



Old Marston Parish Council

Tim Cann PSLCC, Clerk to Old Marston Parish Council
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Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.

Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The Chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the Minutes and if any actions are required they will be reported on at the next meeting.

You are invited to the MEETING of OLD MARSTON PARISH COUNCIL to be held at 7:00pm on Monday 2nd September 2019 in the MORTIMER HALL, Oxford Road, Old Marston, Oxford OX3 0PH when the following business will be transacted.

Yours faithfully

Tim Cann.
Parish Clerk

27th August 2019

Requests from members of the public to speak: Please note you are required to complete a brief slip and return to the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.

AGENDA

1. **Request if anyone is intending to record the proceeds of the meeting, if so has any member of the public any objections in being included.**
2. **Councillor need to declare any prejudicial interest in any of the agenda items.**
3. **Apologies for absence and approval by Council**
4. **Website, Facebook and other Social Media:**
Adoption of the Accessibility Statement
5. **Public, County & City Councillors & Thames Valley Police participation (if any requests received)**
 - a. Thames Valley Police
 - b. County & City Councillors Report(s)
 - c. Public
6. **Approval of the Minutes of the meeting on the 1st July 2019**
7. **Matters arising omitting those for which an agenda heading follows:**
 - Noticeboards – Oxford City Council planning have confirmed that consent is needed for the noticeboards. This will cost £231
8. **Review election of a Vice-Chairman.**
9. **Review co-option to fill casual vacancy.**
10. **Operational Checks:**
 - Confirmation that the weekly operational checks on the defibrillator have been carried out and any faults reported.
 - Confirmation that the monthly Safety checks on play equipment have been carried out and any faults reported.
11. **Swan School Update:**
 - www.marstonschools.com : info@marstonschools.com
 - Representative present to give update.
12. **Boult's Lane Recreation Ground:**
A resident has asked for a section of the hedge next to their property in Jessops Close to be removed as it is pushing their boundary fence down which they are going to replace.

13. Finance: Bank balance as at 27/08/2019 –

Current Account £33,898.28	Business Reserve Account £3,753.69
Newbury Building Society A/c £84,329.86	Petty Cash £63.10

The following accounts to be paid:	£ Incl. VAT
Clerks Pay Including Expenses, Pension, etc. – July & August 2019	
BGG (Litter Picking for June 2019)	441.00
Argos (Cordless Hedge Trimmer)	60.00
GDT Fire Alarm Ltd (Fix fault)	212.40
Total Pest Control (UK) Ltd (Quarterly Charge)	177.60
SLCC (Repayment of cheque 2127)	84.76
Castle Water (Cemetery Water Usage)	4.11
Ambassador (Repair to Pavilion Shutter)	476.40
Playsafety Ltd (Annual RoSPA Report)	124.20
MP Security (Annual Pavilion Service)	128.53

BGG (Grass cutting & litter picking July 2019)	351.00
Skipton Building Society (Transfer from Newbury)	5,000.00
Playdale Ltd (50% Deposit of Order)	22,338.94
Castle Water (Cemetery Use)	3.42
Helping Hands (Litter Pickers for OXCLEAN)	129.72
Staples Ltd (Stationery)	116.38
BT (Clerk's Office Telephone)	116.18
Oxford City Council (Cemetery Garden Waste)	104.00
TOTAL	£32,862.88
Petty Cash Expenditure:	
TOTAL	£0.00
INCOME :-	
SSE (Wayleave)	8.00
Mrs Embury (Purchase of a burial plot)	1,385.00
Openreach (Wayleave payment)	26.46
Newbury Building Society (Transfer to NatWest A/c.)	35,000.00
Co-operative Funeral Care Ltd (Burial & Ashes)	1,460.00
TOTAL	£37,879.46

a. Review the minutes of the Finance Committee meeting held on the 19th August 2019 where the following recommendations were made:

- Accept payment of expenditures.
- It was RESOLVED to accept the tender for 20 bollards at the end of School Lane on Parish Council land for £1,282.86 plus VAT

b. Review the Budget v expenditure & income for first quarter.

c. Insurance renewal:

14. Burial plot request – A request has been received for the purchase of a burial plot and the interment of ashes into the same plot at the same time for Mrs & Mr Turner formally of 136 Oxford Road. Both meet the Council's criteria.

