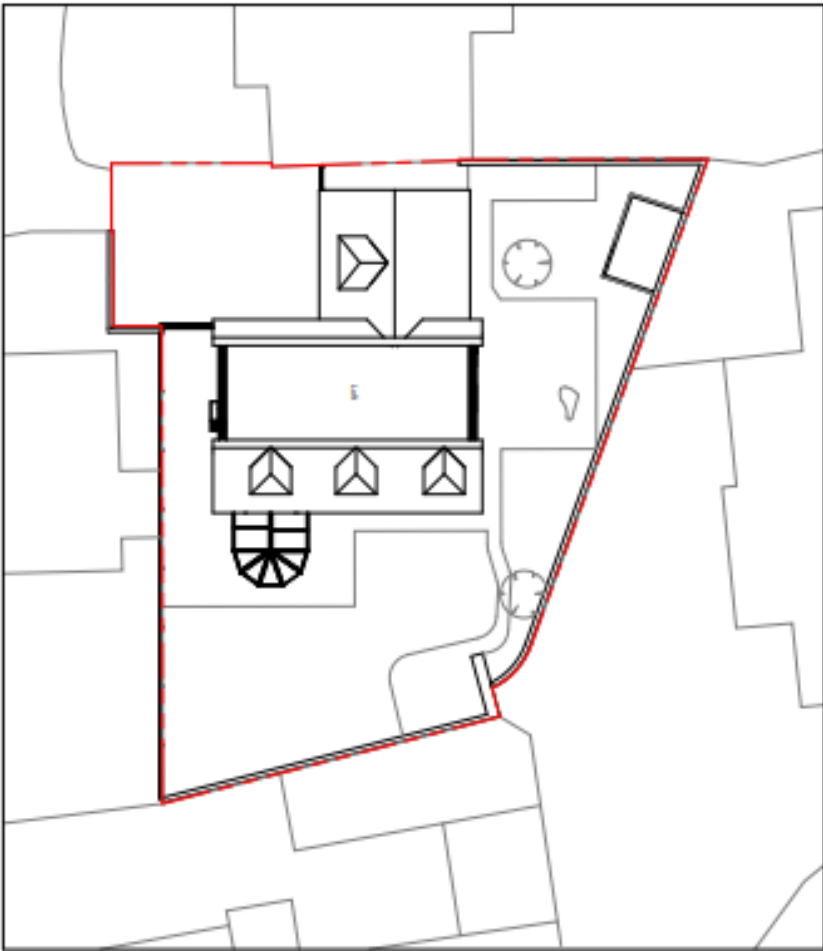


① Level 1 - Existing GA Plan
1:100

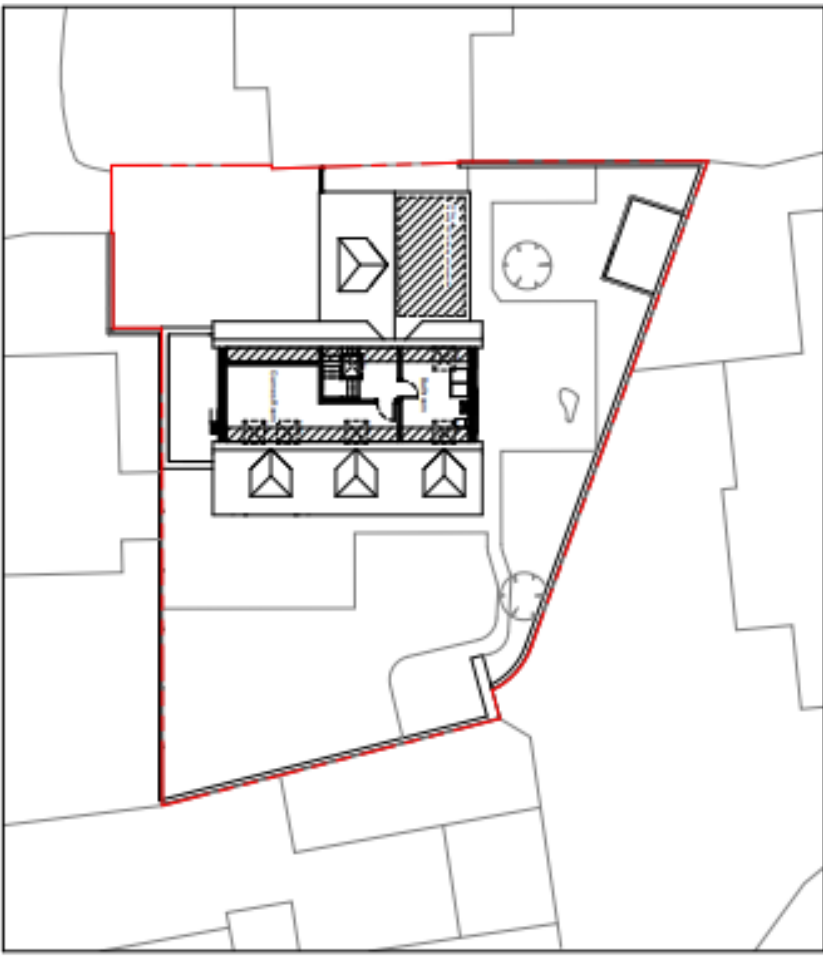


② Level 1 - Proposed GA Plan
1:100

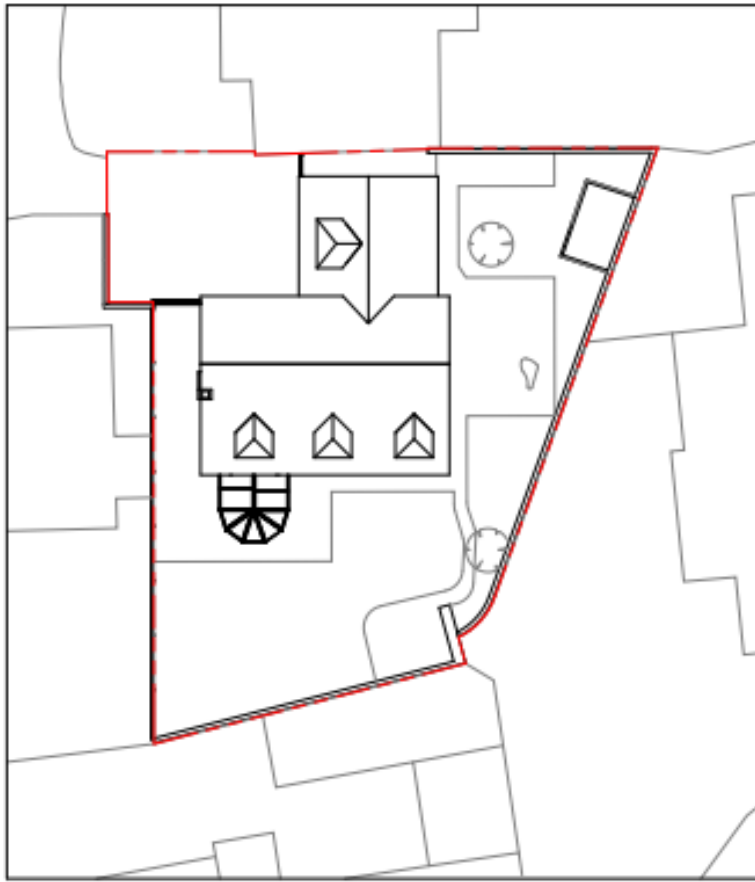
① Level 2 - Existing GA Plan
1:100



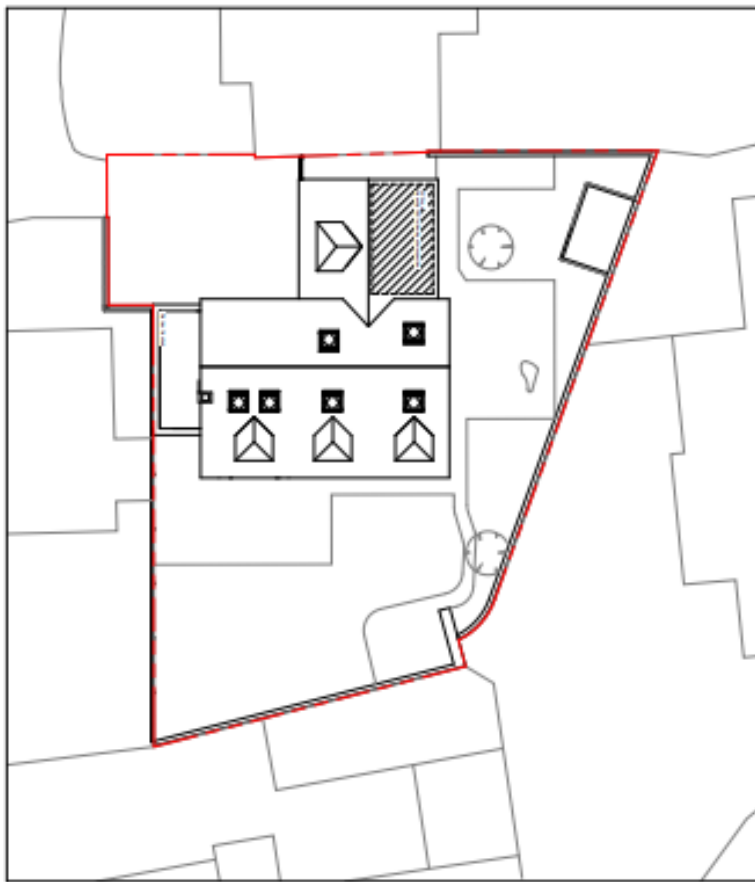
② Level 2 - Proposed GA Plan
1:100



① Roof - Existing GA Plan
1:100



② Roof - Proposed GA Plan
1:100



REVIEW OF INTERNAL AUDITOR

Ref: RAJ/O100

20 June 2023

Tim Cann
Clerk to Old Marston
Parish Council

Dear Tim,

Limited Assurance Review Fees

With regard to the Limited Assurance Review of Old Marston Parish Council's Accounts commencing for the year ended 31 March 2024, I am proposing an inflationary increase in my fees to £600 plus any mileage expenses. My proposed fees:

- Include ongoing advice and guidance as necessary in the maintenance of the Councils' accounting, bookkeeping and ongoing governance requirements.
- Are fixed and subject to review in 3 years.
- Are chargeable in two instalments; £280 on completion of interim review and £320 on completion of the year end independent examination.

