

## Minutes of the Old Marston Parish Council Meeting held on the 6<sup>th</sup> January 2020 in the Mortimer Hall at 7:00pm.

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Present:

**Parish Council:**

Duncan Hatfield (DH) – Chairman

Charlotte Vinnicombe (CV)

Mary James (MJ)

Alan Spence (AS)

Mick Cadd (MC)

Mick Bates (MB)

Pat Hall (PH) – Vice-Chairman

Louise Milford (LM)

Peter Cox (PC)

Alistair Morris (AM)

Peter Williams (PW)

Tim Cann (Clerk)

**Oxford City Council:**

Cllr Mary Clarkson and Cllr Mick Haines.

**Thames Valley Police:** None

**Members of Public:** 5

**20/01/01** No one intended to record the proceedings of the meeting.

**20/01/02 Apologies for Absence:** Parish Councillor Michael O’Keefe – Recovering from Operation, County Councillor Mark Lygo – Prior Engagement.

**20/01/03 Website, Facebook and other social media:** DH informed the meeting that information is available on the website and various social media sites.

**20/01/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)**

a. **Thames Valley Police:** None.

b. **County & City Councillor Reports:** **City Councillor Mick Haines** informed the meeting that ‘pedestrian’ signs are to be installed at the corner of School Lane. He also mentioned that during the road works the Stagecoach bus service through the village would stop.

**City Councillor Mary Clarkson** informed the meeting that she had given the Red Lion contact details for the City Council where they can claim a rates reduction if they can prove the road works have been detrimental to their business. She also advised that the City Council had tried to buy the Jack Russell site from the current owners, however, the owner is adamant that he now has the funds to continue the work.

c. **Public:** A member of the public spoke about the continuing issues with parking on the Carters Estate. M advised that she believed that the County Council were moving forward its plans to bring in a CPZ.

**Julian Cooper, Countryside Supervisor for Oxford Direct Services,** spoke about the work they had done with members of the community in Croft Road Recreation Ground in planting trees. It was requested for Julian to be invited to the February meeting and made an agenda item.

Signed by the Chairman.

**20/01/05 Minutes of the Parish Council Meeting held on 2<sup>nd</sup> December 2019.** It was **RESOLVED** these are a true record.

**20/01/06 Matters Arising (omitting those for which an agenda heading follows):**

None.

**20/01/07 Operational Checks:**

- It was confirmed that the weekly operational checks on the defibrillator had been carried out.
- It was confirmed that the monthly Safety checks on the play equipment had been carried out.
- **Swan School:** Tony Harris, of GallifordTry, was unable to attend the meeting so the Clerk read out a report emailed from Tony:

The site was shut from the 24<sup>th</sup> Dec until the 2<sup>nd</sup> Jan. Works continue on programme. Concrete frame complete.

Remaining tower crane to be dismantled on 7<sup>th</sup> Jan (weather permitting).

External facades, windows, boarding etc in progress,

Internal works including M&E also in progress,

We are currently in discussion with Highways dept regarding the permanent section 278 works (site entrance) These works are being planned to take

place mid-April, should be able to confirm definite dates at next meeting,

We have in the period had 2 no emails regarding possible concerns / issue,

Sediment from surface water drainage, this was closed out immediately,

Report of gate banging at 4.30am, was investigated and conclusion was that this was nothing to do with our site.

**20/01/08 Youth Council:** Elaina Philips, of the British Youth Council, was unable to attend the meeting. It was **RESOLVED** to defer this item to the February meeting.

**20/01/09 Governance & Administration:**

- Council went through the current outside bodies nominations and made the following additions:  
Community Forum: Deputy – Alan Spence,  
Parish Forum: Deputy – Pat Hall,  
Oxford Green Belt Network: Deputy – Mary James,  
Mortimer Hall Management Committee: Deputy – Duncan Hatfield.

It was asked if the Council could receive copies of the Mortimer Hall Management Committee meetings.

**20/01/10 Open Meeting:** It was **RESOLVED** to hold the meeting on 30<sup>th</sup> March 2020 at 7pm in the Mortimer Hall, if available. Possible speakers being Martin Krafl, County Council, the local Police Officer or Team, MP Annaliese Dodds. The Clerk to

Signed by the Chairman.

arrange 2,000 fliers for publicity which can be finalised at the Environment Committee meeting on the 20<sup>th</sup> January and full Council meeting in February.

**20/01/11 Pavilion, Recreation Grounds & Cemetery:**

- It was **RESOLVED** for the burial plot requests to be permitted,
- It was **RESOLVED** to note the purchase of two burial plots for a parishioner who had passed away and buried in the morning of the 6<sup>th</sup> January and for his partner to also purchase a plot,
- It was **RESOLVED** to accept the tender to have the asbestos removed from the old pavilion building, then demolition and the electric built in,
- It was **RESOLVED** to install two solar lights in the Mortimer Hall Recreation Ground and two solar lights in the Boults Lane Recreation Ground, near the pavilion. This is subject to the County Council's investigation into the reliability of the units.