15. Environment Committee:

Review of the minutes of the Environment Committee meeting held on the 2nd August 2019 where the following recommendations were made:

- a. PW draft a letter to County Council Yvonne Constance, County Councillor responsible for the Environment (including transport), pointing out the Council's concerns regarding speeding, congestion and safety.
- b. That from next season the far corner of the Cemetery paddock and the Orchard Triangle should only be cut once a year, except for the public right of way.
- c. PW draft a letter to the City Council stating the Council's concern about the poor air quality.
- d. A further letter should be sent to the Head Teacher asking for a reply.
- e. A leaflet be produced raising the awareness of the environment, asking what people thought the Parish Council could do.
- f. Letter from St Nicholas Church re grass mowing in Esfield Road Cemetery.

16. Review of Open Meeting of the 22nd July

All those who gave an email contact have been emailed an initial 'contact' email, so they are aware they are on the database.

- Volume of Traffic
- Parking

- Loss of Parish Facilities
- Impact of planned extra homes
- Cyclists
- Pollution
- Climate Change
- Flooding
- Council need to discuss a future date and subject of the next public meeting.

17. Request from Alistair Morris/Marston Community Garden:

- Two additional fruit trees in Orchard Triangle
- Two additional woodland trees in small triangle.
- A bird box and bat box on second dead tree near School Lane.
- 1 x lavatera, 1 x forsythia, 1 x buddleia plus several lavender bushes along metal fence.
- Half metre strip along metal fence reseeded with wildflowers.
- More autonomy for local groups once approval is granted for community projects with regular reports and updates.

18. Planning:

a. Applications considered between meetings:

Review of the minutes of the Planning Committee meeting held on the 19th August where the following decisions were made:

- 19/01771/FUL – 39 Arlington Drive – NO OBJECTION.
- 19/01611/FUL – 41 Oxford Road – NO OBJECTION.
- 19/01612/LBC – 41 Oxford Road – NO OBJECTION.
- 19/01836/FUL – 9 Gordon Close – NO OBJECTION.
- 19/02023/FUL – 26 Elms Drive – NO OBJECTION.
- 19/01990/FUL – 10 Southcroft – NO OBJECTION.
- 19/01885/CUE DEL – Hill View Farm – NO OBJECTION.
- Oxfordshire County Council Consultation – It was RESOLVED to support this consultation as it was believed to be a good idea.

Decisions:

19/00234/FUL – 24 Ashlong Road – APPROVED

19/00288/FUL – 17 Haynes Road – APPROVED

19/00233/FUL – 60 Mortimer Drive – REFUSED

19/00239/FUL – 29 Mill Lane - WITHDRAWN

Awaiting Decisions:

18/01549/FUL – 20 Raymund Road

18/03048/FUL – Manor Farm, 15A Mill Lane

18/03385/FUL – Cumberledge House, Cumberledge Close

19/00220/FUL – 1A Mortimer Drive

19/00548/FUL – 2 Haynes Road

19/00830/FUL – 120 Arlington Drive

19/00840/FUL – 12 Park Way

Applications to be decided:

19/02185/FUL – Land to the rear of Manor Farm, 15A Mill Lane – Erection of a 1 x 4 bed dwelling with double garage and private amenity space. Alterations to boundary from fence to wall.

19. Anything of an urgent nature which comes to the Clerk's attention since the agenda was set.

20. Information sharing (including correspondence)

Rural Services Network Digest etc,

OALC Newsletter July,

Marston Times Article for July & August,

School Lane street lighting awaiting report from County Council,

- Headington Neighbourhood Committee has requested to the Oxford City Council that they become the Headington Community Council. This is currently going to consultation with all residents involved.
- Annual Report for the CommunityFirst Oxfordshire
- The Chairman and Clerk attended the annual review of work of the Oxford Preservation Trust. There was an interesting guided walk around its Marston assets and a very enjoyable buffet afterwards.
- Letter to the Head Teacher of St Nicholas Primary School making her aware of the Council's concerns about congestions, parking and air quality,
- Email from Tony Greenfield regarding continual use of Raymund Road by construction traffic.
- Notification from Virgin Sport about road closures for Oxford Half marathon
- Clerks & Councils Direct July 019

21. Date of next meeting: -

RC&P Committee - 19th September 2019 in Roy Garner Pavilion at 6pm

Full Council - Monday 7th October 2019 in Mortimer Hall at 7:00pm