





Old Marston Parish Council

Tim Cann. PSLCC. Clerk & RFO to Old Marston Parish Council
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Members of the Public Welcome & Speaking arrangements:

Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.

Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

The protocol for speaking at the meeting is on page two of this document.

To: Members of the public,

You are hereby invited to attend the annual meeting of OLD MARSTON PARISH COUNCIL to be held **at 7:00pm on Monday 2nd September 2024** in the Mortimer Hall, Oxford Road, Old Marston, OX3 0PH when the following business will be transacted.

Yours faithfully

Tim Cann.
Parish Clerk.

27th August 2024

Councillors are requested to declare any prejudicial interest they have in any of the items.

Requests from members of the public to speak: Please note you are required to inform the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.



We are a certified
Oxford Living Wage employer



Protocol for Parish Council & Committee meetings

- Members of the public and press are welcome to attend meetings unless precluded by the Parish Council by resolution during the whole or part of the proceedings.
- They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.
- Anyone wishing to speak must give prior notice with name and address to the clerk before the meeting starts.
- No member of the public or press shall speak for more than 5 minutes unless the chairman so declares and the total time for public participation is 20 minutes.
- There is no entitlement for members of the public to speak at any other time during the meeting, unless invited to by the chairman.
- A record of public participation may be included in the minutes and, if any actions are required, they will be reported on at the next meeting.
- In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- A person, including councillors, shall raise their hand when requesting to speak.
- A person, including councillors, who speaks at a meeting shall direct his comments to the chairman of the meeting.
- Only one person, or councillor, is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.
- A person, or councillor, shall not interrupt or talk over a person speaking.

AGENDA

(CLICK ON BLUE PAGE NUMBERS FOR LINK)

1. Request if anyone is intending to record the proceeds of the meeting, if so, has any member of the public any objections in being included.
2. Apologies for absence and approval by Council: CV
3. Web Site, Facebook, and other social media.
4. Public, County & City Councillors & Thames Valley Police participation (if any requests received)
 - a. Thames Valley Police
 - b. County & City Councillors Report(s)
 - c. Public:
5. Approval of the Minutes of the meeting on the 1st July 2024. [\(PAGE 6\)](#)
6. Matters arising omitting those for which an agenda heading follows:-
7. Operational Checks:
 - Weekly operational checks on the defibrillator have been carried out.
 - Weekly operational checks on the play equipment have been carried out.

8. Co-option of two causal vacancies:

9. Planning:

Applications considered between meetings: NONE.

Decisions: (Click to see reasons for refusal)

24/01154/FUL – 5 Haynes Road – APPROVED ([APPROVED CONDITIONS](#))

24/01236/FUL – 9 Gordon Close – REFUSED ([REFUSAL REASON](#))

24/01224/FUL – 7 Beechey Avenue – REFUSED ([REFUSAL REASON](#))

24/01138/FUL – 32B Oxford Road – APPROVED ([APPROVAL CONDITIONS](#))

24/01416/FUL – 52 Oxford Road – REFUSED ([REFUSAL REASON](#))

24/01393/FUL – 139A Oxford Road – APPROVED ([APPROVAL CONDITIONS](#))

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road

21/03294/FUL – 56 Marsh Lane

22/03049/FUL – Land North of Bayswater Brook

24/01415/FUL – 43 Arlington Drive

24/01274/VAR – Land to the West of Mill Lane

Applications to be decided: [\(PLANNING\)](#)

- **24/02006/FUL – 95 Oxford Road** – Change of use of dwellinghouse (Use Class C3) to a House in Multiple Occupation (Use Class C4). Provision of bin and cycle storage.

[24/02006/FUL | Change of use of dwellinghouse \(Use Class C3\) to a House in Multiple Occupation \(Use Class C4\). Provision of bin and cycle storage. | 95 Oxford Road Old Marston Oxford Oxfordshire OX3 0RA](#)

• FOR INFORMATION

24/01796/PIP – Land to the Rear of 36 Oxford Road – Permission in principle application for the erection of a minimum of 1no. and maximum of 2no. dwellings (Use Class C3). Provision of amenity space, car parking and

electric car charging points (All matters of design including scale, demolition and/or conversion and all technical matters reserved for future application).

