





Old Marston Parish Council

Tim Cann. PSLCC. Clerk & RFO to Old Marston Parish Council
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Members of the Public Welcome & Speaking arrangements:

Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.

Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The Chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the Minutes and, if any actions are required, they will be reported on at the next meeting.

You are hereby invited to attend the meeting of OLD MARSTON PARISH COUNCIL to be held **at 7:00pm on Monday 3rd April 2023** in Mortimer Hall.

Yours faithfully

Tim Cann.
Parish Clerk.

28th March 2023

Councillors are requested to declare any prejudicial interest they have in any of the items.



Requests from members of the public to speak: Please note members of the public are required to inform the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.

AGENDA

1. **Request if anyone is intending to record the proceedings of the meeting, if so, has any member of the public any objections in being included.**
2. **Apologies for absence and approval by Council - AM**
3. **Declaration of Interest:** Councillors to declare any personal or pecuniary interest they may have in respect of any item on the agenda.
4. **Web Site, Facebook, and other social media.**
5. **Public, County & City Councillors & Thames Valley Police participation (if any requests received)**
 - a. Thames Valley Police
 - b. County & City Councillors Report(s)
 - c. Public:
6. **Approval of the Minutes of the meeting held on the [6th March 2023](#)**
7. **Matters arising omitting those for which an agenda heading follows:-**
 - PH, PW, PC & the clerk visited Risinghurst & Sandhills Parish Council's meeting in March. You will probably notice one or two changes to this agenda because of that. Feedback from councillors who attended.
 - Communication Noticeboard
8. **Operational Checks:**
 - Weekly operational checks on the defibrillator have been carried out.
 - Weekly operational checks on the play equipment have been carried out.
9. **Planning**

Applications considered between meetings: NONE.

Decisions:
22/02540/FUL – 46 Oxford Road - APPROVED

Awaiting Decisions:
20/02457/DEL – Willow Barn, Oxford Road
21/03294/FUL – 56 Marsh Lane
22/00960/FUL – 21 Haynes Road
22/01801/FUL – 10 Nicholas Avenue
22/02983/FUL – 4 Haynes Road
22/02984/FUL – 142 Oxford Road
22/03014/FUL – 3 Ewin Close
23/00087/FUL – 86 Arlington Drive
23/00144/FUL – 73 Cherwell Drive
23/00092/FUL – 20 Raymund Road
22/03049/FUL – Land North of Bayswater Brook

Applications to be decided:

 - [23/00549/FUL – 60 Cherwell Drive](#) – Demolition of conservatory and partial demolition of the garage. Conversion of garage into habitable space. Erection of a part single part two storey rear extension and single storey side extension. Formation of 1no. rear dormer. Insertion of 1no. window to side elevation.

Alterations to 1no. rear window. Alterations to 1no. door to create 1no. window to side elevation. Provision of bin and bike stores

- [23/00607/FUL – Court Place Farm Pavilion, Marsh Lane](#) - Change of use of sports pavilion (Use Class F2(c)) to a place of worship and a community centre (Use Class F1(f)). External alterations to include insertion of new windows and doors, provision of carking and cycle storage. Alterations to landscaping.
- **Update on Land West of Mill Lane** – Judge could not come to decision so delayed.
- **Update on land North of Bayswater Brook:**

10. Finance:

Bank balance as at 26/03/2023 –

Unity Trust Bank Account £7,323.11 CiL Money £25,354.60

Newbury Building Society A/c £82,636.07 Petty Cash £100.75

Skipton Building Society A/c £10,585.37

The following accounts to be paid:	£ (Incl. VAT)
Clerks Pay Including Expenses, Pension, etc. – March 2023	
Mr R. James (Interim Internal Audit)	270.00
Total Pest Control (Quarterly Charge)	390.00
Arcacia Landscaping (Trim tree in cemetery)	300.00
OALC (Annual Membership)	668.24
TOTAL	£3,511.11
Petty Cash Expenditure:	
INCOME:	
Mr Ward (Purchase of burial plot)	1,454.00
TOTAL	£1,454.00

- Approval of payments.
- [Interim Review by Internal Auditor.](#)
- [Grant application from PCC of St Nicholas Church for £500 towards bike racks.](#)

11. Update on local activities and facilities for people of a certain age.

12. Boundary Review: In January 2018 the parish council asked the city council if it could tidy up the parish boundary. Asking to “extend the boundary to include all properties in Marsh Lane, Ashlong Drive, Cherwell Drive and all properties on the Oxford Road as far as and including Ouseley Close.” At the same time Headington put in to be a parish, which was rejected by the residents affected after a referendum. However, the Old Marston request was never reviewed. Council may wish to resubmit this request or relook at its boundaries.

- [Marston Ward & Headington NP](#)

13. Coronation Event(s): Council to consider if it is supporting any event on the coronation of King Charles III.

- **Red Lion** – Expect to spend about £1,500
- **Victoria Arms** – No response
- **Coronation Big Lunch** – The offer of financial support from council has been thanked but declined.

14. Communication Board in Recreation Grounds:

15. Environment Committee Meeting:

To review the draft minutes of the Environment Committee meeting held on Monday 27th March 2023 where the following recommendations were made:

- Community Needs Survey

16. Pavilion, Recreation Grounds, Cemetery & Allotments:

- a. **Reintroducing a deposit for flowers**
- b. **Request for burial plot for Susan Beer:** Susan Beer died in Oxford on 12th March. Her maiden name was Harris and she lived at 42 Mill Lane with her parents and 8 siblings. She left there some 25 years ago.
- c. **Mapping of Trees on parish council land:** The Clerk inherited the maps used for the tree survey so are in desperate need of updating. It would also be good to have a clear inventory of all the trees, including species etc. on parish council land. The Clerk would like to explore getting St Nicholas School, or one of the local schools involved in this project by mapping the trees.
- d. **[Northway & Marston Play & Activity Day](#):** Oxfordshire Play Association (Registered Charity 1160320) request for funding from Old Marston Parish Council to help part fund their Northway & Marston Play & Activity Day which, subject to securing the necessary funding, will take place on Saturday 15 July 2023.

17. Report from Members: Update from councillors representing the council on external bodies after their organisation have met.

18. [Love Marston Love Life event](#) – Does the parish council want a shall at the event.

19. Governance & Administration:

- a. [Training Opportunities](#)

20. Plus, anything of an urgent nature which comes to the Clerk's attention since the agenda was set.

21. Information sharing (including correspondence)

Rural Services Network Digest etc,

- OALC Newsletter
- ICCM Spring Journal (Institute of Cemetery & Crematorium Management)
- Correspondence

22. Date of next meeting: -

Annual Parish Council meeting Monday 15th May 2023 7pm in the Mortimer Hall.

Annual Parishioners Meeting Monday 22nd May 2023 7pm in the Mortimer Hall.

ITEMS PENDING

Noticeboards: Getting costings of types of noticeboards

Quotes for:

Boults Lane Allotment boundary Fence – Shuttering – Car Park

Biodiversity Survey

Mortimer Hall Play Equipment Working Group Meeting

Cemetery Bench: Needs sanding & varnishing.