



## Old Marston Parish Council

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### Members of the Public Welcome & Speaking arrangements:

Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.

Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The Chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the Minutes and, if any actions are required, they will be reported on at the next meeting.

To: All members of Old Marston Parish Council

You are summoned to the MEETING of OLD MARSTON PARISH COUNCIL to be held at **7:00pm** on **Monday 2<sup>nd</sup> March 2020** in the **MORTIMER HALL**, Oxford Road, Old Marston, Oxford OX3 0PH when the following business will be transacted.

Yours faithfully

Tim Cann.  
Parish Clerk

25<sup>th</sup> February 2020

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Councillors are requested to declare any prejudicial interest they have in any of the items.

**Requests from members of the public to speak:** Please note you are required to complete a brief slip and return to the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.

#### **AGENDA**

1. **Request if anyone is intending to record the proceeds of the meeting, if so, has any member of the public any objections in being included.**
2. **Apologies for absence and approval by Council**
3. **Web Site, Facebook and other social media:**
4. **Public, County & City Councillors & Thames Valley Police participation (if any requests received)**
  - a. Thames Valley Police
  - b. County & City Councillors Report(s)
  - c. Public
    - A brief resume from Julian Cooper, Countryside Supervisor for Oxford Direct Services, on observations during walkabout of Parish Council owned assets.
    - Swan School Update from Tony Harris of GallifordTry
5. **Approval of the Minutes of the meeting on the 6<sup>th</sup> January 2020**
6. **Matters arising omitting those for which an agenda heading follows:-**
7. **Operational Checks:**
  - Confirmation that the weekly operational checks on the defibrillator have been carried out and any faults reported.
  - Confirmation that the monthly Safety checks on play equipment have been carried out and any faults reported.
8. **Governance & Administration:**
  - 2020/21 Calendar of meetings: Enclosed is the draft list of meeting dates. Council need to decide
    - **Whether these proposed dates are acceptable**
    - **Whether the Annual Parish Meeting is held on the same day as the Annual Parish Council Meeting or a different date and event entirely.** (See enclosed document)
  - The Architect has quoted £450 plus VAT for the planning applications work for the three noticeboards. Council need to decide if acceptable.
9. **Pavilion, Recreation Grounds & Cemetery:**
  - Play area Fencing Update
  - Pavilion Demolition Update
  - Notices on Parish Council Sites:
    - Tender A:** 5 plaques made in 316 grade (best outdoor grade) stainless steel, with lettering etched and infilled in a colour, the cost would be £95.00 each ex VAT at a size of 300mm x approx. 160mm. Packing and delivery £18.00 ex VAT.
    - Tender B:** Stainless steel signs engraved and filled black. 300 x 200mm x 3mm thick steel. £226.05 each + carriage & VAT.
    - Tender C:** Aluminium signs 3mm thick, powder coated a colour and printed text, encapsulated in a tough clear coating. Good quality, tough signs. Drilled for fixing? 300 x 200mm .... £31.00 each 400 x 300mm .... £44.00 each If adding channel to the back as the attached 300 x 200mm .... £36.00 each 400 x 300mm .... £58.00 each Above prices excluding carriage £22.00 and VAT. Art work £35 + VAT.

**10. Finance:** Bank balance as at 05/02/2020 –

Current Account £46,265.19	Business Reserve A/c £3,757.49
Newbury Building Society A/c £84,329.86	Skipton Building Society A/c £5,000.00
Petty Cash £183.54	CiL Money £19,117.28

The following accounts to be paid:	£ Incl. VAT
Clerks Pay Including Expenses, Pension, etc. – February 2020	
Richard James (Interim Internal Accounts Review)	259.00
Oxford Direct Services Ltd (Installing bollards School Lane)	1,693.37
Microsoft (Office 365 2020 Subscription)	79.99
BT (Clerk's Office Phone)	105.07
OALC (2020/21 membership)	666.83
Newsquest (Open meeting flyers)	125.00
<b>TOTAL</b>	<b>£4,300.41</b>
<b>Petty Cash Expenditure:</b>	(No expenditure)
<b>INCOME :-</b>	(No Income)

- To review the minutes of the meeting of the Finance Committee held on the 24<sup>th</sup> February 2020 where the following recommendations were made:
  - Financial Regulations: To adopt the revised version

**11. Planning:**

**Applications considered between meetings:** - NONE

**Decisions:**

18/03048/FUL – Manor Farm, 15A Mill Lane – **WITHDRAWN**

19/02159/FUL – Hill View Farm – **APPROVED**

19/03117/FUL – 4 Rimmer Close – **APPROVED**

19/03175/FUL – 21 Haynes Road – **APPROVED**

19/03288/FUL – 33 Elms Drive - **APPROVED**

**Awaiting Decisions:**

18/01549/FUL – 20 Raymund Road

19/03151/FUL – 8 Haynes Road

19/03361/FUL – 139 Oxford Road

**Applications to be decided:**

**20/00338/FUL – 6 Elsfield Road** – Erection of a single storey front and rear extension and alterations to garage roof from flat to pitched.

**20/00341/FUL – 55 Arlington Drive** – Erection of a single storey shed.

**20/00216/FUL – 29 Mill Lane** – Erection of a single storey rear extension. Provision of car parking, bin and bicycle stores.

**20/00386/VAR – 148 Oxford Road** - Erection of two storey side extension to create a 1 x 1-bed dwelling (Use Class C3). Provision of bin stores.

Removal of condition 5 (Boundary treatments), 6 (Cycle parking), 10 (Bin stores) and 11 (SuDS) and variation of condition 3 (Materials) of planning permission 19/01356/FUL (Erection of two storey side extension to create a 1 x 1-bed dwelling (Use Class C3). Provision of bin stores.) to allow Changes in

the wall material from pebble-dashed render to facing brick and window/door colour from white to grey.

- **Update on Previous Jack Russell site**
- **Connecting Oxford:** Bus Gate along Marston Ferry Road
- **Consultation:**

**Oxford City Council Local Plan Modifications (items within the Parish):**

- Marston Paddock (Page 133)
  - Hill View Farm (Page 133)
  - Land West of Mill Lane (Page 134)
  - Park Farm (Outside of Parish but on the boundary (Page 134)
- 12. Plus, anything of an urgent nature which comes to the Clerk's attention since the agenda was set.**
- 13. Information sharing (including correspondence)**  
Rural Services Network Digest etc,
- OALC January 2020
  - Oxford City Council Climate Workshop Notification
  - Emails from Alistair Morris regarding agenda items & meeting
- 14. Date of next meeting: - Monday 6<sup>th</sup> April 2020 in Mortimer Hall at 7:00pm**