- **24/01601/FUL – 19A Oxford Road** - Erection of a Single storey side extension, formation of a canopy to front door. Replacement of 1no window to rear elevation.
[24/01601/FUL | Erection of a Single storey side extension, formation of a canopy to front door. Replacement of 1no window to rear elevation. | 19A Oxford Road Old Marston Oxford Oxfordshire OX3 0PQ](#)
- **24/01797/FUL – 26 Raymund Road** – Demolition of garage and front porch, erection of a front porch and a single storey part side part rear extension. Formation of 1no rear dormer, insertion of 2no rooflights to front roofslope in association with a loft conversion. Installation of gates and fencing, Installation of external insulation and render.
[24/01797/FUL | Demolition of garage and front porch, erection of a front porch and a single storey part side part rear extension. Formation of 1no rear dormer, insertion of 2no rooflights to front roofslope in association with a loft conversion. Installation of gates and fencing, Installation of external insulation and render. | 26 Raymund Road Oxford Oxfordshire OX3 0SW](#)
- **24/02033/FUL – 44 Arlington Drive** – Demolition of existing garage, erection of a single storey side extension and erection of a part two, part single storey rear extension.
[24/02033/FUL | Demolition of existing garage, erection of a single storey side extension and erection of a part two, part single storey rear extension. | 44 Arlington Drive Oxford Oxfordshire OX3 0SJ](#)

10. Finance: ([Page 11](#))

- a. Accounts Balance Report.
- b. Payments awaiting approval.
- c. Application for a Grant to support [Autumn Fun Day](#)
- d. Minutes of the Finance Committee meeting held on 29th July 2024 and review the following recommendations: ([Page 12](#))
 - Insurance Renewal: Council are in the second year of a three-year agreement. Renewal cost £2,177.24 Last year – £2,194.96

11. Governance:

- OALC Membership increases ([PAGE 14](#))
- Oxfordshire Charter ([EXTERNAL WEB LINK](#))

12. Playgrounds & Burial Ground:

- a. New noticeboard at entrance to Orchard Triangle, Raymund Road boundary.
- b. Extra or larger bins in recreation grounds.
- c. Update on Right of Way Gate from Allotments to Bakers land.
- d. Localised flooding in Cemetery

13. Clerk's Report ([Page 15](#))

14. Reports from Members: Update from councillors representing the council on external bodies should the respective organisation have meeting:

15. Plus, anything of an urgent nature which has come to the Clerk's attention since the agenda was set.

- The Ministry of Housing Communities and Local Government (MHCLG) is now conducting a public consultation open until 24th September on the

new government's draft proposals to radically change the National Planning Policy Framework (NPPF) to permit more of the Green Belt to be used for housing as part of its plan to build 1.5 million new homes within 5 years. The very large 60% increase in the number of homes planned to be built in Oxfordshire will have an impact on every Parish Council in the Oxford Green Belt if the existing planning policy to protect it against inappropriate development is relaxed, as this new NPPF would permit. **Council may wish to call a separate meeting to consider a response.**

16. Information sharing (including correspondence)

- OALC Newsletter
- Correspondence
- Annual Report
- There is a meeting at 7pm tomorrow (Tuesday 4th) in the Roy Garner Pavilion of residents to discuss the future maintenance of Back Lane. Despite what the Marston Times recently reported, this is not a parish council event.

Date of next meeting: -

PARISH COUNCIL Monday 7th October 2024 7pm in the Mortimer Hall.

[RETURN TO AGENDA](#)

Minutes of the Old Marston Parish Council Annual Meeting held on the 1st July 2024 at the Mortimer Hall from 7:00pm.

UNCONFIRMED

Present:

Parish Council:

Duncan Hatfield – Chairman

Pat Hall (Vice-Chair)

Charlie Haynes

Charlotte Vinnicombe

Skye Denno

Martin Smith

In attendance: Tim Cann (Clerk)

Members of Public: 6

24/07/01 Intention to record the proceedings of the meeting: NONE.

24/07/02 Apologies for Absence: Parish Councillors Mick Bates – working, Alistair Morris – unwell.

