



Old Marston Parish Council

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Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.

Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The Chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the Minutes and if any actions are required they will be reported on at the next meeting.

To: All members of Old Marston Parish Council

You are summoned to the MEETING of OLD MARSTON PARISH COUNCIL to be held at **7:30pm** on Monday 1st April 2019 in the MORTIMER HALL, Oxford Road, Old Marston, Oxford OX3 0PH when the following business will be transacted.

Yours faithfully

Tim Cann.
Parish Clerk

26th March 2019

Councillors are requested to declare any prejudicial interest they have in any of the items.

Requests from members of the public to speak: Please note you are required to complete a brief slip and return to the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.

AGENDA

1. **Request if anyone is intending to record the proceeds of the meeting, if so has any member of the public any objections in being included.**
2. **Apologies for absence and approval by Council**
3. **Web Site, Facebook and other social media**
4. **Public, County & City Councillors & Thames Valley Police participation** (if any requests received)
 - a. Thames Valley Police
 - b. County & City Councillors Report(s)
 - c. Public
5. **Approval of the Minutes of the meeting on the 4th March 2019**
6. **Matters arising omitting those for which an agenda heading follows:-**
7. **Operational Checks:**
 - Confirmation that the weekly operational checks on the defibrillator have been carried out and any faults reported.
 - Confirmation that the monthly Safety checks on play equipment have been carried out and any faults reported.
8. **Boult's Lane Play Equipment:**
 - a. **Play equipment:** A representative from the Oxfordshire Football Association will be attending.
Council needs to decided:
 - i. **Location of new play area**
 - ii. **Type of equipment**
9. **Swan School Update:**
 - www.marstonschools.com
 - info@marstonschools.com
 - Construction Consultation Plan
 - Trees damaged along the Service Road/Oxford Road. This was reported and quickly actioned by County thanks to Mark Lygo for assistance
10. **Finance:** Bank balance as at 26/03/2019 –

Current Account £5,046.52 Petty Cash £102.90
 Business Reserve Account £3,750.53 Newbury Building Society Account £119,329.86

| The following accounts to be paid: | £ Incl. VAT |
|--|------------------|
| Clerks Pay Including Expenses, Pension, etc. – March 2019 | |
| BGG (Litter Picking for February 2019) | 66.00 |
| Maltby's Bookbinders (Final payment to bind minutes) | 90.00 |
| SLCC (Regional Training Seminar) | 96.00 |
| Mr T. Cann (Clerk's travelling expenses for SLCC Seminar) | 29.20 |
| Oxford City Council (Rates on Cemetery) | 93.65 |
| Castle Water (Cemetery Water Use) | 6.09 |
| Wilko (Cleaning Material for Road Signs) | 25.00 |
| PC World (Clerk's Laptop) | 2,399.00 |
| Argos (10 x Tablets & Cases) | 1,029.80 |
| TOTAL | £2,327.85 |
| Petty Cash Expenditure: | |

| | |
|--|------------------|
| Oxford City Council (Car Park fee) | 2.00 |
| Oxford Bus Company (Clerk's Fare for Parish Forum) | 3.70 |
| TOTAL | £5.70 |
| INCOME :- | |
| Openreach (Wayleave) | 8.82 |
| Newbury Building Society (Annual Interest) | 1,163.62 |
| TOTAL | £1,172.44 |

b. Assistance with public transport: Aspire have 6 parishioners using their service and have increased the annual membership from £35 to £50 per users.

11. Roy Garner Pavilion Committee:

Minutes of the Pavilion Committee meeting held on the 20th March 2019. There were no recommendations made as the Clerk is still chasing tenders for:

- Removal of asbestos
- Demolition of the old building
- Enclosing of the Electric Meter.

12. Council Website host & Service provider: The webmaster has reported a drop in the standard of service provided by Get-On-Line Ltd and has suggested changing.

13. Training: It was agreed that further GDPR update training would be arranged. The facilitator has asked whether this is to be a briefing style, as part of a Council meeting, or a separate more in depth session.

14. Old Marston Fun Day at the Victoria Arms – Saturday 22nd June 2019 -
Council needs to decide what involvement they wish to have.

15. Highways:

- a. **School Lane junction with Cherwell Drive:** The Clerk is awaiting tenders on options and cost for planting on the verge of the boundary to the Parish Council owned land, on the right of school Lane.

16. Parish Transport Representative Meeting

17. Parish Council's Forum Meeting

18. Local Environment:

- a. Parish Councillor Alistair Morris to give an update on tree planting

19. Planning

Applications considered between meetings: - NONE

Decisions:

19/00234/FUL – 24 Ashlong Road - **APPROVED**

Awaiting Decisions:

18/01549/FUL – 20 Raymund Road

18/03048/FUL – Manor Farm, 15A Mill Lane

18/03385/FUL – Cumberledge House, Cumberledge Close

19/00239/FUL – 29 Mill Lane

19/00288/FUL – 17 Haynes Road

19/00220/FUL – 1A Mortimer Drive

19/00233/FUL – 60 Mortimer Drive

Applications to be decided:-

19/00548/FUL – 2 Haynes Road – Demolition of existing garage. Erection of part single, part two storey front and side extension.

20. Plus anything of an urgent nature which comes to the Clerk's attention since the agenda was set.

21. Information sharing (including correspondence)

Rural Services Network Digest etc,
OALC Newsletter,

Marston Times Article

School Lane & Elsfield Road street lighting awaiting report from County Council,
Street Art Facility ongoing with City Council,

- St Nicholas Society of Bellringers 'Marston Update' for 20th November 2018,
- Newsletter from the Oxfordshire Association for the Blind,
- Clerks & Council Direct March 2019
- LCR Winter 2019
- Oxford Civic Society March 2019 & Annual Review 2018
- Newspaper cutting 'New Swan School appoints deputy head'
- Newspaper cutting 'An ugly duckling building site is turning into a Swan'
- Newspaper cutting 'Children could die in trench at building site of former pub'
- Newspaper cutting 'Residents campaign rescues police office'
- Newspaper cutting 'Mystery as a post office closes without warning'
- The Clerk & Parish Councillor Mary James attended a meeting on Oxfordshire County Council's Corporate Peer Challenge process. A copy of the County Council's Position Statement is included.
- ICCM Journal Spring 2019

22. Date of next meeting : -

Annual Parish meeting Monday 13th May 2019 in the Mortimer Hall at 7pm
followed by the Annual Parish Council meeting Monday 13th May 2019 in the
Mortimer Hall at 7:30pm.