



Old Marston Parish Council

Tim Cann PSLCC, Clerk to Old Marston Parish Council
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Members of the Public Welcome & Speaking arrangements:

Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.

Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The Chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the Minutes and if any actions are required they will be reported on at the next meeting.

To: All members of Old Marston Parish Council

You are summoned to the MEETING of OLD MARSTON PARISH COUNCIL to be held at **7:00pm** on **Monday 3rd February 2020** in the **MORTIMER HALL**, Oxford Road, Old Marston, Oxford OX3 0PH when the following business will be transacted.

Yours faithfully

Tim Cann.
Parish Clerk

28th January 2020

Councillors are requested to declare any prejudicial interest they have in any of the items.

Requests from members of the public to speak: Please note you are required to complete a brief slip and return to the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.

AGENDA

1. **Request if anyone is intending to record the proceeds of the meeting, if so, has any member of the public any objections in being included.**
2. **Apologies for absence and approval by Council**
3. **Web Site, Facebook and other social media:**
 - a. Council email address: I have been sending agendas etc. to Councillors Council and personal email address. Should this continue? I am still getting emails from Councillors personal email address so in some instances unsure in what capacity they are contacting me.
4. **Public, County & City Councillors & Thames Valley Police participation (if any requests received)**
 - a. Thames Valley Police
 - b. County & City Councillors Report(s)
 - c. Public
5. **Approval of the Minutes of the meeting on the 6th January 2020**
6. **Matters arising omitting those for which an agenda heading follows:-**
 - **Youth Council:** Elaina Philips from the British Youth Council is out of action for several weeks. The Clerk now has another contact.
7. **Operational Checks:**
 - Confirmation that the weekly operational checks on the defibrillator have been carried out and any faults reported.
 - Confirmation that the monthly Safety checks on play equipment have been carried out and any faults reported.
 - **Swan School Update:** Update from Tony Harris from GaliifordTry
8. **Governance & Administration:**
 - **Policies:**
 - Standing Orders Update: Alterations are in RED (See Enclosed Document)
 - **Council Logo:** The current letterheading used has never been officially adopted by Council. Council may wish to consider whether a appropriate logo was needed.
9. **Environment Committee:** To review the minutes of the meeting of the Environment Committee held on the 20th January 2020 where the following recommendations were made:
 - **Open Meeting:** To review the notification, questionnaire (enclosed) & distribution. There has also been a request from Jane Wilson, Chair of Court Place Farm Allotments Association, in offering to help with distribution they will help with delivery.
10. **Pavilion, Recreation Grounds & Cemetery:**
 - Play area Fencing Update
 - Pavilion Demolition Update
 - School Lane: Cutting back and clearing
 - Cemetery Rules: There is currently a rule which states that ashes must be buried outside of its casket. I have received a request for ashes to be buried IN the casket. I have checked with the ICCM who say that there is no law or regulation that insists on this. Council may want to consider amending the ruling.

- Hedging: Tenders to cut the Mortimer Hall & Boults Lane Recreation Grounds, Mill Lane Allotments & Elsfeld Road Cemetery
 - Tender A: £1,320.00
 - Tender B: £1,440.00
 - Tender C: Remove completely Boults Lane Recreation Ground Hedge £827.00

11. Road Sign Cleaning: Council need to set a date.

12. Finance: Bank balance as at 03/01/2020 –

Current Account £44,295.16

Business Reserve A/c £3,756.85

Newbury Building Society A/c £84,329.86

Skipton Building Society A/c £5,000.00

Petty Cash £33.54

CiL Money £19,117.28

The following accounts to be paid:	£ Incl. VAT
Clerks Pay Including Expenses, Pension, etc. – January 2020	
Total Pest Control (Quarterly Charge)	200.00
MP Security (Repair to faulty sensor)	138.00
OALC (Chairmanship Training – AS)	108.00
OALC (Parks & Play Areas Training – AS, MJ, Clerk)	324.00
OALC (Charitable Trusts Training – Clerk)	108.00
OALC (Planning Training – LM, MJ, AS)	180.00
Restore (8 x Bird Boxes)	100.00
Seiretto (Renewal of Website & Email Hosting)	178.80
SLCC (Cloud Computing – Clerk)	36.00
Castle Water (Cemetery Water)	5.67
CommunityFirst Oxfordshire (2020 Membership)	75.00
SLCC (Environment Advisory Webinar Series 1)	72.00
TOTAL	£3,054.42
Petty Cash Expenditure:	(No expenditure)
INCOME :-	
Marston Village Hall (MH 2020 Rent)	0.05
Reeves & Pain (internment of Ms MacLarnon ashes)	75.00
TOTAL	80.00

- Expenditure v Budget & Income
- Interim Auditor Report

13. Planning:

Applications considered between meetings: - NONE

Decisions:

18/03048/FUL – Manor Farm, 15A Mill Lane – **WITHDRAWN**

Awaiting Decisions:

18/01549/FUL – 20 Raymund Road

19/02159/FUL – Hill View Farm

19/03117/FUL – 4 Rimmer Close

19/03175/FUL 21 Haynes Road

Applications to be decided:

19/03151/FUL – 8 Haynes Road – Erection of a single rear extension.

Erection of two storey side extension to create 1 x 2 bed dwelling (Use Class C3) and provision of parking, bin and cycle store. (Amended Description) (amended plans)

19/03288/FUL – 33 Elms Drive – Erection of a single storey garden building.

- 14. Plus, anything of an urgent nature which comes to the Clerk's attention since the agenda was set.**
- 15. Information sharing (including correspondence)**
Rural Services Network Digest etc,
 - OALC January 2020
 - OXCLEAN 29th February 2020
 - Headington & Marston Community Forum notes of meeting 8th November 2019
 - Key Correspondence via email with/from Clerk
 - Clerk & Councils Direct January 2020
- 16. Date of next meeting: - Monday 2nd March 2020 in Mortimer Hall at 7:00pm**