No apologies were received from Parish Councillors Louise Upton or Mary James.

24/07/03 Website and social media: DH advised there are an increasing number of followers on Facebook.

24/07/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)

a. Thames Valley Police: No Report received.

b. County & City Councillor Reports: No Report received.

c. Public:

- A site visit to Mill Lane allotments was fixed for Thursday 4th July at 6pm by the main entrance.
- The substation on Marston Paddock in Butts Lane seems very large. Clerk to check plans.

24/07/05 Minutes of the Parish Council Meeting held on 3rd June 2024.

It was **RESOLVED** these are a true record.

24/07/06 Matters Arising (omitting those for which an Agenda heading follows):

- **Location of King Charles III photograph:** The clerk to ask the Mortimer Hall committee if they would be willing to have it hung in the hall.

24/07/07 Operational Checks:

- The clerk reported that the weekly checks on the defibrillator had been carried out. All working correctly.
 - The Clerk reported that the weekly checks on the play equipment had been carried out.

24/07/08 Planning:

Applications considered between meetings: NONE.

Decisions: (Click to see reasons for refusal)

24/00268/FUL – 82 Arlington Drive – APPROVED

24/00331/FUL – 1 Fairfax Avenue – APPROVED

24/00220/FUL – 27 Marsh Lane – REFUSED

24/00301/FUL – 1A Mill Lane – WITHDRAWN

24/00332/FUL – 44 Arlington Drive – REFUSED

24/00376/FUL – 3 Little Acreage – APPROVED

24/00325/CEU – 14 Salford Road – WITHDRAWN

24/00542/FUL – 14 Beechey Avenue – REFUSED

24/00430/FUL – 95 Oxford Road – APPROVED

24/00431/FUL – 52 Oxford Road – APPROVED

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road

21/03294/FUL – 56 Marsh Lane
 22/03049/FUL – Land North of Bayswater Brook
 23/02294/DEL – 46 Oxford Road
 24/01111/FUL – 7 Raymund Road
 24/01069/FUL – 57 Cherwell Drive
 24/01067/FUL – 14 Beechey Avenue
 24/00931/LBC – 41 Oxford Road
 24/01158/FUL – 2 Broughton Close
 24/01157/FUL – 32 Oxford Road

Applications to be decided:

- **24/01415/FUL – 43 Arlington Drive** – Demolition of garage. Erection of part single, part two storey rear and side extension. Formation of 1no. rear dormer and insertion of 3 no. rooflights to front elevation and 1no. rooflight to rear elevation in association with loft conversion. Change of use from dwellinghouse (Use Class C3) to a large House in Multiple Occupation (Sui Generis). Provision of bin and cycle storage. – **THE CLERK TO FIND OUT HOW MANY HMO’S ARE ALREADY IN AREA. REQUEST TO BE CALLED IN DUE TO OVERDEVELOPMENT, INSUFFICIENT PARKING AND TOO MANY PEOPLE IN ONE PROPERTY.**
- **24/01416/FUL – 52 Oxford Road** – Demolition of existing rear extension. Erection of a part single, part two storey rear extension. – **NO OBJECTION.**
- **24/01393/FUL – 139A Oxford Road** – Change of use of dwellinghouse (Use Class C3) to a House in Multiple Occupation (Use Class C4). Provision of bin and cycle storage. – **NO OBJECTION BUT HOW MANY HMO’S ALREADY IN THE AREA?**
- **24/01274/VAR - Land to the West of Mill Lane** - Variation of condition 2 (Approved Plans), Condition 33 (Compliance Energy Statement) and Condition 36 (Location of Solar Panels) of planning permission 21/01217/FUL (Erection of 80 residential dwellings (use class C3) formed of 13 one-bedroom apartments and 28 two-, 35 three- and 4 four bedroom houses with associated public open space, access and landscaping (Amended plans)) to allow a revised site layout and amendments to the design and layout of dwellings. Town and Country Planning Act 1990. – **NO OBJECTIONS. CLERK TO WRITE TO OXFORD CITY COUNCIL AGAIN POINTING OUT PARKING CONCERNS.**
- **Rights of Way update** – The clerk informed the council the county council need specific form(s) completing to move forward the claim of the right of way. It was resolved the clerk complete the necessary forms.