**20/01/12 Finance:** Bank balance as at 23/12/2019 –

Current Account £45,034.16	Business Reserve A/c £3,756.19
Newbury Building Society A/c £84,329.86	CiL Money: £19,117.28
Skipton Building Society A/c £5,000.00	Petty Cash £33.54

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – December 2019	
St Nicholas Church PCC (s.137 – Messy Church)	200.00
St Nicholas Church PCC (s.137 – Marston Times)	300.00
St Nicholas Church PCC (s.137 – Junior Choir)	300.00
St Nicholas Primary School (s.137 – Forest School)	200.00
St Nicholas Primary School (s.137 – Breakfast & After School Club)	300.00
St Nicholas Primary School (s.137 – Gardening Club)	300.00
Friends of St Nicholas School (s.137)	300.00
Court Place Farm Allotments Association (s.137)	300.00
Old Marston Mill Lane Allotments Association (s.137)	300.00
Marston Saints FC (s.137)	300.00
Mortimer Hall Pre-School (s.137)	300.00

Signed by the Chairman.

Old Marston Village Hall (s.137 – Mortimer Hall)	300.00
OXS RAD (s.137)	300.00
Marston Community Gardening Club (s.137)	300.00
St Nicholas Society of Bell Ringers (s.137)	175.00
Old Marston Over 50's (s.137)	300.00
Total Pest Control (Quarterly Charge)	390.00
BGG (Grass Cutting & Litter Picking for November 2019)	261.00
The Red Lion (Christmas Buffet)	240.60
Oxford Building Company Ltd (Secure old building)	744.00
OALC (Training Course for CV)	108.00
Castle Water (Cemetery Water Usage)	2.79
Marston Village Hall (MH Hall Hire for Meetings)	264.00
Petty Cash	150.00
<b>TOTAL</b>	<b>£8,483.43</b>
<b>Petty Cash Expenditure:</b>	<b>£0.00</b>
<b>INCOME :-</b>	
Marston Village Hall (MH 2020 Rent)	00.05
Reeves & Pain (Internment of Ms MacLamon Ashes)	75.00
<b>TOTAL</b>	<b>75.05</b>

It was **RESOLVED** to accept these accounts.

- A late grant application was received from the 42<sup>nd</sup> Scout Group to purchase new benches for the Scout HQ. AM informed the Council that St Andrews Church are offering chairs for free. It was **RESOLVED** that the Clerk make the Scouts aware of this; however, for them to come back should the seats be unsuitable.

#### **20/01/13 Planning:**

**a. Applications considered between meetings: - NONE**

#### **Decisions:**

19/00548/FUL – 2 Haynes Road – **APPROVED**

Signed by the Chairman.

19/002793/FUL – 9 Gordon Close – **REFUSED**

**Awaiting Decisions:**

18/01549/FUL – 20 Raymund Road

18/03048/FUL – Manor Farm, 15A Mill Lane

19/02159/FUL – Hill View Farm

**Applications to be decided:-**

**LM declared an interest in the following application.**

**19/03117/FUL – 4 Rimmer Close –** Demolition of existing double garage and retention of a rear garage outbuilding (Retrospective) – **NO OBJECTIONS.**

**19/03151/FUL – 8 Haynes Road –** Erection of a two storey side extension to create 1 x 2 bed dwelling (Use Class C3) and provision of parking, bin and cycle store. – **NO OBJECTION.**

**19/3175/FUL – 21 Haynes Road –** Change of use of dwelling house (Use class C3) to a House of Multiple Occupancy (Use Class C4) – **CONCERNS WITH LACK OF PARKING AND LOSS OF A FAMILY DWELLING.**

**20/01/14 Items of an urgent nature which have come to the Clerk's attention since the Agenda was set: NONE.**

**20/01/15 Information sharing (including correspondence)**

Rural Services Network Digest etc,

Marston Times Article,

- List of training available from OALC,
- Confirmation that the annual return has been submitted to the Charity Commission for the Mortimer Hall Recreation Ground,
- OALC December 2019,
- Acknowledgement of receipt for parking/air quality letter sent to County Councillor Yvonne Constance,
- The ICCM Journal (Institute of Cemetery & Crematorium Management).
- OXCLEAN is on the 29<sup>th</sup> February 2020
- AM informed the Council that 8 bird boxes had been installed at a cost of £100.00
- MB informed the Council that the streetlight in Mill Lane (Number 7) was still not working,
- CV informed the Council about the letter received by residents in the Oxford Road detailing the road works for the gas supply.

**MEETING CLOSED: 8:50pm**