If you are in agreement, please let me have your approval below and return a copy to me for my records.

Signed: Dated:

Tim Cann (Clerk)
For and on behalf of Old Marston

Parish Council

Regards,

Richard James

Richard James
FMAAT ATT

7 Priory Road, Bicester, Oxon, OX26 6BL Mob: 07905 524550 e-mail: richardj1@ntlworld.com.
Licensed and regulated by the Association of Accounting Technicians under licence number 5524

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PARK FARM NOTIFICATION

Subject: Re: Notice re Park Farm

Hi Mark,

These 'deposits' are an important tool in our work to keep paths free for the public to use.

They mean that landowners can permit residents to cross their land on designated paths and at the same time prevent the fact that people are using the path from creating a new Right of Way.

The analogy would be allowing squatters to use your abandoned house but declaring that that use will not give them 'squatters rights' after a certain amount of time.

These always relate to paths that are not on the Definitive map as no public 'right' has ever been established there. Landowners are entitled to close them off at any time. In effect the deposit legislation allows them to open the paths up to the public without making that decision irreversible. It's a bit of a win-win. Plus, landowners are charged to cover our admin costs, so it doesn't cost the authority anything to administer.

I've copied in Laurence who is one of our legal experts on this in case you have further questions.

..T

Tom Scholes

Data Intelligence & Business Support (Operational Manager)

Oxfordshire County Council

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Minutes of the Environment Committee Meeting held on the 26th June 2023 in the Mortimer Hall from 6:00pm.

Present:

Parish Council:

Alistair Morris – Chair (AM)

Charlotte Vinnicombe – Vice-Chair (CV)

Mary James (MJ)

Louise Milford (LM)

Louise Upton (LU)

Tim Cann (Clerk)

ENV 23/06/01 Intention to record the proceedings of the meeting: NONE.

ENV 23/06/02 Apologies for Absence: Skye Denno – Vacation.

ENV 23/06/03 Request for members of the public to speak: NONE.

ENV 23/06/04 Minutes of the Committee Meeting held on 27th March 2023. It was **RESOLVED** these are a true record.

ENV 23/06/05 Matters Arising (omitting those for which an agenda heading follows):

AM advised the committee that the Oxfordshire County Council have recruited another two tree officers and have a lot more funding for tree planting.

AM also advised that two members of the public had agreed to be tree wardens for the Oxford City Council.

AM suggested a map of the parish with potential sites for trees.

ENV 23/06/06 Eco Initiatives in the Parish:

LM suggested tree planting along Back Lane.

MJ suggested planting trees behind Cemetery in flooded area.

Am suggested more bat and bird boxes.

ENV 23/06/07 Report on Eco Projects already in place in the parish:

Community Orchard: AM stated this was very successful project. The Good Gym with Mark Lygo had visited at the weekend to help tidy and prune.

Boults Lane Recreation ground: new hedge along the boundary with the access road was flourishing. The guards will soon need to be removed.

Mortimer Hall Recreation Ground: The wildflower border is doing well.

Back boundary of paddock of Elsfield Rod Cemetery: A 3metre strip has been left to grow wild.

ENV 23/06/08 Electric Vehicle Charging Points within the Parish:

LU advised that the Oxfordshire County Council were looking for electric car club charging points. They have funding and looking for interested groups or organisations to suggest sites.

ENV 23/06/09 Accessibility Survey:

Last year the Safer Cycling Report was done which highlighted various potential danger points for cyclists. It was RESOLVED to expand this to pedestrians including disabled. The Clerk would expand on the survey.

ENV 23/06/10 A brief discussion on ways to ameliorate 'Verge Rage':

MJ stated that people were getting very cross with how the grass verges were looking. Perhaps the edges could be cut but leave the main central area. LU advised that the City Council see now that it has been badly communicated to residents. It was not a cost cutting exercise but one to enhance the biodiversity benefits.

ENV 23/03/11 Information sharing (including correspondence):

CV mentioned about smoking outside. LU advised that both the city and county council had signed up to be smoke free within a few years.

Oxford Preservation Trust: It was disappointing that the OPT had declined to send a representative.

Personal carbon footprint calculators:

<https://footprint.wwf.org.uk/> - Basic and easy to use (no sign up) but does not personalise your activity afterwards.

<https://www.pawprint.eco/> - Signup required but creates a personalised plan with goals.

ENV 23/06/12 Items of an urgent nature which have come to the Clerk's attention since the agenda was set:

NONE

ENV 23/06/13 Date of Next Meeting: Monday 25th September 6pm

MEETING CLOSED: 7:05pm