24/07/09 Finance: Bank balance as at 27/06/2024 –

Unity Trust Current Account	15,106.34
Newbury Building Society	55,339.05
Skipton Building Society	55,741.50
Petty Cash	7.79
TOTAL	£126,194.68
CiL Money (included in above figures)	£27,272.56

PAYMENTS AWAITING APPROVAL

The following accounts to be paid:	£ Incl. VAT
Clerk’s Pay Including Expenses, Pension, etc. – June 2024	
Unique Driving & Roofing Ltd (Repair BL & MH Parking Areas)	15,000.00
BGG (Litter picking & Grass cutting for May)	408.00

Mr D. Hook (Boults Lane Cycle Racks)	1,250.00
Abingdon Felt Roofing (Replace pavilion roof)	13,950.00
TOTAL	£32,755.09
Petty Cash Expenditure:	NONE
INCOME:	NONE

RESERVES

Total Balances	£126,194.68
General Reserves	£31,216.00
Fixed Asset Reserves	£10,000.00
Emergency Reserve	£10,000.00
Total	£74,978.68

- a. It was **RESOLVED** to accept these accounts.
- b. **Request from the PCC of St Nicholas Church Hall (Elsfield Road) for a grant towards repairs on the Church Hall.** (SD & DH declared an interest as both on the PCC). It was resolved to award £1,500.
- c. **Request for grant funding to help with building a base for the sesi shed (organic refill station).** (SD declared an interest) It was resolved to award £1,000.

24/07/10 Governance

- a. **Updated Standing Orders:** It was resolved to adopt the new standing orders.
- b. **Traffic Survey Results:** It was resolved to hold a separate meeting for the council to review the results before possibly having an open public meeting. The clerk to see if someone from the county council can attend to give explanation if needed.

24/07/11 Antisocial behaviour in the parish: SD advised that it is mainly three individuals and the problems have been occurring for some time. SD reported she is getting 2 or 3 emails, telephone calls or visits a day to the vicarage regarding the matter. It was resolved that DH contacted Youth Ambition to investigate employing, on a short-term basis, a youth worker to contact the youths to try and help find a resolution. The clerk contacted the local police team.

24/07/12 Playgrounds & Cemetery:

- a. **Request for a burial:** The clerk received a burial plot request on the 20th June for a funeral on the 1st July. The person concerned had lived in Old Marston for many years and after consultation with the chairman, the clerk agreed. It was resolved to accept the burial.
- b. **Localised flooding:** A tender of £1,063.20 to remove and put back the two headstones. The headstones would have to be totally dry before removal possible. It was deferred until the cost of groundwork had been received.
- c. **Churches Together in Marston and Northway** are hoping to hold another 'Love Marston, Love Life' event on Sunday 22nd June 2025 from 3pm to 5pm. So have asked permission for us to use Mortimer Hall Park for this event. It would involve us setting up from 9am in the morning and clearing away to about 7pm. It was resolved to allow the event.
- d. **Noticeboards:** The clerk advised that the new noticeboard should arrive mid to late next week. It was resolved to look at getting another noticeboard for the entrance to the Orchard Triangle.

24/07/13 Clerk's Report:

- The report was noted.

24/07/14 Reports from Members:

- **Mortimer Hall Management Committee:** DH advised that the committee are looking at installing gate(s) on the carpark. The lighting has been updated. The committee thanked the parish council for getting the potholes in the carpark fixed.

24/07/15 Plus, anything of an urgent nature which has come to the Clerk's attention since the agenda was set.

- The clerk advised that a complaint had been received about the field on the corner of Horseman Close and Marsh Lane being used as a carpark, the bins in the Boult's Lane Recreation Ground and a party in the pavilion on Friday evening.

It was RESOLVED that the clerk will advise Marston Saints FC that the Boult's Lane Recreation Ground cannot be used to access the top field, music must be kept to a reasonable level. The clerk informed the council that the contract to empty the bins was fortnightly; it could be made weekly but with nice weather the bins could be emptied one day and be full the next. It was resolved to monitor the situation.

- It was resolved to mow and collect the grass in Boult's Lane Recreation Ground to the left of the Jessops Close entrance.

24/07/16 Information sharing (including correspondence)

- Rural Services Network Digest etc,
- OALC Newsletter
- Correspondence

24/07/17 Date of next meeting: - FINANCE COMMITTEE – Monday 29th July 6pm in the Mortimer Hall & PARISH COUNCIL Monday 2nd September 2024 7pm in the Mortimer Hall.

Meeting closed: 8:41

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Old Marston Parish Council – Calendar of Meetings 2024/25

Date	Meeting	Time	Venue
August	No Council or Committee Meetings Scheduled		
2 nd September	Full Council	7pm	Mortimer Hall
30 th September	Environment Committee	6pm	Mortimer Hall
7 th October	Full Council	7pm	Mortimer Hall
28 th October	P, RG, A & C Committee*	6pm	Mortimer Hall
4 th November	Full Council	7pm	Mortimer Hall
25 th November	Finance Committee	6pm	Mortimer Hall
2 nd December	Full Council	7pm	Mortimer Hall
18 th December	No Committee Meeting		
6 th January 2024	Full Council	7pm	Mortimer Hall
27 th January	S&S	6pm	Mortimer Hall
3 rd February	Full Council	7pm	Mortimer Hall
24 th February	Environment Committee	6pm	Mortimer Hall
3 rd March	Full Council	7pm	Mortimer Hall
24 th March	P, RG, A, C Committee*	6pm	Mortimer Hall
7 th April	Full Council	7pm	Mortimer Hall
28 th April	Finance Committee	6pm	Mortimer Hall

*P, RG, A & C Pavilion, Recreation grounds, Allotments & Cemetery Committee

The above are the standard meeting dates schedules for 2024-25. Although additional meetings may be convened with the appropriate notice period and will be posted on the website and noticeboard.

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BALANCES REPORT

As at the 28th May 2024

Unity Trust Current Account	7,705.21
Newbury Building Society	40,339.05
Skipton Building Society	55,741.50
Petty Cash	7.79
TOTAL	£103,793.55
CiL Money (included in above figures)	£27,272.56

PAYMENTS AWAITING APPROVAL

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – July & August 2024	
Boward Tree Surgery (Work for bus route)	1,320.00
Oxfordshire County Council (Traffic Survey)	2,280.00
BGG (Grass Cutting & Litter Picking)	504.00
Playsafety Ltd (Rospa Report)	326.40
Mrs Richardson (Burial Plot Refund)	1,385.00
Mr D. West (Hedge work in Jessops Close boundary)	350.00
Greenbarnes (Noticeboard)	2,188.34
SLCC (Clerk's Training)	246.00
TOTAL	£13,152.42
Petty Cash Expenditure:	NONE
INCOME:	
Oxford City Council (CiL Money)	6,951.34
Openreach (Wayleave Payment)	26.46
Sandra Homewood (286.00
Haven Memorial	458.00
TOTAL	£7,721.80

RESERVES

Total Balances	£103,793.55
General Reserves	£31,216.00
Fixed Asset Reserves	£10,000.00
Emergency Reserve	£10,000.00
Total	£52,577.55

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Minutes of the Finance Committee Meeting held on the 29th July 2024 in the Mortimer Hall from 6:00pm.

Present:

Parish Council:

Pat Hall Chair – (PH)

Charlie Haynes (CH)

Mary James (MJ)

Mick Bates (MB)

In attendance: Tim Cann (Clerk)

FIN 24/07/01 Intention to record the proceedings of the meeting: NONE.

FIN 24/07/02 Apologies for Absence: Mick Bates – unwell.

FIN 24/07/03 Request from member of the public to speak:

- NONE

FIN 24/07/04 Minutes of the Committee Meeting held on 30th October 2023. It was **RESOLVED** these are a true record.

PRGAC 24/03/05 Matters Arising (omitting those for which an agenda heading follows):

- None

PRGAC 24/03/06 Pavilion Update:

- Entrance Barrier to side door: The committee reviewed the four tenders and **RESOLVED** the clerk should get quotes to extend the entrance platform by a further half and whole slab.
- Water Tap: To remove the original standpipe and install new tap on outside of pavilion. It was **RESOLVED** to accept the tender of £500.00 plus VAT subject to it being a locking tap.
- External Lighting: It was **RESOLVED** to have tinted covers over the lights to lessen the brightness. MS to obtain the covering and install, the clerk to reimburse MS from petty cash.
- Roof: Deferred to next meeting as no tenders.

PRGAC 24/03/07 Car Park Area:

- It was **RESOLVED** the clerk get further tenders to properly fix the potholes.

PRGAC 24/03/08 Hedge Boundary:

- It was **RESOLVED** to defer while the clerk get tenders for cost.

PRGAC 24/03/09 Mortimer Hall Recreation Ground:

- Basketball Court Lighting: A request has been received asking for lights on the basketball area. A tender of £3,338.40 plus VAT was considered. With votes of two against and two abstentions it was **RESOLVED** not to recommend.
- Boundary Fencing with Red Lion Pub: A tender of £2,669.30 plus VAT was considered. However, it was **RESOLVED** deferred until after a site visit and the clerk get installation costs.

PRGAC 24/03/10 Grass Cutting & Litter Picking Contract:

Two tenders were considered, and it was **RESOLVED** to recommend acceptance on tender one.

PRGAC 24/03/11 Review of Burial Fees:

It was **RESOLVED** to recommend a 5% increase to all fees.

PRGAC 24/03/12 Mill Lane Allotment Site Visit:

It was **RESOLVED** to arrange a meeting.

PRGAC 24/03/13 Items of an urgent nature which have come to the Clerk's attention since the agenda was set: NONE.

PRGAC 24/03/14 Information sharing (including correspondence):

- PH UNPRESENTED YEAR FOR RAIN BUT HUSBAND HAS BEEN UNDER WATER FOR WEEKS. WHEN WATER RECEEDS HEADSTONES DIRTY. SONE SUGGESTED EARTH TO LEVEL OFF OR TAKE MEMORIAL STONE UP AND INSTALL CONCRETE BASE. ALSO BRANCHES OF TREE ALWAYS OVER GRAVE PLOT.

PRGAC 24/03/15 Date of Next Meeting: TBC

MEETING CLOSED: 7:07pm

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OALC MEMBERSHIP

Thank you for being a member of OALC; a service that provides advice, information and training to its members.

As you may be aware, OALC has only two sources of income, member subscriptions and training. Over the last few years OALC have been running at a loss (c. -£5k in 2023 and estimated to be the same again in 2024). We have been using reserves to continue to provide these services to our members but, this is clearly not a sustainable way of managing the association.

At our AGM held on the 15th July we discussed the position and had majority support from the attendees to make changes to the subscription in 2025/26 to bridge this gap.

This communication is to give you advance notice of this proposal which will be put to an online extraordinary general meeting on 7th October 2024 at 12 noon.

As a member body you will have one vote at this meeting, or you can return the attached postal vote which can either be scanned and sent back by email or sent in the traditional way. Your council will need to have discussed and resolved its position at a meeting in order to exercise this vote. Votes must be returned by 4pm on Friday 4th October.

This will give all members the opportunity to include the new subscription level in their budgeting process.

In terms of background, the [Office for National Statistics Consumer Price index](#) reported an annual average raise of 7.9% in 2022, 6.8% in 2023 (17.2%). OALC only raised their portion of the subscription* by (7%) a 10% deficit.

*The minimum payment threshold raised by 12% over the same time period so still a 5% deficit.

This year we are proposing a 7% increase to our portion of the subscriptions and are introducing new minimum payment thresholds as follows:

Less than 501 electorate your subscription will be £180 + VAT

Electorate of 501 to 750 your subscription will be £200 + VAT

Electorate of 751 to 1000 your subscription will be £250 + VAT

Electorate of over 1001 the standard calculation will apply. (24.11p per electorate which is made up of NALC 8.34p and OALC 15.77p) +VAT

Your subscription for 2025/26 will be based on the electorate figures obtained from the District/City Councils in January 2025.

If you have any questions or comments please do get in touch.

Kind regards, Lucy

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Parish Clerk Report August 2024

KEY : Black – Ongoing Blue – Actioned RED – Completed Green – New for this month.

Reference	Decision	Action	Done
23/01	1 Elsfeld Road Bus Stop Noticeboard 2 Salford Road Noticeboard 3 School Lane Noticeboard	<ol style="list-style-type: none"> 1. COMPLETED 2. Property owner agreed. 3. Planning permission not needed however advertisement permission is. 	YES
23/03	Biodiversity Survey	Emailed Wild Oxfordshire who suggested finding a school who run a Forest School.	
23/05	Tender for Table Tennis Surround	Asked Harlequin for tender.	
23/06	Enclosed Waste Bins/ Recycling Bins	Costings and options are being collated for covered bins for the Mortimer Hall Recreation Ground and Boults Lane Recreation Ground. The contractor has also been contacted with regards to the implications to having recycling bins.	
23/07	Tender for Boults Lane Fence (on allotment boundary behind old pavilion site) & Shuttering.	Tenders being sort for wooden post & rail fence and hedge.	
23/08	Tender for work on Boults Lane Car Park	COMPLETE	YES
23/09	Pavilion – Tender for Door Bar	Awaiting tender	
23/10	Pavilion -Tender for Barrier Wheel	Looking for replacement wheel for barrier as current one worn out.	
23/12	Pavilion – Tender for Roof	COMPLETE	YES
23/13	Pavilion – Tender for Outside Tap	Awaiting Work to be done.	
23/20	Communications Boards	18 April - Emailed Thomley Hall. Awaiting reply. Tel 12 June no answer.	
23/26	Kissing Gate on Right of Way through to CPF Allotments	As it stands: <ul style="list-style-type: none"> • Despite several email and telephone calls to the contractor no further forward. 	
23/27	Additional Tables in MH Recreation Ground		

23/28	Additional Street lights in Mill Lane		
23/29	43 rd Scout Group Lease	Awaiting confirmation from Scout Association agreement.	
23/30	Reactive Speed sign(s) along Oxford Road, through the village, to encourage drivers to slow down	Emailed Vicki Neville & Christian Mauz County	
23/31	CCTV to properly manage speeding traffic through the village:	Emailed Vicki Neville & Christian Mauz County	
23/32	Parking on Elsfield Road: could double yellow lines be extended the length of the Elsfield Road	County Council have advised that any alterations to the CPZ would be subject to additional funding being found.	
23/33	Can the sign leading into the village from Elsfield Road be changed to saying 'OLD MARSTON ONLY	Emailed Vicki Neville & Christian Mauz County.	
23/35	Flooding on MH Recreation Ground	Clerk to contact Highways. Emailed Ewan Siret 12.6	
23/36	Boundary hedge with Red Lion	Clerk seeking quote.	
23/38	Wildflower area in BL Rec	Initial work should be done.	
23/39	Right of Way on Park Farm	Clerk working on County Council Form	
23/40	Elsfield Road Bus Stop Window	Perspex needs replacing.	
23/44	Dead tree in MH Rec	Permission has been granted. Awaiting for weather.	YES
24/001	Boults Lane Barrier Lock	There have been recent issues with the lock. I am looking at cost of new lock with same keys.	

Black – Ongoing Blue – Actioned

RED – Completed

Green – New for this month.

[RETURN TO AGENDA](#)

<u>Council Meetings 2023/24</u>			
Councillor	Attended	Potential	Percentage
Michael Bates	7	11	64%
Peter Cox	2	4	50%
Skye Denno	8	11	73%
Patricia Hall	10	11	91%
Duncan Hatfield	11	11	100%
Charlie Haynes	7	11	64%
Mary James	10	11	91%
Louise Milford	2	2	100%
Alistair Morris	8	11	73%
Louise Upton	4	11	36%
Charlotte Vinnicombe	10	11	91%
Peter Williams	11	11	100%
TOTAL	96	122	79%

There were:

- 11 Parish Council meetings and 6 Committee meetings.
- 43 Planning Applications reviewed.
- 39 members of the public attended Council meetings.